

**ANNUAL MEETING  
AGENDA  
Wednesday, October 21, 2020  
9:00 a.m.  
CLARE COUNTY BOARD OF COMMISSIONERS**

**MISSION STATEMENT:**

**The mission of Clare County government is to provide quality services among competing demands for limited resources in the most effective and efficient manner possible to the citizens and patrons of Clare County government.**

- 1. Call to Order  
Pledge of Allegiance**
- 2. Roll Call  
Approval of Agenda**
- 4. Approval of Minutes**
  - A. Board of Commissioners Minutes for September 16, 2020** **Pages 3-11**
  - B. Special Board Meeting Minutes for September 30, 2020** **Pages 13-15**
- 5. General Public Comment (Limited to Three Minutes per Speaker)**
- 6. Communications List - NONE**
- 7. ADMINISTRATOR'S REPORT (Limited to three minutes)**
- 8. COMMUNITY SERVICES DIRECTOR (Limited to five minutes)**
- 9. Public Hearings/Special Presentation  
9:15 a.m. – Pete Preston, County Equalization – Apportionment Report** **Pages 17-23**

**Motion:** To accept the Apportionment Report, as presented and authorize the Equalization Director to spread the tax roll.

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Carried** \_\_\_\_\_ **Failed** \_\_\_\_\_

- 10. Committee Reports/Consent Calendar**
  - A. Justice Committee**
  - B. Health and Human Services Committee**
  - C. Physical Resources and Economic Development Committee**
  - D. Finance and Administration Committee**
    - 1. County Clerk/Register of Deeds**
      - a. Notary Fees
      - b. Contract for Web Design and Hosting
      - c. Contract for I.T. Services



**MINUTES OF THE CLARE COUNTY  
BOARD OF COMMISSIONERS**

H/A.

Harrison, Michigan 48625

Unapproved minutes  
September 16, 2020

Meeting was called to order at 9:00 a.m.

Pledge of Allegiance and moment of silence for our active military, veterans and first responders.

**COMMISSIONERS PRESENT**

District 1 Dale Majewski, District 2 Samantha Pitchford, District 3 Leonard Strouse, District 5 Mark Fitzpatrick, District 6 David Hoefling, and District 7 Jeff Haskell.

**COMMISSIONERS ABSENT**

District 4 Jack Kleinhardt and District 5 Mark Fitzpatrick (Commissioner Fitzpatrick arrived at 9:05 a.m.)

**OTHERS PRESENT**

Terry Acton, Bill Hoefling, Judge Thomas Evans, Roxanne Foster and zoom participants

**APPROVAL OF AGENDA**

It was moved by Commissioner Majewski, seconded by Commissioner Strouse, to approve the agenda with additions.

Additions: Add attachment C to the health insurance packet.

Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (5) being Commissioners Majewski, Strouse, Hoefling, Haskell, and Pitchford

Nays: (0)

Absent: (2) being Chairperson Kleinhardt and Commissioner Fitzpatrick

**Motion carried**

**APPROVAL OF MINUTES**

It was moved by Commissioner Strouse, seconded by Commissioner Majewski to approve the Board of Commissioners Minutes for August 19, 2020. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (5) being Commissioners Strouse, Majewski, Haskell, Hoefling, and Pitchford

Nays: (0)

Absent: (2) being Chairperson Kleinhardt and Commissioner Fitzpatrick

**Motion carried**

It was moved by Commissioner Strouse, seconded by Commissioner Haskell to approve the Board of Commissioners Minutes for September 9, 2020. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (5) being Commissioners Strouse, Haskell, Majewski, Hoefling, and Pitchford

Nays: (0)

Absent: (2) being Chairperson Kleinhardt and Commissioner Fitzpatrick

**Motion carried**

**GENERAL PUBLIC COMMENT**

Terry Acton spoke regarding Clare County not having a heating and cooling maintenance employee, offered his name as the potential replacement, and offered that he has the experience with the software and the system.

**COMMUNICATIONS LIST**

None

**ADMINISTRATOR'S REPORT**

Administrator Byard received a report from Melissa Townsend regarding the Gypsy Moth issue with statistics for Hayes Township and Lincoln Township, which show the per acre count for 2019 and per acre count for 2020.

Administrator Byard was informed by the Health Department there were 5 cases of Eastern Equine Encephalitis (EEE) in Clare County. The State of Michigan is declaring a state of emergency and will be spraying without the option of opting out.

Administrator Byard and Director of Community Services Lori Phelps gave an update regarding the Community Development Block Grant (CDBG) in the amount of \$181,000.00 that is available to Clare County relating to COVID-19. A public hearing is scheduled for September 30, 2020 at 9:00 a.m.

Commissioner Fitzpatrick arrived at 9:05 a.m.

**COMMUNITY SERVICES DIRECTOR**

No report available.

**PUBLIC HEARINGS/SPECIAL PRESENTATIONS**

1. Eric McGlothlin – Bond Counsel – Bond Resolution for the Senior Services Project.

Mr. McGlothlin explained the Bond Resolution before the Board as authorization of limited tax issuance of general tax obligation bonds in an amount not to exceed \$545,000.00. The proceeds of which will be used to acquire a senior services council facility and complete the needed renovations. The bonds are proposed to be sold to Rural Development through its bond purchase program with an interest rate set at 2.25% or lower.

The Bond Resolution also pledges the County's limited tax and full faith and credit to the repayment of the principal and interest on the bonds. However, the County is not authorized to raise taxes to pay the debt service of the bonds and must be paid out of the available County funds each year.

The final item the resolution does is authorizes the County Administrator as the authorized officer to take all the actions needed and sign all the documents needed.

