

MINUTES OF THE CLARE COUNTY BOARD OF COMMISSIONERS

Harrison, Michigan 48625

Jim 7/19/17
~~Unapproved Minutes~~
June 21, 2017

Meeting was called to Order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

Present: Commissioners: District 1: Dale Majewski, District 2: Samantha Pitchford, District 3: Leonard Strouse, District 4: Jack Kleinhardt, District 5: Sandra Bristol, District 6: Karen Lipovsky, District 7: Jim Gelios

Absent: None

Others Present, Signing In: Veronica Romanov, Gretchen Wilbur, Bethany Law of NMMCAC, Roxanne Nicholas of State of Michigan Treasury, and Marty Johnson

APPROVAL OF AGENDA

It was moved by Commissioner Strouse, seconded by Commissioner Majewski, to approve the agenda. Motion carried.

APPROVAL OF MINUTES

It was moved by Commissioner Majewski, seconded by Commissioner Pitchford, to approve the Minutes of the May 17, 2017 meeting. Motion carried.

It was moved by Commissioner Kleinhardt, seconded by Commissioner Majewski, to approve the Minutes of the September 6, 2016 meeting. Motion carried.

GENERAL PUBLIC COMMENT

Veronica Romanov and Gretchen Wilbur presented information on Community Nutrition Network and what they are doing to combat hunger in our community. Ms. Romanov requested use of the courthouse restrooms during their upcoming July 8, 2017 distribution from 9:00 a.m. – 12:30 p.m. the Board agreed. Marty Johnson also spoke in support of this program.

COMMUNICATIONS LIST

Mid-Michigan community action – 2016 Annual report
Beckett & Reader – City of Harrison Master Plan
Included in Agenda – No discussion

ADMINISTRATOR'S REPORT

Administrator Tracy Byard has been working on the budget. She also stated she has had some good reports regarding their Equalization Department and that some townships have returned to the County for their property tax printing services.

COMMUNITY SERVICES DIRECTOR REPORT

Community Services Director Lori Ware distributed a narrative summary of the Area Agency Grant, not the full grant, and requested approval to submit the Grant.

Moved by Commissioner Bristol and Seconded by Commissioner Pitchford to approve and submit the Grant to the Area Agency on Aging for Senior Service Funding. Chairperson Lipovsky asked for discussion and stated the Director Ware submits this same grant every year. Motion carried.

Director Ware received a call confirming that they will receive thousands more dollars of carry over money to help fund the nutrition program for this year and in home program, which will go for personal care and respite care because there is a great need.

The grant for City of Harrison Town Square in the amount of \$262,000.00 has been approved and will be used for town square, band shell, splash pad, ice rink, entertainment pavilion, and bathrooms.

Director Ware has worked with 3 investors and submitted a proposal to the State of Michigan to move the Secretary of State building to Harrison on the corner of Spruce and Sullivan, the current rural water building in an effort to keep it in Clare County.

Jm
June 21, 2017

COMMUNITY SERVICES DIRECTOR REPORT - continued

The economy may not look like its doing better, but they received \$38,000.00 in building permits alone last month in the Building Department.

The rental rehab project in the City of Clare is completed and all 6 apartments are filled.

Director Ware is working on the County Budget, the RFP for Senior Services, an audit from the State on Senior Services, which will finish in August, she and another employee are meeting with a representative for the Federal Office of Services to the Aging.

Work is being done on the Parks and Rec's Grant for wheelchair access into Bud Lake at Wilson State Park, a grant for the Prosecuting Attorney's office to help supplement wages, two grants for new business owner's going into the business incubator, and working on renewing their contract with the Department of Veterans for serving the Senior Veterans in the community with in home care. They have a healthy fund balance and need to make a couple of their in home care workers full time.

The Adult Day care is projected to open October 1, 2017. Commissioner Bristol asked if the people attending the adult day care will be charged to go there. Director Ware stated they are trying to implement a program for a sliding fee scale, and they have extra funds they are saving to utilize for the adult day care.

