

**MINUTES OF THE CLARE COUNTY  
BOARD OF COMMISSIONERS**

*Jm 6/20/18*

**Unapproved Minutes  
May 16, 2018**

**Harrison, Michigan 48625**

**Meeting was called to Order at 9:00 a.m.**

**PLEDGE OF ALLEGIANCE**

**Present:** Commissioners: District 1: Dale Majewski, District 3: Leonard Strouse, District 4: Jack Kleinhardt, District 5: Sandra Bristol, District 6: Karen Lipovsky, District 7: Jim Gelios

**Absent:** District 2: Samantha Pitchford

**Others Present, Signing In:** Kimberly Sylvester Region VII, Shelby Pasch Ten16 Recovery Network, and Marty Johnson.

**APPROVAL OF AGENDA**

It was moved by Commissioner Strouse, seconded by Commissioner Bristol, to approve the agenda with revisions. Chairperson Lipovsky asked for discussion. Hearing none motion carried.

**APPROVAL OF MINUTES**

It was moved by Commissioner Majewski, seconded by Commissioner Bristol, to approve the Minutes of the April 18, 2018 meeting. Chairperson Lipovsky asked for discussion. Hearing none motion carried.

It was moved by Commissioner Bristol, seconded by Commissioner Majewski, to approve the Closed Session Minutes of the April 18, 2018 meeting. Chairperson Lipovsky stated no discussion on closed session minutes, motion carried.

**GENERAL PUBLIC COMMENT**

Maye Tessner-Rood was present and invited everyone to the Ride for Freedom – Motorcycle Charity Run July 21, 2018 that will end up at the Freedom Park to unveil the Korean War statute. Proceeds from this Ride for Freedom will go towards paying for the Vietnam statute

Marty Johnson was present and talked about commercial signs being placed in right-of-ways and on telephone and power poles that look like trash. Asked if there is an ordinance, and if so, that they would enforce it.

**COMMUNICATIONS LIST**

Sandy would like discussion regarding the remonumentation and what it is. Chairperson Lipovsky confirmed they go through that annually.

**ADMINISTRATOR'S REPORT**

Administrator Tracy Byard passed around a pill bottle with a combination lock on it that is being introduced into legislation as HB 5857 to be required for all opioids. This is an effort to help individuals know if someone is trying to tamper with their medication.

There is a 1% revenue sharing increase in the State budget that will come to the County.

Indigent Defense, MAC is looking for a specific dedicated revenue source to pay for the Indigent Defense Fund, possibly the tobacco companies. Legislatures are trying to get the fund changed so that some of the costs falls on the counties and not just the state.

HB 5241 is aimed at paying for dental exams to children entering kindergarten.

MCOG had a presentation by USDA and Administrator Byard has information on that.

Budget trainings held in April and budgets are due back to Administrator Byard by June 8, 2018.

Administrator Byard announced a 50<sup>th</sup> graduation ceremony for Clare Gladwin Recovery Court that all Board Members are invited.

**TREASURER'S REPORT**

Deputy Treasurer Janet Price was present and did not have anything to report at this time.

**COMMUNITY SERVICES DIRECTOR REPORT**

Director Lori Phelps passed out a sheet with all the permits for building, electrical, and mechanical.

Director Phelps is still working on the grant for HEADCO for the Weldon property south of town, 54 acre parcel, they have been trying to get developed with assisted living facility that recently backed out. She is still working on other avenues. It will cost about \$8,600.00 to have a development plan drawn up to attract developers.

Director Phelps handed out a senior services report. They are over in every category by at least 20%, people are on a waiting list for different types of care. Director Phelps is trying to work with 44North regarding healthcare for the over 60 people that are working over 30 hours in her department. That would be too much for Senior Services to handle. PA-152 requires them to give healthcare to employees, no funds available, she needs funds.

**PUBLIC HEARINGS/SPECIAL PRESENTATION**

Shari Spoelman - MSU Extension 2017 Annual Report.

Ms. Spoelman reported that this was the first year they have had a partnership with Mid-Michigan Community College, which has helped tremendously. Instead of a half time coordinator they were able to have a three-quarter time coordinator. They celebrated 100 years of providing service, and had an open house at the county building.

