

**MINUTES OF THE CLARE COUNTY
BOARD OF COMMISSIONERS**

3/20/19 L
Unapproved minutes
February 20, 2019

Harrison, Michigan 48625

Meeting was called to order at 9:00 a.m.

Pledge of Allegiance

COMMISSIONERS PRESENT

District 1 Dale Majewski, District 2 Samantha Pitchford, District 3 Leonard Strouse, District 4 Jack Kleinhardt, District 5 Mark Fitzpatrick, District 6 David Hoefling, and District 7 Jeff Haskell.

COMMISSIONERS ABSENT

No Commissioners Absent

OTHERS PRESENT

Jeff Arnold, Tom Pirnstill, Bill Simpson, Lisa Ashley, Valerie Kusiak, Marty Johnson, and Pam O'Laughlin

APPROVAL OF MINUTES

It was moved by Commissioner Majewski, seconded by Commissioner Hoefling, to approve the Board of Commissioner meeting minutes for January 16, 2019. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

APPROVAL OF AGENDA

It was moved by Vice Chairperson Pitchford, seconded by Commissioner Majewski, to approve the agenda as presented. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

GENERAL PUBLIC COMMENT

Valerie Kusiak, lives in Hayes Township and brought up special use permits (for a gravel pit & a lodge) to the Board of Commissioners would like this board to ask for an environmental impact study, as she and others believe it would affect the air, water, boating, and fishing, before Hayes Township allows a gravel pit and a Lodge that borders on the City of Harrison. If nothing else, please come to the meetings.

Alex Schunk, 4H Program Coordinator introduced Maggie Mieske the 4H Spin Club Coordinator (short term and special interest) with the Americorp Program.

Michelle Ambrozaitis handed out information for charges authorized by location over the past 3 years so the board can see what crime looks like in each of their townships.

Lisa Ashley, passed out the Recovery Court Calendar and invited all Board Members to attend any session of Recovery Court and she will notify the Board of the next graduation. The Veterans Court is open and accepting people Commissioner Majewski asked for a spreadsheet of participants, successes and failures.

COMMUNICATIONS LIST

None


February 20, 2019

ADMINISTRATOR'S REPORT

Administrator Byard passed out a revised Indigent Defense Independent Contractor Agreement.

Revenues over last year are down in the amount of \$11,897.00 and expenditures also down \$46,807.00.

The Leadership Institute was at the county and many county department heads gave presentations.

The Veterans Department applied for \$25,000.00 grant, but was approved for a grant in the amount of \$59,000.00. That would allow the County to bring the assistant to full time, pay for some IT items, and allow them the decide whether or not new carpet would be covered for their office.

Previously the Board of Commissioners approved funding for an OPEB audit. OPEB is the insurance provided to county retirees. OPEB audit is now complete.

Administrator Byard will be meeting with Gladwin County this afternoon to discuss the Indigent Defense Contract.

Administrator Byard met with Middle Michigan Development Corporation. Pam O'Laughlin is here to discuss what was covered.

Administrator Byard received a financial report from the Road Commission if anyone would like to see that.

Many of the employees took the online training on violence in the workplace and sexual harassment, but some have not. Commissioner Majewski would like Administrator Byard to send an email out to Department Heads/Elected Officials with the employees that have not completed the training and copy him on the email.

PUBLIC HEARINGS/SPECIAL PRESENTATIONS

1. Pam O'Laughlin – Middle Michigan Development Corporation Annual Report. Ms. Pam O'Laughlin presented to the Board of Commissioners the 2018 annual report and walked them through everything that has happened over the past year along with the direction they are heading in the future
2. Administrator Byard announced that there will be a Morgue Day in Big Rapids on February 27, 2019 where there will be a roll play crime scene with investigators. Anyone is invited to attend, geared toward law enforcement.
3. Melissa Townsend – Gypsy Moth Program. Spraying contract recommendation.
Ms. Melissa Townsend District Manager for Clare Conservation District gave a report on a survey conducted on gypsy moth and the increase in gypsy moth populations in Frost, Winterfield, Summerfield, Lincoln, Greenwood, Hatton, Surrey, Grant, and Arthur Townships. She then presented the Clare Conservation Districts recommendation of spraying 9,276 acres of Clare County property to control the gypsy moth population at a cost per acre of \$34.71, totaling a little over \$321,000.00. Ms. Townsend then explained how land owners would be notified, how they opt out of spraying, and then confirmed that the funds would come from an existing gypsy moth fund which is from a previous millage.

