

**MINUTES OF THE CLARE COUNTY
BOARD OF COMMISSIONERS**

Harrison, Michigan 48625

Am 6/19/19
Unapproved minutes
May 15, 2019

Meeting was called to order at 9:00 a.m.

Pledge of Allegiance

COMMISSIONERS PRESENT

District 1 Dale Majewski, District 2 Samantha Pitchford, District 3 Leonard Strouse, District 4 Jack Kleinhardt, District 5 Mark Fitzpatrick, District 6 David Hoefling, and District 7 Jeff Haskell.

COMMISSIONERS ABSENT

No Commissioners Absent

OTHERS PRESENT

John Wilson, Clare County Sheriff, Dwayne Miedzianowski, Clare County Undersheriff, Dave Lipovsky, Clare County Building Inspector. Jenny Beemer-Fritzing, Clare County Treasurer. Marlana Terrian, CCSD 911 Dispatch. Carl Parks, Clare County Drain Commissioner, Michelle Ambrozaitis, Clare County Prosecuting Attorney, Jennifer Martin, 44 North Representative, Tim Gesinski, Jerry Becker, Clare County Emergency Services.

APPROVAL OF AGENDA

It was moved by Dale Majewski, seconded by Leonard Strouse, to approve the agenda. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

APPROVAL OF MINUTES

It was moved by Samantha Pitchford, seconded by Dale Majewski to approve the Board of Commissioners Minutes for April 17, 2019. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

GENERAL PUBLIC COMMENT

Tim Gesinski was present and asked the board to consider becoming a 2nd Amendment Sanctuary County by way of a resolution.

COMMUNICATIONS LIST

None

ADMINISTRATOR'S REPORT

Tracy Byard presented her report. The board was provided with an updated mandated /non-mandated list. The Gift of Life sent a letter to the board thanking them for their continued collaboration. Administrator Byard is leaving for a conference next week. She is also going to be canceling this Friday's department head meeting and will be sending an email out regarding this cancelation. Administrator Byard will also be asking the department heads to limit spending where possible.

COMMUNITY SERVICES DIRECTOR

Community Service Director Lori Phelps is currently working on new requests for proposals for the multi-year contract for Council on Aging, which is due at the end of June. The board was updated on the numbers of meals served (60,059) and in home service hours (16,192) through the end of April 2019. The service hours were up from

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COMMUNITY SERVICES DIRECTOR – continued

3,128.25 from the same time last year. Six people are registered at the Strouse Respite Center (adult daycare facility). An additional staff member will be needed. Discussion was had regarding the jail wall project. Director Phelps provided the board with a background of the project including when the project was approved by the board, when the drawings from the engineer were received, when the RFP went out, when the project began, and issues that have arisen throughout the process. Dave Lipovsky, Clare County Building Inspector, went over the engineered drawing with the commissioners. The DOC (Department of Corrections) wants to physically see the masonry walls, but cannot return to do this until May 28, 2019. There are concerns that this will delay the project further. The jail has lost 6 beds because of the temporary wall and will not likely recoup that loss. Director Phelps apologized for the length of time this project has taken.

Commissioner Haskell asked if we could have had the full amount of prisoners in the jail with the temporary walls. Undersheriff Dwayne Miedzianowski stated no. Undersheriff Miedzianowski indicated that originally in 2015 when the project was discussed, the sheriff's department wanted to sole-source with 3 Rivers Construction, but Community Service Director Phelps decided to do the project under RFP. He also stated that Building Inspector David Lipovsky was keeping the sheriff's department updated weekly. The sheriff's department is anticipating that the project will be completed by the first week of June 2019, however, Inspector Lipovsky indicated that waiting on the MDOC inspection could delay it for a few additional weeks.

Following the discussion about the wall a brief discussion was had regarding the Capitol Improvement Bond. Undersheriff Dwayne Miedzianowski was under the impression the wall project was going to begin with the bond, however, Director Phelps insisted that was not the case. The undersheriff questioned where some of the bond money was spent in regard to the sheriff's department. Concern was expressed regarding the tarps that currently cover air conditioning units on the roof of the sheriff's department. Community Service Director Phelps insisted that the bond monies were allocated to the sheriff's department for other services such as 911.