They are connecting with residents, they reached over 2,500 people in the community last year.

When youth are involved with 4-H they are less likely to be involved with the court system, and are more likely to succeed in life and become contributing members of society. Ms. Spoelman appreciates the Boards continued support.

MSUE Winter Blast, Summer Camp Blast and Fall Science Blast with the youth of the community. It attracts other youth besides the current 4-H youth, healthy living aimed at the youth of the community where they teach cooking skills to the youth of the community because some are not getting that at home.

Community Development - Teagen Lafier works to help people in our community with homeowner education, foreclosure prevention, and many other topics, she served 175 people in Clare County last year.

MSUE also teaches career prep, how to shake a hand, write a resume, participate in an interview with Harrison High School students, they are fostering health through nutrition and physical activity with nutrition education, emotional and social well-being, and safe foods which means healthy kids, Project Rural Education Day teaches 5<sup>th</sup> graders the importance of agriculture, and they now have Mid-Michigan cattle Network

Commissioner Strouse asked what Ms. Spoelman could do with more funds. Ms. Spoelman would like to try and reach some of the troubled youth in our community.

Bob Brown, Executive Director - Region VII AAA

Mr. Brown reported that they have not had any issues on their audits in the past 5 years. They are here to help our elderly citizens in their homes by giving some assistance instead of being institutionalized.

Clare County affords Region VII about \$2,500.00 in a local match, and gets returned with over \$1.5 million in services for 1940 citizens.

Lori Phelps spoke about the collaboration between Area Agency on Aging and Clare County. What they have done together is place waiver staff from Area Agency on Aging in Senior Services so they are very connected. They feel they are able to reach more people in Clare County and it is a great joint effort.

Region VII has hired a pharm tech community health worker that will come into the home for medical reconciliation. This is a pilot program and Clare County is the only one trying this program.

Paul Lapham, County Surveyor was present to give his report on the 2018 Remonumentation Program. 2017 program has been totally completed, approved by the State, and all funds have been received. Also received the approval of the 2018 grant application, and the 40% startup money on that. Clare County is about 76% completed as far as remonumentation is concerned. How Clare County compares with surrounding counties, average across the board is 74% and Clare County is at 76%.

Moved by Commissioner Strouse and Seconded by Commissioner Majewski to enter into an agreement with Lapham Associates for the 2018 Remonumentation Surveying Services not to exceed \$42,560.00. Chairperson Lipovsky asked for discussion. Hearing none motion carried.

Shelby Pasch, Prevention Coordinator for Ten16 - Update

Ms. Pasch spoke about the opioid epidemic and where we stand as a county and what we are doing and how you can help. Ms. Pasch went through several statistics, in 2016 there were over 64,000 deaths in the U.S. due to drug overdose. Today there are more drug overdose deaths than deaths with guns and traffic

**PUBLIC HEARINGS/SPECIAL PRESENTATION - continued**

combined. Michigan has more prescriptions distributed than there are people. Clare County has 15,992 opioid prescriptions per 10,000 people. Michigan Automated Prescription System (MAPS) has been put in place on April 1, 2018 so that statewide each person's prescriptions can be put in this database so everyone who prescribes a prescription can look in this database to see what prescriptions have been given to any given person. This was put in place for doctor shopping and ER hopping.

Project assert is a program where a recovery coach is placed right in the ER on Friday and Saturday nights for when a red flag shows up the recovery coach can be right there to give an assessment.

They are also promoting drop boxes for medication disposals.

Shelby Pasch is in all three high schools and on board to helping educate students. She is working to get into the elementary schools to reach the children before there becomes a problem. There is nothing out there for children, everything is aimed toward adults.

Students against substance abuse task force - trying to get this started in the schools. The coalition has funding for this. She needs support next meeting is Tuesday June 26, 2018, 1:00 - 2:30 at the RESD, they meet the 4<sup>th</sup> Tuesday of every month. Commissioner Bristol asked to be the board/coalition liaison person.