Administrator Byard stated that they have worked with Gamble's and placed cement barriers around the electric pole in the parking lot because people were hitting it with their cars.

Director Ware asked for a \$30.00 a month phone stipend to come out of her fund for administrative staff in her office. Moved by Commissioner Bristol and Seconded by Commissioner Strouse to approve a \$30.00 a month phone stipend to come out of the Senior Service Fund for administrative staff. Chairperson Lipovsky asked for discussion. Hearing none motion carried.

SPECIAL PRESENTATION

Commissioner Strouse presented Resolution #17-16 on behalf of the Clare County Board of Commissioners to recognized Allison Lipovsky for her role in the Clare County community and outstanding performance as a softball pitcher in high school and college.

Roll call vote revealed:

Yeas: (7) being Commissioners Strouse, Gelios, Kleinhardt, Pitchford, Bristol, Majewski, and Lipovsky.

Nays: (0)

Absent: (0)

Resolution adopted

Roxanne Nicholas from the State of Michigan Department of Treasury, presented the Board of Commissioners with the September 30, 2016 Audit. The Department of Treasury gave an unmodified opinion, which is a clean opinion. Overall the capital outlay and capital assets management has improved significantly and that is noted in the removal of that previous audit finding.

COMMITTEE REPORTS

Justice Committee

Lt. Williams filling in for Sheriff Wilson and Bethany Law spoke about the Child Advocacy Center Pole Barn Proposal.

Moved by Commissioner Kleinhardt and Seconded by Commissioner Strouse to allow a lease agreement with the Child Advocacy Center to lease the county property at the northwest corner of Fourth/ Oak Street in Harrison for \$1 per year to store the CAC Mobile Home with the stipulation the County would take ownership of the pole barn if the CAC program no longer needed the barn or the program dissolved. Contingent upon legal review of the lease agreement. Chairperson Lipovsky asked for discussion. Hearing none motion carried.

Prosecuting Attorney Michelle Ambrozaitis requested to be allowed to promote the part time attorney from part time to full time. Prosecutor Ambrozaitis presented, in detail, the workload of her current staff along with where these additional funds that will be needed will come from.

Moved by Commissioner Pitchford and Seconded by Commissioner Gelios to allow the Prosecutor to make her part time attorney position a full time position to go into effect October 1, 2018 for the 2018 budget. Chairperson Lipovsky asked for discussion. Discussion noted above.

Roll call vote revealed:

Yeas: (4) being Commissioners Pitchford, Gelios, Majewski, and Bristol

Nays: (3) being Commissioners Kleinhardt, Strouse, and Lipovsky

Absent: (0)

Motion carried

Recess: 11:07 a.m.

Back in session: 11:18 a.m.

COMMITTEE REPORTS - continued

Justice Committee - continued

911- new UPSS

Moved by Commissioner Majewski and Seconded by Commissioner Bristol to allow Central Dispatch to purchase a new Uninterrupted Power Supply System (UPSS) through the Trivalent Company for \$28,903 from existing funds, 85% from 261 Fund and 15% to be moved from the 595 Fund. Chairperson Lipovsky asked for discussion. Marlana Terrian, 911 Dispatch Director explained that if this is not upgraded a power outage could affect the power supply to 911. Commissioner Majewski asked if the 911 fund is still short. Director Terrian explained they have found out there is no money missing. Motion carried.

Corrections K9

Moved by Commissioner Bristol and Seconded by Commissioner Pitchford to allow the Sheriff Department to purchase a narcotics K9 from Universal K9 for a total cost of \$5,500 from already existing funds within the 595 fund. Chairperson Lipovsky asked for discussion and Commissioner Majewski asked if this dog will come trained. Lt. ~~Brian Dunn~~, Jail Administrator indicated yes it will be already trained. Motion carried.