It was moved by Commissioner Strouse, seconded by Commissioner Hoefling to adopt Resolution #20-22 allowing the issuance of bonds in the amount of \$545,000.00 to be issued and sold for the purpose of defraying a portion of the costs of the project for an additional senior center. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (6) being Commissioners Strouse, Hoefling, Fitzpatrick, Majewski, Haskell, and Pitchford

Nays: (0)

Absent: (1) being Chairperson Kleinhardt

**Motion for Resolution carried**

**COMMITTEE REPORTS/CONSENT CALENDAR**

**A. Justice Committee**

**1. Indigent Defense Independent Contractor Agreement**

It was moved by Commissioner Majewski, seconded by Commissioner Strouse to approve the Indigent Defense Independent Contractor Agreement with Karen Moore from October 1, 2020 through September 30, 2022. Vice Chairperson Pitchford asked for discussion, Administrator Byard stated this is the exact same contract as the previous year, roll call vote revealed:

Yeas: (6) being Commissioners Majewski, Strouse, Haskell, Hoefling, Fitzpatrick, and Pitchford

Nays: (0)

Absent: (1) being Chairperson Kleinhardt

**Motion carried**

**2. Courts Coronavirus Emergency Supplemental Funding**

It was moved by Commissioner Haskell, seconded by Commissioner Majewski to accept the \$57,018.70 Michigan State Police grant award for the Clare County Courts, and allow the Vice-Chair to sign. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (6) being Commissioners Haskell, Majewski, Hoefling, Fitzpatrick, Strouse, and Pitchford

Nays: (0)

Absent: (1) being Chairperson Kleinhardt

**Motion carried**

**B. Physical Resources and Economic Development Committee**

**1. Agreement for Extension Services**

It was moved by Commissioner Fitzpatrick, seconded by Commissioner Hoefling to approve the agreement for MSU Extension Services for a period of one year beginning October 1, 2020. Vice Chairperson Pitchford asked for discussion, it was discussed that this is only for the millage, roll call vote revealed:

Yeas: (6) being Commissioners Fitzpatrick, Hoefling, Haskell, Majewski, Strouse, and Pitchford

Nays: (0)

Absent: (1) being Chairperson Kleinhardt

**Motion carried**

**C. Finance and Administration Committee**

**1. Statutory Finance Committee**

It was moved by Commissioner Hoefling, seconded by Commissioner Majewski to approve Statutory Finance Committee meeting minutes of August 24, 2020 in the amount of \$27,397.44 and September 8, 2020 in the amount of \$113,919.19. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (6) being Commissioners Hoefling, Majewski, Strouse, Fitzpatrick, Haskell, and Pitchford

Nays: (0)

Absent: (1) being Chairperson Kleinhardt

**Motion carried**

**COMMITTEE REPORTS/CONSENT CALENDAR - continued**

2. Monthly Expenditures

It was moved by Commissioner Strouse, seconded by Commissioner Fitzpatrick to approve the expenditures for the month of August 2020 in the amount of \$1,881,629.25 with the General Fund expenditures totaling \$787,021.79. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (6) being Commissioners Strouse, Fitzpatrick, Majewski, Haskell, Hoefling, and Pitchford

Nays: (0)

Absent: (1) being Chairperson Kleinhardt

**Motion carried**

3. Delegate Representative for MERS

It was moved by Commissioner Majewski, seconded by Commissioner Strouse to elect Tracy Byard as the member delegate for the MERS virtual annual conference to be held September 21<sup>st</sup> - 24<sup>th</sup>, 2020 and Jeff Haskell as the alternate. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (6) being Commissioners Majewski, Strouse, Haskell, Hoefling, Fitzpatrick, and Pitchford

Nays: (0)

Absent: (1) being Chairperson Kleinhardt

**Motion carried**

4. Election Grant

It was moved by Commissioner Haskell, seconded by Commissioner Hoefling to accept the Help America Vote Act CARES Act Grant Agreement with the County Clerk acting as the Grant Administrator and signing said grant in the amount of \$17,675.00. Participating Clare County Townships will be responsible for the matching portion of this grant and Clare County will be responsible for no portion of this grant. Vice Chairperson Pitchford asked for discussion, after discussion, roll call vote revealed:

Yeas: (6) being Commissioners Haskell, Hoefling, Fitzpatrick, Strouse, Majewski, and Pitchford

Nays: (0)

Absent: (1) being Chairperson Kleinhardt

**Motion carried**

5. MMDC

It was moved by Commissioner Fitzpatrick, seconded by Commissioner Haskell to approve budget adjustment #20-167 in the amount of \$12,500.00 and allow for the payment to the Middle Michigan Development Corporation with the funds to come from remaining Community Development Block Grant (CDBG) funds. Vice Chairperson Pitchford asked for discussion, after discussion, roll call vote revealed:

Yeas: (5) being Commissioners Fitzpatrick, Haskell, Majewski, Strouse, and Pitchford

Nays: (1) being Commissioner Hoefling

Absent: (1) being Chairperson Kleinhardt

**Motion carried**

**PUBLIC HEARINGS/SPECIAL PRESENTATIONS – continued**

2. Judge Farrell – Unfinished business relating to retiring employee  
Judge Farrell presented to the Board in the prior week and was asked to bring his request back before the entire Board as some of the members were not present. The components of the request were:
- a. Because of the Medicare requirements this same non-union employee would have an increase in insurance premiums of \$150.00 per month for the 2-year period in which Clare County is providing health insurance to retiring employees. Judge Farrell asked for the Board to approve the \$150.00 per month over the next 2 years for a total of \$3,600.00 in addition to the health care coverage already being provided. Commissioner Fitzpatrick offered his appreciation for the 40+ years of service, but did confirm that the employees knew going into the agreement that the offer was to pay only the premiums equal to the insurance coverage being given at the time of the agreement.