**COMMITTEE REPORTS/CONSENT CALENDAR**

**Justice Committee**

**District Court Hire**

Moved by Commissioner Majewski and Seconded by Commissioner Gelios to allow District Court to hire a replacement person for a recently vacated position. Chairperson Lipovsky asked for discussion. Hearing none motion carried.

Judge Farrell asked to speak with the Board regarding court security. There have been some improvements made with some doors being locked and partial use of security equipment. About 3-4 weeks ago Judge Farrell and Judge Mienk were requested to be present at a meeting. Judge Farrell wanted to make sure it was known that the county asked for that opinion from the county attorney, it was not the Judges asking for that opinion. Judge Farrell heard some very discouraging comments that he and Judge Mienk were ramming this down the throats of the commissioners. That is not the case. They do both support the enhancements for the courts and the constituents. It is not meant to create difficulties, but it's an unfortunate reality that this is not a favorable location. People coming here are typically not happy when they come here. The Judges did not reinstate this discussion, but do support the changes. The changes are minimal and not at any great cost or much of an inconvenience under the plan that was proposed.

Commissioner Strouse stated the Judges are asking for preferential treatment. Judge Farrell reminded the Board the security audit suggested that 12 individuals that they assess are at highest risk on the court side of the building. That proposal was given to them, not a demand from the Judges to secure that end of the building.

Judge Farrell asked the Board to go back 5-6 years ago when the Judges requested the changes and there were a lot of people upset that only the courts are protected, but didn't want the security in the first place.

Commissioner Kleinhardt talked about a little courthouse he visited in South Carolina, no bailiffs in the halls, no bailiffs in the courtroom, only one security officer at the entrance. Judge Farrell repeated what the State Court communicated to him that the big money the board spent on all these bullet proof windows was a big waste of money if they would have just cut out the risk at the front door.

Commissioner Kleinhardt asked if no one is coming in with no guns do you still need bailiffs in each courtroom? Judge Farrell laid out that every time a sentenced is imposed or someone's child is taken away there is a risk of an unruly individual. The presence of a bailiff is important as a deferent. He had 6 serious cases this morning where each of the 6 were facing 20 years. Judge Farrell wants protection for everyone that enters the building.

**Break 10:43**

**Back in Session 10:51**

Lisa Ashley gave an update on Clare Gladwin Recovery Court. She is working on two different grants. Certification is coming up soon and is going well, she is applying to be a certified veteran's court.

Working with Michigan Association of Treatment Court Professionals MATCP, if a veteran completes a veteran's court program they can have two felonies taken off their record and an unlimited amount of misdemeanors.

Vivitrol is a drug to help prevent overdose within first 72 hours of being released from jail that can be given to veterans as they are released from jail.

**COMMITTEE REPORTS/CONSENT CALENDAR - continued**

**Justice Committee - continued**

The Clare Gladwin Recovery Court fundraiser is canceled. The 50<sup>th</sup> graduation will be on May 24<sup>th</sup> and he is also a Veteran.

Commissioner Kleinhardt asked out of 50 how many relapse. Ms. Ashley stated that 4 out of the 50. 3 of the 4 that relapse committed a crime.

Commissioner Kleinhardt stated Judge used to sentence them to a 12 step program 90 meetings in 90 days. Ms. Ashley stated that in this program participants must attend 2 NAA or AA per week, drug test 3-4 times a week, alcohol monitor on ankle and tested twice a week for 150 days, counseling 6-8 hours, peer support and therapeutic groups each week.

The program is currently licensed for 35 and has 33 in the program, they are trying to get a grant for 40.

**COMMUNICATIONS LIST - continued:** Administrator Byard confirmed all attachments were in opposition of them making counties pay for the indigent defense fund.

**Crash Data Recorder**

Moved by Commissioner Bristol and Seconded by Commissioner Majewski to allow the Sheriff Department to purchase the crash data recorder for fatal traffic Crashes via existing funds in the 267 fund Sheriffs budget as well as revenues collected from salvage inspections. Chairperson Lipovsky asked for discussion. Hearing none motion carried.