At end of Community Service Director Report under Sheriff, Dwayne Miedzianowski announced that next week they would be losing Officer Joshua Loudenslager to Mount Pleasant Police Department and would need to fill his position. He asked the board that the sheriff department be allowed to fill this vacancy.

It was moved by Dale Majewski, seconded by David Hoefling to allow the Clare County Sheriff's Department to fill the vacancy left by Deputy Joshua Loudenslager. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

PUBLIC HEARINGS/SPECIAL PRESENTATIONS

1. Jennifer Martin, 44 North-Inmate Program. Ms. Martin provided updated information on inmate health care coverage. Changes may include not adding the inmate to the coverage plan unless medically necessary. This would reduce the money spent on catastrophic claims. A plan performance update was provided to the board regarding the employee benefit plans. Ms. Martin advised that, if the board would like, she is able to come back to present on employee plans.

It was moved by Jeff Haskell, seconded by Leonard Strouse, to approve the new healthcare plan for corrections. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

2. Roxanne Nichols, Department of Treasury- FY 2018 Audit. Ms. Nichols did not appear at the meeting as originally cited on the Agenda.



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COMMITTEE REPORTS/CONSENT CALENDAR

A. Justice Committee

1. Text to 911

Motion: To allow Central Dispatch to receive 911 text messages and be listed on the FCC's public registry as a county offering text-to-911 services.

It was moved by Leonard Strouse, seconded by Dale Majewski, to allow Central Dispatch to receive 911 text messages and be listed on the FCC's public registry as a county offering text-to-911 services. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

2. Little Tobacco Drain Grant

Drain Commissioner Carl Parks provided the board with an update on the Federal Grant for the Little Tobacco Drain Project that the county applied for in 2017. He received a message today from Michigan State Police, Lansing today advising him that the grant has been approved. The exact amount of the grant is not yet known, Drain Commissioner Parks said he should find out later today and that he would notify the board.

B. Health and Human Services Committee

No report.

C. Physical Resources and Economic Development Committee

1. Appointment DPW

Motion: To appoint Jason Walters as the Farwell representative on the DPW Board. Filling Russ Hamilton's term which expires 9/30/2020.

It was moved by Dale Majewski, seconded by Samantha Pitchford, to appoint Jason Walters as the Farwell representative on the DPW Board. Filling Russ Hamilton's term with expires 9/30/2020. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

D. Finance and Administration Committee

1. Statutory Finance Committee

It was moved by Samantha Pitchford, seconded by Dale Majewski to approve Statutory Finance Committee meeting minutes of April 23, 2019 in the amount of \$106,691.09 and May 7, 2019 in the amount of \$137,677.66. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

2. Monthly Expenditures

It was moved by Jeff Haskell, seconded by Mark Fitzpatrick to approve monthly expenditures for the month of April 2019 in the amount of \$6,360,381.48 with the General Fund expenditures totaling \$960,056.37. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

3. Budget Adjustments

It was moved by Mark Fitzpatrick, seconded by Jeff Haskell to approve Budget Adjustment #19-67, 19-72, 19-73, 19-74 and 19-77 in the amount of \$5419.98, \$17,783.59, \$984.76, \$925.00 and \$133,000.00. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

COMMITTEE REPORTS/CONSENT CALENDAR - continued

4. Maximus Consulting Services, Inc.
Commissioner David Hoefling declined to read the motion. It was moved by Leonard Strouse, seconded by Dale Majewski, to approve a contract with Maximus Consulting Services, Inc. for the Clare County Cost Allocation Plan through December 31, 2020. Chairperson Kleinhardt asked for discussion. Administrator Byard briefly explained that this is our annual renewal for Maximus's services. Maximus compiles information from within the county to provide data for grant applications. Commissioner David Hoefling stated that he had concerns approving this item, and questioned whether or not the county has employees smart enough to figure this out, Administrator Byard stated no we do not. Several department heads pointed out that they have never met anyone from Maximus nor has Maximus requested any information from them. Administrator Byard indicated the payroll department supplies them with the information they need to complete their report. Commissioner Hoefling indicated he did not want to spend this money if there was any possible other way to get this done. Administrator Byard indicated it would not be able to be done here, but that was at the discretion of the Board. Ayes: Dale Majewski, Leonard Strouse, Jeff Haskell, Mark Fitzpatrick, Samantha Pitchford, and Jack Kleinhardt. Nays: David Hoefling. Motion Carried.

