



Operation Military Kids (OMK) Program Request

To request Operation Military Kids support fill in the information below as specifically as possible. All requests must be received at least **two weeks** in advance of program date.

Form can be emailed to kmoyes@anr.msu.edu or faxed to (517) 355-6748 and an OMK staff will respond within 48 hours.

- Materials Request (continue to Section A)
- Program Request (continue to Section B)
- Training Request (continue to Section C)

SECTION A – MATERIALS REQUEST

Today's Date:		Event Date:	
Name of Person Requesting Materials:			
Name of Group Requesting Materials:			
Email Address:			
Mailing Address to Send Materials:			
Phone Number:			
Description of event:			
Description of how materials will be used:			
Age Breakdown for children and youth involved by numbers:			
Under 5 years	5-8 years	9-13 years	14-18 years
Materials Requested:	Number Requested:		
<input type="checkbox"/> Mobile Tech Lab			
<input type="checkbox"/> Yellow Ribbon Toolkit			
<input type="checkbox"/> Boots On Toolkit			
<input type="checkbox"/> Dog Tags			
<input type="checkbox"/> Bracelets			
<input type="checkbox"/> Hero Packs			
<input type="checkbox"/> Brochures			
<input type="checkbox"/> Flyers			



SECTION B – PROGRAM REQUEST

Today's Date:	Event Date:		
Name of Person Requesting Program:			
Name of Group Requesting Program:			
Email Address:			
Mailing Address:			
Phone Number:			
Point of Contact (POC) for on-site at event:			
POC Email Address:			
POC Phone Number:			
Event Address:			
Event Type and Description:			
Start Time:	End Time:		
Anticipated Number of Youth Participants:			
Number of Youth Participants By Age Group:			
5-6 years	7-10 years	11-15 years	16-18 years
Is Pre-Registration Required for Participants?			
<input type="checkbox"/> Yes			
<input type="checkbox"/> No			
Anticipated Number Volunteers at Event:			
Programming Requested:			
<input type="checkbox"/> Mobile Technology Lab (MTL)			
<input type="checkbox"/> Boots On Mock Pre-Deployment Experience			
<input type="checkbox"/> Boots Off Reintegration Experience			
<input type="checkbox"/> Yellow Ribbon Activities			
<input type="checkbox"/> CYS Sitters Training			
<input type="checkbox"/> Specific Topic (please provide a detailed description below)			

Please Note – OMK does not provide child care services or meals/snacks during programming



SECTION C – TRAINING REQUEST

Today's Date:	Event Date:
Name of Person Requesting Training:	
Name of Group Requesting Training:	
Email Address:	
Mailing Address:	
Phone Number:	
Point of Contact (POC) for on-site at training:	
POC Email Address:	
POC Phone Number:	
Training Address:	
Description of Audience to be Trained:	
Start Time:	End Time:
Anticipated Number of Participants:	
Is Pre-Registration Required for Participants?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Training Requested:	
<input type="checkbox"/> Ready, Set, Go – Working with Military Families Training <input type="checkbox"/> Mobile Technology Lab (MTL) Training <input type="checkbox"/> Boots On Mock Pre-Deployment Experience Curriculum Training <input type="checkbox"/> Boots Off Reintegration Experience Curriculum Training <input type="checkbox"/> Yellow Ribbon Curriculum Training <input type="checkbox"/> Volunteer Training <input type="checkbox"/> CYS Sitters Training	
Available Equipment On-Site:	
<input type="checkbox"/> Projector Screen <input type="checkbox"/> Projector <input type="checkbox"/> Whiteboards / Flip Chart Paper <input type="checkbox"/> DVD/VCR <input type="checkbox"/> WI-FI Connection (is there a fee <u> </u> Yes <u> </u> No)	