It was moved by Commissioner Majewski, seconded by Commissioner Fitzpatrick that we do not pay the additional. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (6) being Commissioners Majewski, Fitzpatrick, Haskell, Hoefling, Strouse, and Pitchford

Nays: (0)

Absent: (1) being Chairperson Kleinhardt

**Motion carried**

- b. Sick time buyout for a non-union employee at 100% of the rate of pay vs. 50% as pursuant to the union contracts. It was moved by Commissioner Majewski, seconded by Commissioner Haskell to pay the 50% of the sick time Vice Chairperson Pitchford asked for discussion, Commissioner Fitzpatrick wanted to be clear they are voting on a policy issue, roll call vote revealed:

Yeas: (6) being Commissioners Fitzpatrick, Majewski, Strouse, Hoefling, Haskell, and Pitchford

Nays: (0)

Absent: (1) being Chairperson Kleinhardt

**Motion carried**

- c. Judge Farrell asked that because the Board is treating this non-union employee the same as the union employees in regard to the sick time payout that she be treated the same as the union employees in regard to receiving the same raise the union employees received in October of 2019, which would be a total of \$1,265.00. In addition Judge Farrell asked that the Board honor the court personnel policy for non-union employees of the courts. Administrator Byard confirmed that the Courts asked for this raise back in October and the Board denied it at that time. Commissioner Majewski stated that if they are going to award the raise to this one employee they would be expected to award that raise to all non-union employees. Judge Farrell asked for consistency in treating the non-union employees like union employees, not only when it benefits the county but also when it benefits the employees. It was moved by Commissioner Fitzpatrick, seconded by Commissioner Majewski not to pay it, Vice Chairperson Pitchford asked for discussion, Judge Evans confirmed with the Board that this motion was just in regard to that retiring employee, roll call vote revealed:

Yeas: (6) being Commissioners Fitzpatrick, Majewski, Strouse, Hoefling, Haskell, and Pitchford

Nays: (0)

Absent: (1) being Chairperson Kleinhardt

**Motion carried**

**PUBLIC HEARINGS/SPECIAL PRESENTATIONS – continued**

3. Fiscal Year 2020 Budget Public Hearing  
Public meeting opened at 10:00 a.m.
4. Roxann Foster – Review of County Audit  
Roxanne Foster from the State of Michigan presented the 2019 Fiscal Year Audit to the County. Ms. Foster added, as the Board is aware there were delays in the Road Commission submitting their audit, which in turn delayed the county's audit. Ms. Foster reviewed the audit findings with the Board and answered all questions.

**Recess at 10:24 a.m.**

**Back in session 10:38 a.m.**

**COMMITTEE REPORTS/CONSENT CALENDAR - continued**

6. Special Tribute to Cynthia Locher  
It was moved by Commissioner Majewski, seconded by Commissioner Fitzpatrick to adopt Resolution # 20-18 in Special Tribute to Cynthia Locher for her years of service to Clare County. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:  
  
Yeas: (6) being Commissioners Hoefling, Majewski, Strouse, Fitzpatrick, Haskell, and Pitchford  
Nays: (0)  
Absent: (1) being Chairperson Kleinhardt  
**Motion for Resolution carried**
7. Special Tribute to Christal O'Hare  
It was moved by Commissioner Strouse, seconded by Commissioner Fitzpatrick to adopt Resolution # 20-19 in Special Tribute to Christal O'Hare for her years of service to Clare County. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:  
  
Yeas: (6) being Commissioners Strouse, Fitzpatrick, Haskell, Majewski, Hoefling, and Pitchford  
Nays: (0)  
Absent: (1) being Chairperson Kleinhardt  
**Motion for Resolution carried**
8. Child Care Probate Fund  
It was moved by Commissioner Majewski, seconded by Commissioner Fitzpatrick to approve budget adjustment #20-177 in the amount of \$115,000.00 allowing the appropriation for the Department of Human and Health Services (DHHS) to be moved and appropriated to the Child Care Fund. Vice Chairperson Pitchford asked for discussion, Treasurer Beemer-Fritzinger explained the changes the State made to the child care fund, roll call vote revealed:  
  
Yeas: (6) being Commissioners Majewski, Fitzpatrick, Hoefling, Haskell, Strouse, and Pitchford  
Nays: (0)  
Absent: (1) being Chairperson Kleinhardt  
**Motion carried**

**CLERK/REGISTER OF DEEDS REPORT**

Clerk/Register of Deeds Lori Marti reported that ballots for the November 3, 2020 Election have been received, and updated the Board on the absentee ballots being requested.

**TREASURER'S REPORT**

Treasurer Jenny Beemer-Fritzingler handed out an updated revenue trends 2009 – projected 2020, which shows Clare County ending 2020 with a projected deficit of \$153,066.00. She also handed out an update of current cash and fund balances as of September 15, 2020. Treasurer Beemer-Fritzingler held her first all online land sale and sold 46 of the 53 parcels.

Treasurer Beemer-Fritzingler questioned whether to return the City of Harrison and Hayes Township funds to them for their contributions to the Airport. The Board directed her to ask if they want their money back and give it back if they want it.

**VICE CHAIRPERSON'S REPORT**

Vice Chairperson Samantha Pitchford reported she has attended her meetings.

**COMMISSIONER'S REPORT**

Commissioner Majewski has attended his meetings.

Commissioner Strouse has not been attending meetings.

Commissioner Haskell had nothing to report.

Commissioner Fitzpatrick has not been attending meetings. Residents have approached him regarding windmills.

**PUBLIC HEARINGS/SPECIAL PRESENTATIONS – continued**

3. Fiscal Year 2020 Budget Public Hearing  
Public meeting opened at 10:00 a.m.  
Public meeting closed at 11:00 a.m.

It was moved by Commissioner Haskell, seconded by Commissioner Majewski to adopt Resolution #20-21, a Resolution approving and adopting the County General Appropriation Act for Fiscal Year 2021. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (6) being Commissioners Haskell, Majewski, Hoefling, Fitzpatrick, Strouse, and Pitchford

Nays: (0)

Absent: (1) being Chairperson Kleinhardt

**Motion for Resolution carried**

5. Wage Compensation Resolution #20-20

It was moved by Commissioner Fitzpatrick, seconded by Commissioner Hoefling to adopt Resolution #20-20 Establishing Fiscal Year 2021 Compensation. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (6) being Commissioners Fitzpatrick, Hoefling, Majewski, Haskell, Strouse, and Pitchford

Nays: (0)

Absent: (1) being Chairperson Kleinhardt

**Motion for Resolution carried**

**COMMISSIONER'S REPORT - continued**

Commissioner Hoefling reported sadly that Frost Township lost one of their Trustee's, Harold Becker. Commissioner Hoefling again addressed the board regarding not having budget meetings, and their decision to have budget meetings, but no one else is following through. He has been attending his meetings.

