

AGENDA
Wednesday, June 17, 2020
9:00 a.m.
CLARE COUNTY BOARD OF COMMISSIONERS
W/ADDITIONAL ITEMS

MISSION STATEMENT:

The mission of Clare County government is to provide quality services among competing demands for limited resources in the most effective and efficient manner possible to the citizens and patrons of Clare County government.

1. **Call to Order**
Pledge of Allegiance

2. **Roll Call**

3. **Approval of Agenda**

4. **Approval of Minutes**

A. Board of Commissioners Minutes of May 20, 2020 **Pages 4-12**

5. **General Public Comment (Limited to Three Minutes per Speaker)**

6. **Communications List** **Page 14**

7. **ADMINISTRATOR'S REPORT (Limited to three minutes)**

8. **COMMUNITY SERVICES DIRECTOR (Limited to five minutes)**

9. **Public Hearings/Special Presentation**

9:15 a.m. Michelle Ambrozaitis – Paperless tracking system **Pages 16-37**

Motion: To allow the purchase of a paperless tracking system in the amount of approximately \$60,000 with \$37,000 to be paid from the BJA opioid grant and the remainder from the OWI Vehicle Forfeiture fund and the Crime Victim Rights grant (non-general fund money).

Motion By:

Seconded By:

Carried

Failed

10:30 a.m. Honorable Judge Farrell – Employee retirement discussion

10. **Committee Reports/Consent Calendar**

A. Justice Committee

LINE ITEM TRANSFER/BUDGET ADJUSTMENT # 20 - 98

REQUESTING DEPARTMENT: District Court DATE: 6/16/2020

EXPLANATION OF REQUEST (explain fully) Reduction in collections due to COVID.

Decrease Revenues			
Acct.#	101-000-545.001	State Aid District Ct Dru	\$2,412.49
Acct.#	101-000-545.005	Drug Case 80th Dist	\$181.77
Acct.#	101-000-601.136	District Court Costs	\$35,000.00
Acct.#	101-000-619.000	District Court Assessm	\$3,442.00
Acct.#	101-000-620.000	District Court Bond Costs	\$1,500.00
Acct.#	101-000-621.000	District Court Civil Fees	\$19,000.00
Acct.#	101-000-657.000	Ordinance Fines/Costs	\$4,000.00
Acct.#			\$65,536.26

Decrease Expenditures			
Acct.#	101-997-998.000	Ending Fund Balance	\$65,536.26
Acct.#			
Acct.#			\$65,536.26

Department Head/Authorized Signature

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DO NOT WRITE BELOW THIS LINE

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Verification:

- Finance/Budget Committee _____ / /
- 1. Finance Chair _____ / /
- 2. Board Chair _____ / /
- 3. Administrator _____ / /

Action
Req: _____

State of Michigan
80TH DISTRICT COURT
CLARE AND GLADWIN COUNTIES

JOSHUA M. FARRELL
DISTRICT JUDGE



STEVEN R. WORPELL
Attorney-Magistrate • Administrator

LINDA K. HAWKINS
Court Reporter • Judicial Clerk

REBECCA L. NOTEBOOM
Probation Officer

June 16, 2020

TO: Jenny Beemer, Tracy Byard

RE: FY 2020 budget

I have re-reviewed the FY 2020 budget, after receiving the Transmittal Advice with the end date of 5/31/2020. As you are well aware, there are a lot of unknowns. Our employees continue to working diligently to process essential cases, to prepare for the reopening of the courthouse, and to comply with the orders of the Supreme Court.

As stated in my May recommendations, COVID-19 has had a significant effect on new monies owed and collections. It is our hope that once restrictions are lifted, we can return to normal collection procedures. However, we also understand that the pandemic has negatively impacted many people economically.

At the current time, I would recommend the following adjustments:

Revenues

101-000-545.001	State Aid Dist Ct Drunk Dr Asst	\$8003 to 5,590.51	2412.49
101-000-545.005	Drug Case 80 th Dist Ct	\$918 to 736.23	181.77
101-000-601.136	District Court Costs	\$240,000 to \$ 205,000	35000
101-000-619.000	District Court Assessments	\$14,883 to \$11,441	3442
101-000-620.000	District Court Bond Costs	\$11,295 to \$9795	1500
101-000-621.000	District Court Civil Fees	\$92,000 to \$73000	19000
101-000-657.000	Ordinance Fines/Costs	\$10,000 to \$6000	4000