**Deputy**

Moved by Commissioner Gelios and Seconded by Commissioner Majewski to allow the Sheriff Department to backfill a vacant contract position with existing funding. Chairperson Lipovsky asked for discussion. Commissioner Bristol asked if it is to move one employee from part time to full time. Motion carried.

**SECURUS**

Moved by Commissioner Kleinhardt and Seconded by Commissioner Majewski to allow the Sheriff Department to renew the video visitation contract with SECURUS at no cost to the county. Chairperson Lipovsky asked for discussion. Commissioner Bristol asked if they still have visitation through the glass. Undersheriff Miedzianowski said yes they do. Motion carried with one opposed.

**Health and Human Services Committee**

**Affiliation Agreement with Central Michigan University**

Moved by Commissioner Majewski and Seconded by Commissioner Bristol to approve an Affiliation Agreement between Central Michigan University and Clare County Senior Services Council on aging to provide In-Home Health Assessments. Chairperson Lipovsky asked for discussion. Commissioner Gelios wanted to confirm whether it affects Lori Phelps budget and Director Phelps indicated earlier that it did not. Motion carried.

**Amendment- Veterans Services with Wexford**

Moved by Commissioner Strouse and Seconded by Commissioner Bristol to approve Amendment #1 to the Inter-Governmental Agreement to provide Veterans Services between Clare County and Wexford County. Chairperson Lipovsky asked for discussion. Commissioner Strouse asked when this contract ends, there was discussion and motion carried.

**Physical Resources and Economic Development Committee**

None

**Finance and Administration Committee**

Moved by Commissioner Bristol and Seconded by Commissioner Kleinhardt to approve all of the statutory finance committee meeting minutes including all the amounts written below, which would be a consent vote on 1, 2, and 3. Chairperson Lipovsky asked for discussion, hearing none, motion carried (see attached Additional Items).

**Empower Retirement Advisory Services Agreement**

Moved by Commissioner Gelios and Seconded by Commissioner Bristol to approve the Empower Retirement Advisory Services Agreement, appendix A services term sheet, election form and the 457 plan document amending to add a Roth and decrease the interest rates. Chairperson Lipovsky asked for discussion. Commissioner Gelios asked what does that do. Administrator Byard stated that the county has nothing to do with this and that it's an additional retirement plan that employees can purchase on their own and Empower is asking to add a Roth IRA and to decrease the interest rates it's costing them (Empower) to have that plan. Motion carried.

**CLERK/REGISTER OF DEED'S REPORT**

Clerk/Register of Deeds Lori Martin reported there will be a new look to the concealed pistol licenses on August 1, 2018. There will be no additional cost to the County or the CPL holder for this. Michigan State Police will also be offering, as an option, to renew online.

Programming for the August ballot has started in Clerk/Register Martin's office this week. Clerk/Register Martin listed the different offices that have opposition, also explained that if more than one county proposal appears on the ballot at a time, they will be placed on the ballot in the order they are received in the Clerk's office (received first, on the ballot first), unless otherwise directed by the Board of Commissioners.

Clerk/Register Martin announced that Mary Cooper was hired to fill the vacancy in her office and starts May 29, 2018. She also announced that she, herself, is getting certified to go into court to help her staff out when needed and is enjoying it.

**CHAIRPERSON REPORT**

Chairperson Lipovsky attended her meetings.

**VICE CHAIRPERSON REPORT**

Vice Chairperson Kleinhardt asked Clerk/Register Martin about how close Clare County is to getting everything online. Clerk/Register Martin stated they are moving toward eFiling and eRecording. The State Court Administrators Office is working on eFiling within the next 2 years. She has done some research on eRecording in the Register of Deeds, but is not ready to commit to that change without more research.

**COMMISSIONER REPORT**

Commissioner Gelios reported Hayes Township will be paving their parking lot.