**PUBLIC COMMENT**

None

**UNFINISHED BUSINESS**

County Health Insurance

Administrator Byard asked the Board to consider changing their decision from the 7% cost share for health insurance to the employees to a 5% cost share to employees.

It was moved by Commissioner Haskell, seconded by Commissioner Majewski to rescind the previous blue cross and blue shield plan. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (6) being Commissioners Haskell, Majewski, Strouse, Fitzpatrick, Hoefling, and Pitchford  
Nays: (0)  
Absent: (1) being Chairperson Kleinhardt  
**Motion carried**

It was moved by Commissioner Haskell, seconded by Commissioner Hoefling to take the 5% cost share plan and add on the option to take the higher deductible plan at a higher cost as presented. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (6) being Commissioners Haskell, Hoefling, Fitzpatrick, Majewski, Strouse, and Pitchford  
Nays: (0)  
Absent: (1) being Chairperson Kleinhardt  
**Motion carried**

**NEW BUSINESS**

It was moved by Commissioner Hoefling, seconded by Commissioner Haskell to extend the contracts for UAW Unit 1 Non-Supervisory Unit, UAW Unit 2 Supervisory Unit, POAM Corrections Unit, POAM Command Unit, POAM Non-Supervisory Unit and the POAM 911 Central Dispatch Unit through September 30, 2021 and amend the health insurance as presented. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (6) being Commissioners Hoefling, Haskell, Majewski, Strouse, Fitzpatrick, and Pitchford  
Nays: (0)  
Absent: (1) being Chairperson Kleinhardt  
**Motion carried**

Meeting Adjourned at 11:07 a.m.

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Lori Martin, Clerk

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Samantha Pitchford, Vice Chairperson





4B.

**MINUTES OF THE CLARE COUNTY  
BOARD OF COMMISSIONERS  
SPECIAL BOARD MEETING**

Harrison, Michigan 48625

Unapproved minutes  
September 30, 2020

Meeting was called to order at 9:00 a.m.

Pledge of Allegiance and moment of silence for our active military, veterans and first responders.

**COMMISSIONERS PRESENT**

District 1 Dale Majewski, District 2 Samantha Pitchford, District 3 Leonard Strouse, District 5 Mark Fitzpatrick, and District 6 David Hoefling.

**COMMISSIONERS ABSENT**

District 4 Jack Kleinhardt – excused  
District 7 Jeff Haskell – excused

**OTHERS PRESENT**

Lori Phelps Director of Community Services, Bill Hoefling, Jesse Bellinger Director of IT Department, and zoom participants.

**APPROVAL OF AGENDA**

It was moved by Commissioner Majewski, seconded by Commissioner Strouse, to approve the agenda. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (5) being Commissioners Majewski, Strouse, Fitzpatrick, Hoefling and Pitchford  
Nays: (0)  
Absent: (2) being Commissioner Kleinhardt and Haskell  
**Motion carried**

**GENERAL PUBLIC COMMENT**

None

**Deficit Elimination Resolution #20-23**

It was moved by Commissioner Strouse, seconded by Commissioner Majewski to adopt Resolution #20-23 allowing the Clare County Senior Services to make changes according to the Clare County Senior Services Reduction Plan FY 2020 to eliminate the deficit of \$6,461.00, which has been achieved. Vice Chairperson Pitchford asked for discussion, hearing none, roll call vote revealed:

Yeas: (5) being Commissioners Strouse, Majewski, Hoefling, Fitzpatrick and Pitchford  
Nays: (0)  
Absent: (2) being Commissioner Kleinhardt and Haskell  
**Motion for Resolution carried**

**Loan Resolution #20-25**

It was moved by Commissioner Majewski, seconded by Commissioner Strouse to adopt Resolution #20-25 authorizing and providing for the incurrences of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving and/or extending its Senior Services Meal Center facility to serve an area lawfully within its jurisdiction to serve. Vice Chairperson Pitchford asked for discussion, Director Phelps explained this is the final step before closing, after this resolution is passed USDA can issue the loan, roll call vote revealed:

Yeas: (5) being Commissioners Majewski, Strouse, Fitzpatrick, Hoefling and Pitchford  
Nays: (0)  
Absent: (2) being Commissioner Kleinhardt and Haskell  
**Motion for Resolution carried**

**Budget Adjustments**

It was moved by Commissioner Fitzpatrick, seconded by Commissioner Hoefling to approve budget adjustments 20-178, 20-179, 20-180, 20-181, 20-184, 20-188, 20-189, 20-190, 20-191, 20-193, 20-194, 20-195, 20-200, 20-202, 20-205, 20-206, 20-208, 20-209, 20-211, 20-212, 20-215, 20-216, 20-218, 20-220, 20-221, 20-223 & 20-224 in the amounts of \$214.91, \$6,000.00, \$23,900.00, \$239.51, \$112,080.72, \$210,193.00, \$30,061.99, \$28,306.38, \$1,922,939.46, \$82,796.00, \$12,841.00, \$96,326.00, \$6,000.00, \$16,550.00, \$6,400.00, \$18,000.00, \$48,950.00, 17,180.00, \$19,729.22, \$11,598.60, \$580.00, \$28,101.00, \$161,700.00, \$2,118.27, \$1,040.00, \$1,000.00 and \$4,093.38. Vice Chairperson Pitchford asked for discussion, there was discussion regarding what some of the adjustments were for, Administrator Byard also asked for approval to make any necessary adjustments that come in today, she will get copies to the board and have them approved at the next meeting, she was given permission, roll call vote revealed:

Yeas: (5) being Commissioners Fitzpatrick, Hoefling, Strouse, Majewski and Pitchford  
Nays: (0)  
Absent: (2) being Commissioner Kleinhardt and Haskell  
**Motion carried**

**Prosecutor Coronavirus Emergency Supplemental Funding**

It was moved by Commissioner Hoefling, seconded by Commissioner Fitzpatrick to accept the \$27,000.00 Michigan State Police grant award for the Clare County Prosecutor and allow the Vice-Chair to sign. Vice Chairperson Pitchford asked for discussion, Administrator Byard explained this is specifically for COVID related items, roll call vote revealed:

Yeas: (5) being Commissioners Commissioner Hoefling, Fitzpatrick, Majewski, Strouse, and Pitchford  
Nays: (0)  
Absent: (2) being Commissioner Kleinhardt and Haskell  
**Motion carried**

**Child Care Fund**

It was moved by Commissioner Strouse, seconded by Commissioner Majewski to appropriate an additional \$45,300.00 to the Child Care Fund and approve budget adjustment 20-222 in the amount of \$45,300.00. Vice Chairperson Pitchford asked for discussion, there was discussion regarding how this affects the fund balance, Administrator Byard confirmed about \$20,000.00 came from the fund balance, roll call vote revealed:

Yeas: (5) being Commissioners Strouse, Majewski, Fitzpatrick, Hoefling, and Pitchford  
Nays: (0)  
Absent: (2) being Commissioner Kleinhardt and Haskell  
**Motion carried**

**PUBLIC HEARINGS/SPECIAL PRESENTATIONS**

1. Public Hearing to review the grant application to the Michigan Economic Development Corporation for funding under Coronavirus Aid.

Public meeting opened at 9:15 a.m.

Director Lori Phelps gave an update regarding the Community Development Block Grant (CDBG) explaining it is actually CARES money coming through the MEDC and then put out into municipalities for Coronavirus costs. She has requested the State hazard pay for the Sheriff's Department and money to purchase software for remote work, which totals about \$181,000.00.

**Recess at 9:18 a.m.**

**Back in session 10:15 a.m.**

**PUBLIC HEARINGS/SPECIAL PRESENTATIONS -continued**

1. Public Hearing to review the grant application to the Michigan Economic Development Corporation for funding under Coronavirus Aid.

Public meeting opened at 9:15 a.m.

Public meeting closed at 10:15 a.m.

It was moved by Commissioner Majewski, seconded by Commissioner Hoefling to adopt Resolution #20-24 designating the County Board Vice Chair as the Certifying Officer, to certify the Michigan CDBG pre-agreement documents and any additional documents required to carry out and complete the grant. Vice Chairperson Pitchford asked for discussion, roll call vote revealed:

Yeas: (5) being Commissioners Majewski, Hoefling, Strouse, Fitzpatrick and Pitchford

Nays: (0)

Absent: (2) being Commissioners Kleinhardt and Haskell

**Motion for Resolution carried**

**PUBLIC COMMENT**

None

Meeting Adjourned at 10:17 a.m.

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Lori Martin, Clerk  
Clare County Board of Commissioners

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Samantha Pitchford, Vice Chairperson  
Clare County Board of Commissioners



2020 APPORTIONMENT REPORT  
COUNTY AND LOCAL UNITS

(A) County Name	(B) Taxable Value	(C) County Allocated		(D) County Est. / SET		(E) Total County		(F) Est. County EV Oper. Tax Dollars	(G) Total County Debt Rate	(H) Est. County Debt Tax Dollars	(I) Total Est. County Tax Dollars	(BB) Total RenZone Taxable Value
		Rate / SET	Allocated / SET	Est. County	Allocated / SET	Operating	Rate					
Clare	1,131,201,326.00	4.7072	5,324,790.87	2.0300	2,296,338.68	0.0000	0.00	0.00	0.00	7,621,129.55	0.00	0.00
STATE ED. TAX	1,117,335,856.00	6.0000	6,704,015.14	0.0000	0.00	0.0000	0.00	0.00	0.00	0.00	0.00	0.00

(J) Local Unit Name	(K) Taxable Value	(L) Total Allocated / Charter Rate	(M) Est. Local Allocated / Charter Tax Dollars	(N) Total Other Extra Voted / General Law Operating Rate	(O) Est. Local EV / GL Oper. Tax Dollars	(P) Total Debt Rate	(Q) Est. Local Debt Tax Dollars	(R) Total Est. Local Tax Dollars	(KK) Total RenZone Taxable Value
Arthur	26,467,729.00	0.8650	22,894.59	1.4962	39,601.02	0.0000	0.00	62,495.61	0.00
Franklin	33,569,267.00	0.7734	25,962.47	1.7373	58,319.89	0.0000	0.00	84,282.36	0.00
Freeman	50,804,440.00	0.8142	41,364.98	3.5745	181,600.47	0.0000	0.00	222,965.45	0.00
Frost	49,931,745.00	0.7050	35,201.88	3.3245	165,998.09	0.0000	0.00	201,199.97	0.00
Garfield	102,248,156.00	0.7083	72,422.37	0.0000	0.00	0.0000	0.00	72,422.37	0.00
Grant	107,603,750.00	0.7472	80,401.52	2.2870	246,089.78	0.0000	0.00	326,491.30	0.00
Greenwood	47,287,220.00	0.8027	37,957.45	1.9586	92,616.75	0.0000	0.00	130,574.20	0.00
Hamilton	69,989,867.00	0.7880	55,152.02	0.0000	0.00	0.0000	0.00	55,152.02	0.00
Hatton	31,563,330.00	0.7859	24,805.62	1.0000	31,563.33	0.0000	0.00	56,368.95	0.00
Hayes	115,736,240.00	0.7483	86,605.43	1.5483	179,194.42	0.0000	0.00	265,799.85	0.00
Lincoln	105,673,852.00	0.9499	100,379.59	4.7313	499,974.70	0.0000	0.00	600,354.29	0.00
Redding	21,442,873.00	0.6866	14,722.68	0.0000	0.00	0.0000	0.00	14,722.68	0.00
Shendan	51,364,065.00	0.7229	37,131.08	0.0000	0.00	0.0000	0.00	37,131.08	0.00
Summerfield	22,757,859.00	0.8408	19,134.81	2.6479	60,260.53	0.0000	0.00	79,395.34	0.00
Surrey	102,422,311.00	0.8963	91,801.12	1.6399	167,962.35	0.0000	0.00	259,763.47	0.00
Winterfield	55,325,479.00	0.9720	53,776.37	2.0000	110,650.96	0.0000	0.00	164,427.33	0.00
Clare	80,541,153.00	18.5000	1,490,011.33	3.7500	302,029.32	0.0000	0.00	1,792,040.65	0.00
Harrison	58,471,990.00	14.9270	842,957.39	0.0000	0.00	0.0000	0.00	842,957.39	0.00
FARWELL	17,886,902.00	10.5868	189,365.05	2.9121	52,088.45	0.0000	0.00	241,453.50	0.00