Mike Bailey

Corrections Transport Van

Administrator Byard asked that there be discussion before the motion is made because the Board has already approved this request twice before. Lt. ~~Brian Dunn~~, Jail Administrator stated that they could purchase these vehicles a little cheaper if they lease them first instead of purchasing them outright. Administrator Byard explained that this would cause the County to carry more debt that is not necessary. No motion was made and Chairperson Lipovsky instructed Lt. ~~Dunn~~ to ask the Undersheriff Miedzianowski to please just order the vehicles and get them paid for.

Mike Bailey

Health and Human Services Committee

Senior Community Service Employment Program

Moved by Commissioner Pitchford and Seconded by Commissioner Bristol to allow Animal Control to enter into a Worksite Agreement with Region VII AAA, for the purpose of providing training positions for SCSEP enrollees. Chairperson Lipovsky asked for discussion. Hearing none motion carried.

Physical Resources and Economic Development Committee

Airport Runway Crack Sealant

Moved by Commissioner Gelios and Seconded by Commissioner Majewski to allow the County Airport to complete crack sealant on the runway in the amount of \$12,091.50 with funds to come from the Airport Fund. Chairperson Lipovsky asked for discussion and Commissioner Majewski asked for clarification on who was paying how much. Treasurer Jenny Beemer-Fritzinger confirmed Hayes Township and City of Harrison have each already contributed \$5,000.00 each. Motion carried.

Rain/ Pollinator Garden

Moved by Commissioner Kleinhardt and Seconded by Commissioner Bristol to allow Clare CD to construct a pollinator/rain garden around the Clare County Building's retention pond. Chairperson Lipovsky asked for discussion. Treasurer Jenny Beemer-Fritzinger confirmed a rain garden was made up of a variety of wild flowers, plants, and shrubs, and Commissioner Gelios confirmed it would be at no cost to the County. Motion carried.

Finance and Administration Committee

Statutory Finance Committee

Moved by Commissioner Strouse and seconded by Commissioner Pitchford to approve Statutory Finance Committee meeting minutes of May 23, 2017 in the amount of \$100,569.68 and June 6, 2017 in the amount of \$ 51,366.15. Motion carried.

Monthly Expenditures

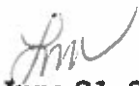
Moved by Commissioner Majewski and Seconded by Commissioner Bristol to approve the expenditures for the month of May 2017 in the amount of \$2,182,137.52 with the General Fund expenditures totaling \$833,497.11. Chairperson Lipovsky asked for discussion. Hearing none motion carried.

Budget Adjustments

Moved by Commissioner Pitchford and Seconded by Commissioner Majewski to approve Budget Adjustment #17-119, #17-122, 17-123, 17-126, 17-129, 17-130 & 17-136 in the amount of \$1,732.72, \$140,000.00, \$18,313.34, \$2,400.00, \$13,994.50, \$5,410.00 & \$2,518.03 to be distributed. Chairperson Lipovsky asked for discussion. Hearing none motion carried.

Discussion to increase the Health Department 2018 budget by 5%. Administrator Byard indicated that the Board just gave them an \$11,000.00 increase in 2015. Chairperson Lipovsky confirmed this increase would be to help the Health Department with their MERS deficit. Commissioner Kleinhardt suggested the Board of Commissioners take a look at their budget before making any more decisions. Commissioner Majewski wants to just stick to the budget, and Commissioner Kleinhardt confirmed they aren't sticking to it that they just raised it today, Commissioner Majewski stated they will have to make concessions elsewhere. No motion was made.

Chairperson Lipovsky excused herself from the rest of the meeting and Vice Chairperson Kleinhardt took over the meeting at 11:45 a.m.


June 21, 2017

Finance and Administration Committee - continued

Discussion to allow Senior Services to obtain a credit card for their Department. Administrator Byard asked that the Board allow it. Moved by Commissioner Majewski and Seconded by Commissioner Gelios to allow Senior Services to obtain a credit card with the same limits as the other department heads. Vice-Chairperson Kleinhardt asked for discussion. Hearing none motion carried.