It was moved by Commissioner Strouse, seconded by Commissioner Majewski to approve the recommended Gypsy Moth spraying bid at a total cost of \$321,196.96, with funds to be paid from the Gypsy Moth Fund. Chairperson Kleinhardt asked for discussion, no additional discussion, motion carried.

Ms. Townsend also announced the start of the tree sale.

COMMITTEE REPORTS/CONSENT CALENDAR

A. Justice Committee

1. Body Cameras/Tasers/Server Solutions

It was moved by Commissioner Majewski, seconded by Commissioner Haskell to allow the Sheriff Department to purchase 30 body cameras and 15 tasers from AXON by reallocating \$41,365.50 already approved toward the \$93,576.91 project price with 5 annual payments at no more than \$ 10,488.04 each for the remaining balance to come out of already existing 595 revenues. Chairperson Kleinhardt asked for discussion, half of tasers are being discontinued and IT Director Jesse Bellenger spoke about cloud based storage, Undersheriff Miedzianowski confirmed the way they will fund the remaining portion of the program is via inmate renter revenue so they don't have to ask the Board and tax payers, through the use of commissary funds, motion carried.

2. Indigent Defense Administrator Services

It was moved by Vice Chairperson Pitchford, seconded by Commissioner Strouse to approve the Managed Assigned Counsel Administrator contract between Clare County, Gladwin County and Karen Moore from March 1, 2019 through September 30, 2020 for Indigent Defense Administrator services. Chairperson Kleinhardt asked for discussion. Discussion about where the funds would come from, Administrator Byard confirmed it would come out of the Indigent Defense Fund, Karen Moore talked about use of existing attorneys, and this will be paid for out of State funds, motion carried.

3. Animal Control Trucks

It was moved by Commissioner Haskell, seconded by Commissioner Majewski to enter into a lease agreement for two Animal Control Trucks for a total amount of \$79,241.20 for (3 or 4) years with the first payment to be made in the amount of (\$28,277.00 or \$21,640.00) to be paid in October 2019. Chairperson Kleinhardt asked for discussion, the board discussed and agreed (not by a vote) on a 4-year term, the last truck purchased was in 2008, Commissioner Majewski asked if the County could afford this, Administrator Byard confirmed it would not start until October 2019 (new fiscal year) and she discussed it with the Treasurer, motion carried.

B. Health and Human Services Committee

None

C. Physical Resources and Economic Development Committee

1. MDOT Resolutions

It was moved by Commissioner Fitzpatrick, seconded by Vice Chairperson Pitchford to approve Resolution of Intent #19-01 to apply for financial assistance for fiscal year 2019-20 for our public transportation program, Contract Resolution FY 2019-20 #19-02 which allows Tom Pirnstill to execute contracts with MDOT which are \$600,000.00 or less, Resolution authorizing adoption and ratification of Contract Clauses Certification #19-03 which governs how any transit project requirements apply and such clauses apply to all Federally funded contracts for FY 2019-20, and Resolution adoption and ratification of Public Act 51 to maintain an accessibility Plan with MDOT #19-04 addressing accessibility for all residents. Chairperson Kleinhardt asked for discussion, Tom Pirnstill explained how the County is a "pass through" for these funds from the State of Michigan to Clare County Transit.