9:15 a.m

**AUTHORITIES**

(A) Authority (Dist. Libraries, DDAs, Transit, Metro, Fire, etc.)	(B) Taxable Value	(C) Total Operating Rate		(D) Est. Authority Oper. Tax Dollars		(E) Total Debt Rate		(F) Est. Authority Debt Tax Dollars		(G) Est. Total Authority Tax Dollars		(BB) Total RenZone Taxable Value
		Rate	Rate	Tax Dollars	Tax Dollars	Rate	Rate	Tax Dollars	Tax Dollars	Tax Dollars	Tax Dollars	
LIBRARY - HARRISON DIST.	219,495,450.00	0.9480	0.9480	208,081.69	208,081.69	0.0000	0.0000	0.00	0.00	208,081.69	0.00	0.00
LIBRARY - PERE MARQUETTE CLARE CO.	188,144,903.00	0.9923	0.9923	186,696.19	186,696.19	0.0000	0.0000	0.00	0.00	186,696.19	0.00	0.00

SCHOOLS-PG 1

(A) Local K12 School District Name	(B) Total Taxable Value		(C) Total Taxable Value		(D) Total Commercial Taxable Value		(E) HH /	(F) Est. HH / Supplemental Tax Dollars		(G) Non Homestead Operating Rate
	Total Taxable Value	NonHomestead Taxable Value	Total Taxable Value	Personal Taxable Value	Supplemental Rate	Supplemental Tax Dollars	Rate			
BEAVERTON RURAL SCHOOLS	7,089,420.00	1,433,308.00	0.0000	0.00	0.0000	0.00	18.2000			
CLARE PUBLIC SCHOOLS	203,117,962.00	80,098,547.00	0.0000	5,322,800.00	0.0000	0.00	17.9820			
EVART PUBLIC SCHOOLS	75,666.00	37,042.00	0.0000	0.00	0.0000	0.00	18.0000			
FARWELL AREA SCHOOLS	411,158,543.00	221,581,787.00	0.0000	2,449,146.00	0.0000	0.00	17.9370			
GLADWIN COMMUNITY SCHOOLS	20,765,747.00	4,921,081.00	0.0000	86,000.00	0.0000	0.00	18.0000			
HARRISON COMMUNITY SCHOOLS	412,938,602.00	222,133,694.00	0.0000	4,726,203.00	0.0000	0.00	18.0000			
MARION PUBLIC SCHOOLS	75,734,717.00	59,877,888.00	0.0000	64,400.00	0.0000	0.00	18.0000			
MCBAIN RURAL AGR SCHOOL DIST	320,669.00	53,355.00	0.0000	0.00	0.0000	0.00	18.0000			

SCHOOLS - PG 2

(H) Est. NH Operating Tax Dollars	(I) Total Debt / Sinking Fund / Bldg Site Rate		(J) Est. Debt / Sinking Fund / Bldg Site Tax Dollars		(K) Total Recreational Rate		(L) Est. Recreational Tax Dollars		(M) Total Est. Local K12 School Tax Dollars		(BB) Total RenZone Taxable Value		(GG) Non Homestead Comm.Pers. Operating Rate
	26,086.21	1.2500	8,861.77	0.0000	0.00	34,947.98	0.00	0.00	0.00	6.2000			
1,472,173.06	2.9000	589,042.09	0.0000	0.00	2,061,215.15	0.00	0.00	0.00	5.9820				
666.76	2.2200	167.98	0.0000	0.00	834.74	0.00	0.00	0.00	6.0000				
3,989,053.09	3.0000	1,233,475.63	0.0000	0.00	5,222,528.72	0.00	0.00	0.00	5.9370				
89,095.46	1.9500	40,493.21	0.0000	0.00	129,588.67	0.00	0.00	0.00	6.0000				
4,026,763.71	4.3000	1,775,635.99	0.0000	0.00	5,802,399.70	0.00	0.00	0.00	6.0000				
1,078,188.38	3.9000	295,365.40	0.0000	0.00	1,373,553.78	0.00	0.00	0.00	6.0000				
960.39	1.9200	615.68	0.0000	0.00	1,576.07	0.00	0.00	0.00	6.0000				