Discussion to allow Lori Ware to hire a Director for the Adult Day Care and set the salary. Moved by Commissioner Bristol and Seconded by Commissioner Pitchford to approve Lori Ware to hire a Director for the Adult Day Care and to set the salary out of the Senior Services budget. Vice-Chairperson Kleinhardt asked for discussion. Hearing none motion carried.

Shared Grant

Moved by Commissioner Majewski and Seconded by Commissioner Bristol to enter into a contract with the Michigan Dept. of Transportation for a shared grant for the painting of the runway with \$2,500.00 to be paid from the Airport Fund. Vice-Chairperson Kleinhardt asked for discussion. Hearing none motion carried.

L-4029

Moved by Commissioner Bristol and Seconded by Commissioner Majewski to approve Notice of Certification of County Allocated Tax Levy, with the Board Chair and Clerk to sign the L-4029 and authorize the spread of tax rolls. Vice-Chairperson Kleinhardt asked for discussion. Hearing none motion carried.

CLERK'S REPORT

Clerk/Register Lori Martin reported there will not be an August 2017 election and there will be a November 2017 election for at least the City of Clare. Clerk/Register Martin is obtaining quotes to finish scanning the documents that are not scanned in the Register of Deeds. Her goal is to have online services and all scanning completed by the end of 2018.

TREASURER'S REPORT

Treasurer Jenny Beemer-Fritzingler handed out an update on the 2016 final Audit. The County did end with a deficit of \$351,679.00 that was taken from fund balance leaving the fund balance at 1.5 million dollars. Going forward in 2017, if nothing changes, the County will end with a \$155,000.00 deficit. In 2017 she did put in an additional \$250,000.00 from the delinquent tax revolving fund, and she does not know if she will be able to do that in 2018.

CHAIRPERSON REPORT - none

VICE CHAIRPERSON REPORT

Vice Chairperson Kleinhardt attended a meeting in Lansing regarding rails to trails with Representative Jason Wentworth.

COMMISSIONER REPORT

Commissioner Gelios has been attending his meetings. Hayes Township had several new home construction. Michigan Works has restructured their prosperity regions, and put our county with Lower Michigan cities. They appealed it and are now with the Northeast Region. City of Harrison will be having a recycling day soon.

Commissioner Strouse has been attending his meetings. Very discouraged hearing with Father's molesting their children, seniors going hungry, people's homes being broken into, and not enough money to go around. He takes this job very seriously.

Commissioner Pitchford has been attending her meetings. Farmer's Market in Farwell will open June 22, 2017. There were representatives at Village of Farwell and Surrey Township asking to open marijuana dispensaries.

Commissioner Bristol has been attending her township meetings. Road Commission is very busy and have been doing a good job in her Township, other townships have some complaints. She attended a training on first aid for when a person with mental health issues has a crisis and demonstrated how a police officer should handle the situation. She toured our Senior Site and Adult Day Care and it sounds phenomenal. Commissioner Bristol asked about MMRA using the Adult Day Care office along with use of a telephone and asked if they are paying for that or just using it. Commissioner Majewski confirmed MMRA is renting it.

Commissioner Majewski has nothing.

PUBLIC COMMENT

Ken Hoyt indicated he has been attending these meetings for a long time, and appreciates how much the Commissioners care about the people of this county, and his opinion has changed about the Commissioners. Commissioner Kleinhardt thanked Mr. Hoyt for coming and listening to what actually goes on at the meetings.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

Moved by Commissioner Majewski and Seconded by Commissioner Bristol to go into closed session.
Motion carried.

Closed Session Begins: 12:31 p.m.

Closed Session Ends: 12:57 p.m.

Meeting adjourned at 12:57 p.m.



Lori Martin, Clerk
Clare County Board of Commissioners



Karen Lipovsky, Chairperson
Clare County Board of Commissioners