COMMITTEE REPORTS/CONSENT CALENDAR - continued

Physical Resources and Economic Resources Committee – continued

MDOT Resolutions - continued

Roll call vote revealed:

Yeas: (7) being Commissioners Fitzpatrick, Pitchford, Hoefling, Haskell, Strouse, Majewski, and Kleinhardt

Nays: (0)

Absent: (0)

Motion for Resolutions carried

D. Finance and Administration Committee

1. Statutory Finance Committee

It was moved by Commissioner Hoefling, seconded by Commissioner Majewski to approve Statutory Finance Committee meeting minutes of January 15, 2019 in the amount of \$153,803.96 and January 29, 2019 in the amount of \$284,220.22. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

2. Monthly Expenditures

It was moved by Commissioner Strouse, seconded by Commissioner Fitzpatrick to approve the expenditures for the month of January 2019 in the amount of \$2,446,682.97 with the General Fund expenditures totaling \$1,171,072.36. Chairperson Kleinhardt asked for discussion, Clerk Martin explained that the cost for State Birth Records is \$36.00 and Clare County keeps none of that money. This expedited fee covers the cost of security paper and other supplies. This saves the citizen from driving to Lansing to obtain their record, but that option is still available, motion carried.

3. Budget Adjustments

It was moved by Commissioner Majewski, seconded by Vice Chairperson Pitchford to approve Budget Adjustment #19-23, #19-29, #19-30 and #19-31 in the amount of \$55,600.00, \$17,160.00, \$10,000.00 and \$224,197.00 to be distributed. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

4. Legal Intervention (Legal Guardian)

It was moved by Vice Chairperson Pitchford, seconded by Commissioner Haskell to approve the increase of \$1,380.00 to the Guard16-18001, Legal Intervention Agreement. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

5. Treasurer Resolutions #19-05 and #19-06

It was moved by Commissioner Haskell, seconded by Commissioner Majewski to approve Resolution #19-05 authorizing the Treasurer to deposit County public moneys in any of the financial institutions named here to pursuant to Act 40 of 1932 and Resolution #19-06, Treasurer Resolutions #19-05 and #19-06 - Continued
County of Clare Investment Resolution. Chairperson Kleinhardt asked for discussion, hearing none

Roll call vote revealed:

Yeas: (7) being Commissioners Haskell, Majewski, Strouse, Pitchford, Hoefling, Fitzpatrick, and Kleinhardt

Nays: (0)

Absent: (0)

Motion for Resolutions carried

COMMITTEE REPORTS/CONSENT CALENDAR – continued

Finance and Administration Committee – continued

6. **Appointments Land Bank Authority**
It was moved by Commissioner Fitzpatrick, seconded by Commissioner Hoefling to appoint Jenny Beemer- Fritzingler, Michelle Bott and Maye Tessner-Rood to the Land Bank Board Authority with the terms to expire September 30, 2021. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

7. **Expedited Fee**
It was moved by Commissioner Hoefling, seconded by Commissioner Majewski to allow the Clerk to add an expedited fee of \$12.00 to birth certificates obtained directly from the State of Michigan through the Birth Register System with funds to be deposited in the General Fund. Chairperson Kleinhardt asked for discussion, Clerk Lori Martin explained the need for the expedited fee, motion carried.

8. **Tax Anticipation Note**
It was moved by Commissioner Strouse, seconded by Vice Chairperson Pitchford to adopt Resolution #19-07 authorizing the county to Borrow \$1,500,000 in anticipation of collection of taxes, "Tax Anticipation Note" and approve all required parties to sign as specified. Chairperson Kleinhardt asked for discussion, hearing none

Roll call vote revealed:

Yeas: (7) being Commissioners Strouse, Pitchford, Majewski, Fitzpatrick, Hoefling, Haskell, and Kleinhardt

Nays: (0)

Absent: (0)

Motion for Resolutions carried

Recess at 10:25 a.m.

Back in session 10:40 a.m.

CLERK/REGISTER OF DEEDS REPORT

Clerk/Register of Deeds Lori Martin updated the Board of Commissioners on the May 7, 2019 Election and what will be on the ballot. Clerk/Register Martin commended her Circuit Court staff on the wonderful job they are doing, with Chief Deputy Stacy Pechacek leading and guiding them. That portion of her office has went from being 6 weeks behind (after first taking office) on daily work to everything being completed the day it comes into the office.