CC AND ISD

(A) Community College Name	(B) Taxable Value	(C) Total Operating Rate		(D) Est. Community College Oper. Tax Dollars		(E) Total Debt Rate		(F) Est. Community College Debt Tax Dollars		(G) Est. Total Community College Tax Dollars		(H) Total RenZone Taxable Value	
		Rate	Rate	Tax Dollars	Tax Dollars	Rate	Rate	Tax Dollars	Tax Dollars	Tax Dollars	Tax Dollars	RenZone	Taxable Value
MID MICHIGAN CC	1,055,070,274.00	1.2202	1.2202	1,287,396.75	1,287,396.75	0.0000	0.0000	0.00	0.00	1,287,396.75	0.00	0.00	0.00
(H) Intermediate School District Name	(I) Taxable Value	(J) ISD Allocated Rate	(K) Est. ISD Allocated Tax Dollars	(L) ISD Total EV Operating Rate	(M) Est. ISD EV Operating (Spec Ed/Voc/Enh)	(N) ISD Total Debt Rate	(O) Est. ISD Debt Tax Dollars	(P) Est. Total ISD Tax Dollars	(Q) Total RenZone Taxable Value				
CLARE-GLADWIN	1,055,070,274.00	0.4047	426,986.94	2.6133	2,757,215.15	0.0000	0.00	3,184,202.09	0.00				
MECOSTA-OSCEOLA	75,666.00	0.2490	18.84	4.8290	365.39	0.0000	0.00	384.23	0.00				
WEXFORD-MISSAUKEE	76,055,386.00	0.2714	20,641.43	5.8890	447,890.17	0.0000	0.00	468,531.60	0.00				

TOTAL MILLAGE RATES

Township / City	Village	School Code	Local School District	Total Homestead		Total		Total Homestead		Total	
				Property Tax Rate	Property Tax Rate	NonHomestead Property Tax Rate	Property Tax Rate	Property Tax Rate w/Special Assmnt	Property Tax Rate	Property Tax Rate w/Special Assmnt	NonHomestead Property Tax Rate
Arthur		18010	CLARE PUBLIC SCHOOLS	22.2366	40.2186	23.0210	41.0030	23.0210	41.0030	23.0210	41.0030
Arthur		18060	HARRISON COMMUNITY SCHOOLS	23.6366	41.6366	24.4210	42.4210	24.4210	42.4210	24.4210	42.4210
Arthur		26010	BEAVERTON RURAL SCHOOLS	20.5866	38.7866	21.3710	39.5710	21.3710	39.5710	21.3710	39.5710
Arthur		26040	GLADWIN COMMUNITY SCHOOLS	21.2866	39.2866	22.0710	40.0710	22.0710	40.0710	22.0710	40.0710
Franklin		18060	HARRISON COMMUNITY SCHOOLS	23.7861	41.7861	23.7861	41.7861	23.7861	41.7861	23.7861	41.7861
Freeman		18020	FARWELL AREA SCHOOLS	24.3641	42.3011	25.3641	43.3011	25.3641	43.3011	25.3641	43.3011
Freeman		67020	EVART PUBLIC SCHOOLS	24.4239	42.4239	25.4239	43.4239	25.4239	43.4239	25.4239	43.4239
Frost		18060	HARRISON COMMUNITY SCHOOLS	25.3049	43.3049	25.3049	43.3049	25.3049	43.3049	25.3049	43.3049
Garfield		18020	FARWELL AREA SCHOOLS	20.6837	38.6207	22.5837	40.5207	22.5837	40.5207	22.5837	40.5207
Grant		18010	CLARE PUBLIC SCHOOLS	23.9019	41.8839	23.9019	41.8839	23.9019	41.8839	23.9019	41.8839
Grant		18020	FARWELL AREA SCHOOLS	24.0019	41.9389	24.0019	41.9389	24.0019	41.9389	24.0019	41.9389
Greenwood		18060	HARRISON COMMUNITY SCHOOLS	24.9847	42.9847	24.9847	42.9847	24.9847	42.9847	24.9847	42.9847
Hamilton		18060	HARRISON COMMUNITY SCHOOLS	22.0634	40.0634	22.0634	40.0634	22.0634	40.0634	22.0634	40.0634
Hamilton		26040	GLADWIN COMMUNITY SCHOOLS	19.7134	37.7134	19.7134	37.7134	19.7134	37.7134	19.7134	37.7134
Hatton		18010	CLARE PUBLIC SCHOOLS	21.6613	39.6433	21.6613	39.6433	21.6613	39.6433	21.6613	39.6433
Hatton		18060	HARRISON COMMUNITY SCHOOLS	23.0613	41.0613	23.0613	41.0613	23.0613	41.0613	23.0613	41.0613
Hayes		18060	HARRISON COMMUNITY SCHOOLS	24.5200	42.5200	24.5200	42.5200	24.5200	42.5200	24.5200	42.5200
Lincoln		18020	FARWELL AREA SCHOOLS	25.6566	43.5936	25.6566	43.5936	25.6566	43.5936	25.6566	43.5936
Redding		67050	MARION PUBLIC SCHOOLS	23.4842	41.4842	24.4842	42.4842	24.4842	42.4842	24.4842	42.4842
Sheridan		18010	CLARE PUBLIC SCHOOLS	20.5983	38.5803	20.5983	38.5803	20.5983	38.5803	20.5983	38.5803
Summerfield		18060	HARRISON COMMUNITY SCHOOLS	24.7641	42.7641	24.7641	42.7641	24.7641	42.7641	24.7641	42.7641
Surrey		18020	FARWELL AREA SCHOOLS	22.5116	40.4486	25.0116	42.9486	25.0116	42.9486	25.0116	42.9486
Surrey	FARWELL	18020	FARWELL AREA SCHOOLS	36.0105	53.9475	38.5105	56.4475	38.5105	56.4475	38.5105	56.4475
Winterfield		18060	HARRISON COMMUNITY SCHOOLS	24.2474	42.2474	24.2474	42.2474	24.2474	42.2474	24.2474	42.2474
Winterfield		57030	MCBAIN RURAL AGR SCHOOL DIST	23.7896	41.7896	23.7896	41.7896	23.7896	41.7896	23.7896	41.7896
Winterfield		67050	MARION PUBLIC SCHOOLS	25.7696	43.7696	25.7696	43.7696	25.7696	43.7696	25.7696	43.7696
Clare		18010	CLARE PUBLIC SCHOOLS	43.1177	61.0997	43.1177	61.0997	43.1177	61.0997	43.1177	61.0997
Harrison		18060	HARRISON COMMUNITY SCHOOLS	37.1504	55.1504	37.1504	55.1504	37.1504	55.1504	37.1504	55.1504

**SPECIAL ASSESSMENTS**

Local Municipality (Twp/City/Vlg)	ALL Purpose(s) of Qualifying Special Assessment Millage Rates for the Local Municipality Listed	Total of All Special Assessment Rates Levied UNITWIDE
Arthur	Fire – 119	0.7844
Freeman	Fire – 119	1.0000
Garfield	Fire – 119	1.9000
Redding	Fire – 119	1.0000
Surrey	Fire – 119	2.5000



## **D. Finance and Administration**



D2

**STATUTORY FINANCE COMMITTEE  
MEETING MINUTES OF  
SEPTEMBER 21, 2020**

Per legal counsel opinion, the County Board of Commissioners established a separate meeting for review of claims by the Statutory Finance Committee.