CLERK/REGISTER OF DEEDS REPORT

Chief Deputy Clerk/Register of Deeds Stacy Pechacek read the report prepared by Clerk/Register of Deeds Lori Martin. The report provided an update on the May 7, 2019 election. That election has been certified by the Board of Canvassers. There are no filings as of the present dated for the August 2019 Election. Recall language has been filed in an effort to recall Arthur Township Trustee, Ms. Erma Kleinhardt. The election commission will meet on May 22, 2019 to go over the petition language. If the language is found to be clear and factual the process of gathering signatures will begin. This will only be an Arthur Township Election unless additional filings come in for the 2019 November Election. The deadline to file for the November Election is August 13, 2019 at 4:00 p.m.

Fidlar Technologies has been selected as the vendor for the Register of Deeds software. The clerk's office is awaiting the contract so that it may be submitted to Attorney Stoker for approval. Additionally, Fidlar Technology is holding a symposium at their headquarters in Iowa. Clerk Martin is requesting the board's approval to send both Chief Deputies, Joy Bringold and Stacy Pechacek to this symposium. Fidlar Technology pays for the cost of airfare, hotel, and transportation to and from the airport in Iowa. Clerk/Register Martin will use already budgeted funds to pay for any additional costs such as travel to and from the airport in Michigan and meals incurred during their travels.

It was moved by Dale Majewski, seconded by Samantha Pitchford, to allow Chief Deputy Joy Bringold and Chief Deputy Stacy Pechacek to travel to Iowa for the Fidlar Technologies Symposium. Chairperson Kleinhardt asked for discussion, hearing none motion carried.

TREASURER'S REPORT

Treasurer Jenny Beemer-Fritzinger presented the board with the 2018 Final Delinquent Tax Settlement. In 2018 we bought back \$4,051,742.00, which was up \$361,000.00 from 2017. This was an increase of 9% and they are 90% collected. Treasurer Beemer-Fritzinger also updated the board on the General Fund. Two employees from the treasurer's department went to the security training last Friday conducted by Jerry Becker, they reported it was very informative.

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CHAIRPERSON'S REPORT

Chairperson Jack Kleinhardt attended his meetings.

VICE CHAIRPERSON'S REPORT

Vice Chairperson Samantha Pitchford attended her meetings.

COMMISSIONER'S REPORT

Commissioner Dale Majewski attended his meetings.

Commissioner Leonard Strouse attended his meetings.

Commissioner David Hoefling attended his meetings.

Commissioner Mark Fitzpatrick attended his meetings.

Commissioner Jeff Haskell's meetings are scheduled for next week. He will be attending his meetings.

PUBLIC COMMENT

Jerry Becker informed the commission that the amount of the grant that was approved for the Little Tobacco Drain Project is \$2,200,593.33 through FEMA.

Michelle Ambrozaitis, Clare County Prosecuting Attorney, informed the board that the Chief Assistant Prosecuting Attorney, Elisia Schwarz, is attending the National Computer Forensics Institute run by the Secret Service. They offer training in digital evidence. Autumn Gruss, Assistant Prosecutor, is slated to go to the first class in June and Claire Kaisler, Assistant Prosecutor, will be taking the advanced class in July. By the end of the summer all Clare County Prosecutors will be trained in digital evidence.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

Meeting Adjourned at 11:40 a.m.

Lori Martin

Lori Martin, Clerk
Clare County Board of Commissioners

Jack Kleinhardt

Jack Kleinhardt, Chairperson
Clare County Board of Commissioners