TREASURER'S REPORT

Treasurer Jenny Beemer-Fritzingler passed out her treasurer's report and discussed the content, discussed the policies approved today and appointments today were re-appointments, penial fines, part of that money goes to a Library Fund, that money is not the Township's money the County just has to hold those funds for that township in case that township joins a library. February 28, 2019 is the final settlement date for delinquent taxes. Treasurer Beemer-Fritzingler attended MAC and some legislative issues, attended MTA workshops, held show-cause hearing for people in danger of foreclosure and Treasurer Beemer-Fritzingler was able to help most of them, her staff has made 347 phone calls to people that are in danger of foreclosure to make sure they are aware of that and offer any help available, lastly she attended the rabies clinic (fun part of her job).

Veteran's Director Karl Houser was present to answer any questions the Board had regarding the grant the Veteran's Department received. He also discussed the grant will pay for his training.

CHAIRPERSON'S REPORT

It was moved by Commissioner Majewski, seconded by Commissioner Strouse to make the following changes to Board of Commissioner Appointments: Add Karen Lipovsky as the delegate and Tracy Byard as the alternate for the Northern Michigan MAC and add Commissioner David Hoefling to the County Road Commission. Chairperson Kleinhardt asked for discussion, then explained the changes that took place after the last meeting and motion in January 2019, motion carried.

Chairperson Jack Kleinhardt – District 4 reported township meetings are not being heavily attended because of the weather. Chairperson Kleinhardt talked about the State of the State Address by Governor Whitmer.

VICE CHAIRPERSON'S REPORT

Vice Chairperson Samantha Pitchford District 2 has attended her meetings.

COMMISSIONER'S REPORT

Commissioner Majewski – District 1 talked about school money and how over 90% of all moneys allocated to schools by the Michigan Lottery's goes to administration. Commissioner Majewski talked with Governor Whitmer regarding unfunded mandates including a mandates on Fire Departments that are now required to change tires on fire trucks every 7 years, the tires on Lincoln Township fire trucks only have 7,000 miles on them (costing \$40,000.00 to replace) and MCHA charge on everyone's vehicle is going up \$200.00 per vehicle this year.

COMMUNITY SERVICES DIRECTOR

Senior Services going to attend the Pirnstill Health Fair, Senior Services is Struggling to get CNA's and other health care workers, they are just not available, grant was approved for the trail in the City, and the grant for town square was accepted.

COMMISSIONER'S REPORT - continued

Commissioner Strouse – District 3 missed a couple meetings, Grant and Sheridan because he was on the road.


Commissioner Haskell – District 7 is still trying to learn everything he needs to and make the committee meetings.

Commissioner Fitzpatrick – District 5 agreed with Commissioner Haskell regarding learning everything. He also commented about the Road Commission not attending township meetings because the issues have become very combative with citizens.

NEW BUSINESS

Non-Union/Elected Official lump sum payment discussion

Administrator Byard asked the Board of Commissioners to consider a one-time lump sum payment of 1.5% (approximately \$15,000.00) out of already existing funds, just as the board approved for Senior Services in December 2018. There have been some employees that have left, and there is an additional \$22,000.00 in the salary amounts that are not being used now. Commissioner Majewski would like time to think about it as it is not something budgeted for. Commissioner Strouse commented how employees all over are leaving because of low wages. Chairperson Kleinhardt thought they should do a survey of other counties and talk about raises at the next budget meeting. Administrator Byard don't think the county can afford to give raises. Chairperson Kleinhardt also commented there has only been 1 raise in 12 years. The Board will take it under consideration and make a decision next month.


February 20, 2019

COMMISSIONER'S REPORT - continued

Commissioner Hoefling – District 6 has been attending township meetings, missed Summerfield due to ice and he would like a draft copy of the meeting minutes once they are typed.

PUBLIC COMMENT

None

Meeting Adjourned at 11:40 a.m.



Lori Martin, Clerk
Clare County Board of Commissioners



Jack Kleinhardt, Chairperson
Clare County Board of Commissioners