Commissioner Strouse reported that Gladwin County is trying to put the Court employees on the County health care and thinks Clare County should look at that too. He believes they have been privileged for far too long. He also finds it interesting that the Judges are demanding security here, but asking for nothing in Gladwin County. Commissioner Strouse has been questioned by people from Hayes Township about whether the rented out beds at the jail are bringing the families of those inmates to this area to settle down, and when the inmates are released they stay in our area. Commissioner Strouse feels Clare County needs a company like Maximus to come in and do an audit right down to the penny to find out what the program really pays on the rentals, and whether it's worth the cost. Commissioner Gelios stated that the Hayes Township Board has never come to him with that concern. Commissioner Gelios does recall asking for an accounting before, but nothing ever came of it. Commissioner Bristol thinks that is a good idea. Commissioner Kleinhardt also agreed it would be good to find out. Undersheriff Miedzianowski gave generic figures of income and expenses. Crime wise, he does not see where the renters have settled here and become additional issues for the Sheriff's Dept.

Commissioner Majewski has been attending his meetings. The Townships couldn't read the gypsy moth maps.

Commissioner Bristol has been attending her township meetings. Hamilton Township has went to curbside recycling. Sheridan Township is still struggling with the Amish Store on Colonville Road. Road Commission is about 2 weeks behind. Women's committee they are trying to start, they have another meeting scheduled. She went to the Clare County Council meeting and no one else showed up. Going to conference on June 6<sup>th</sup> on technology and the morgue on Monday. Community Mental Health increased per diem for everyone and are very thoughtful about their employees. Dog law update, she has been working on it with the Animal Control officers. Legislatures are supportive and responsive to the issue.

**PUBLIC COMMENT**

Undersheriff Miedzianowski asked everyone to please thank the deputies if you see them.

Commissioner Bristol would like to hear from the different departments about the different trainings their staff are going to.

Commissioner Kleinhardt asked Undersheriff Miedzianowski if body camera's help or hinder. Undersheriff Miedzianowski believes they do help.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Next month transit asked if they could give a presentation from the Clare County Transit. Meeting will start in Board Room, adjourn to meeting room A for presentation, then resume back in the Commissioner's room.

Prosecuting Attorney Michelle Ambrozaitis thanked Commissioner Bristol for her enthusiasm and willingness to learn about each department.

*KL*  
May 16, 2018

Meeting adjourned at 11:48 a.m.

*Lori Martin*  
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Lori Martin, Clerk  
Clare County Board of Commissioners

*Karen Lipovsky*  
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Karen Lipovsky, Chairperson  
Clare County Board of Commissioners

**ADDITIONAL ITEMS**  
**Wednesday, May 16, 2018**  
**9:00 a.m.**  
**CLARE COUNTY BOARD OF COMMISSIONERS**

**MISSION STATEMENT:**

**The mission of Clare County government is to provide quality services among competing demands for limited resources in the most effective and efficient manner possible to the citizens and patrons of Clare County government.**

- 1. Call to Order**  
**Pledge of Allegiance**
- 2. Roll Call**  
**Approval of Agenda**
- 4. Approval of Minutes**
  - A. Board of Commissioners Minutes for April 18, 2018** **Pages 5-9**
  - B. Board of Commissioners Closed Session for April 18, 2018** **To be Distributed**
- 5. General Public Comment (Limited to Three Minutes per Speaker)**
- 6. Communications List** **Page 11**
- 7. ADMINISTRATOR'S REPORT (Limited to three minutes)**
- 8. TREASURER'S REPORT (Limited to five minutes)**
- 9. COMMUNITY SERVICES DIRECTOR (Limited to five minutes)**
- 10. Public Hearings/Special Presentation**
  - 9:15 a.m. Shari Spoelman- MSU Extension 2017 Annual Report**
  - 9:30 a.m. Bob Brown, Executive Director – Region VII AAA**
  - 9:45 a.m. Paul Lapham- Report on the 2018 Remonumentation Program** **Pages 13-31**
    - 1. Remonumentation Contract**  
**Motion:** To enter into an agreement with Lapham Associates for the 2018 Remonumentation Surveying Services not to exceed \$42,560.00  

<b>Motion By:</b>	<b>Seconded By:</b>	<b>Carried</b>	<b>Failed</b>
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**\*10:00 a.m. Shelby Pasch, Director Ten16- Update**





16. **PUBLIC COMMENT (Limited to three minutes per speaker)**
17. **UNFINISHED BUSINESS**
18. **NEW BUSINESS**
19. **ADJOURNMENT**