Committee Members Present: Committee Member Strouse

Committee Member Absent: Committee Member Kleinhardt and Haskell

Others present: Commissioner Majewski, Prosecuting Attorney Michelle Ambrozaitis, Administrator Tracy Byard, Chief Deputy Register of Deeds Joy Bringold, IT Director Jesse Bellinger, and zoom participants

Committee Member Strouse called the meeting to order at 9:00 a.m.

**PUBLIC COMMENT**

None

**COMMITTEE ITEMS**

1. September 21, 2020 claims  
It was moved by Commissioner Majewski, seconded by Committee Member Strouse to approve the September 21, 2020 general fund claims submitted in the amount of \$38,340.25, roll call vote revealed:

Yeas: (2) being Committee Member Strouse and Commissioner Majewski

Nays: (0)

Absent: (2) Committee Member Kleinhardt and Haskell

**Motion carried**

**PUBLIC COMMENT**

None

Next meeting date will be October 5, 2020 at 9:00 a.m.

Meeting adjourned at 9:25 a.m.

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Lori Martin, Clerk  
Clare County Finance Committee

**STATUTORY FINANCE COMMITTEE  
MEETING MINUTES OF  
OCTOBER 5, 2020**

Per legal counsel opinion, the County Board of Commissioners established a separate meeting for review of claims by the Statutory Finance Committee.

Committee Members Present: Committee Member Strouse

Committee Member Absent: Committee Member Kleinhardt and Haskell

Others present: Commissioner Majewski, IT Director Jesse Bellinger, and zoom participants

Committee Member Strouse called the meeting to order at 9:00 a.m.

**PUBLIC COMMENT**

None

**COMMITTEE ITEMS**

1. October 5, 2020 claims

It was moved by Commissioner Majewski, seconded by Committee Member Strouse to approve the October 5, 2020 general fund claims submitted in the amount of \$295,868.24, roll call vote revealed:

Yeas: (2) being Committee Member Strouse and Commissioner Majewski

Nays: (0)

Absent: (2) Committee Member Kleinhardt and Haskell

**Motion carried**

**PUBLIC COMMENT**

None

Next meeting date will be October 19, 2020 at 9:00 a.m.

Meeting adjourned at 9:38 a.m.

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Lori Martin, Clerk  
Clare County Finance Committee

D3.

MONTHLY EXPENDITURES					
Sep-20					
GENERAL FUND 101	PARKS & RECREATION 208	FRIEND OF COURT 215	GYPSY MOTH 239	PUBLIC BLDG IMPROVEMENT 245	
\$ 782,483.36	\$ -	\$ 29,629.10	\$ 5,964.40	\$ -	\$ 818,076.86
BLDG/ELECT DEPT 249	AUTOMATION FUND 256	INDIGENT DEFENSE FUND 260	911 SERVICE 261	LOCAL CORR CPL LICENSING 263	
\$ 29,641.98	\$ 60.00	\$ 99,802.58	\$ 47,162.42	\$ 151.69	\$ 176,818.67
LOCAL CORR OFFICERS TRAIN FUND 264	DRUG LAW INF FUND 265	OWI FORFEITURE FUND 267	CLARE/GLADWIN RECOVERY CRT 268	LAW LIBRARY 269	
\$ 249.96	\$ -	\$ 149.43	\$ 9,587.05	\$ 446.75	\$ 10,433.19
HOUSING 274	COMM DEV ESCROW 275	COUNCIL ON AGING 288	SOCIAL SERVICES 290	CHILD CARE PROBATE 291	
\$ 1.00	\$ -	\$ 95,396.92	\$ 550.73	\$ 52,680.66	\$ 148,629.31
CHILD CARE SOCIAL SERV 292	SOLDIERS/ SAILORS RELIEF 293	VETERANS TRUST 294	AIRPORT 295	VETERANS SPECIAL PROJECTS 296	
\$ -	\$ -	\$ -	\$ 5,888.89	\$ 2,547.01	\$ 8,435.90
CRTHOUSE RENOV DEBT 366	BLDG AUTH DEBT 370	BROWNFIELD DEBT FUND 380	ANIMAL SHELTER 413	CO CONST LOAN 466	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BROWNSFIELD AUTH-REV LOAN 480	BROWNSFIELD E P A 486	LAND BANK AUTHORITY 515	TAX REVOLVING 516	TAX FORECLOSURE FUND 518	
\$ -	\$ -	\$ -	\$ 358.94	\$ 9,639.06	\$ 9,998.00
TRANSIT 588	JAIL COMMISS FUND 595	TECHNOLOGY 644	HEALTH INSURANCE 677	T & A 701	
\$ -	\$ 3,900.57	\$ -	\$ -	\$ 3,326,911.00	\$ 3,330,811.57
LIBRARY 721	CLEARING FUND 777	DRAIN 801	LAKE LEVEL 841	LAKE IMPROVEMENT 845	
\$ -	\$ 114,532.50	\$ 84,437.20	\$ 741.58	\$ -	\$ 199,711.28
<b>GRAND TOTAL</b>	<b>\$ 4,702,914.78</b>			<b>\$ 4,702,914.78</b>	
			<b>101 GENERAL FUND</b>	<b>\$ (782,483.36)</b>	
			<b>ALL OTHER FUNDS</b>	<b>\$ 3,920,431.42</b>	

