



## **Meeting Minutes for Clare County LEPC/LPT Board**

**Date/Time of Meeting: July 23<sup>rd</sup>, 2019 09:00hrs.**

**Location of Meeting: CCTC Boardroom**

**Members Present:** Jerry Becker/CCEMHS, Mary Jo Beal/MMH/MCA, Kevin Tubbs/GTFD, Chris Damvelt/HCFD, Loren Curtis/EGLE, Melissa Deroche/CMDHD, Marlana Terrian/CC911, Tom Pirnstill/CCTC, Nick Oster/CCSD/HCS, Josh Lator/MSP63, Ed Williams/CCSD, Tracey Connelly/City of Harrison, Brett Hansen/MMR.

**Guests:** None

**Approve Agenda:** 1<sup>st</sup> Pirnstill 2<sup>nd</sup> Beal  
No additions or changes.

**Review and Approval of Minutes:** 1<sup>st</sup>.Beal 2<sup>nd</sup> Hansen.

**Changes Noted:** None

### **Old Business Items: NIMS Requirements/Changes**

- Discussion took place in regards to the new NIMS requirements, Becker highlighted some of the basic changes. Becker advised that you do not have to go back and retake NIMS courses, only if you take a class etc. It may require you to take the new NIMS version. Deroche advised the group that basic NIMS training was required for their employees, she also stated that Public Health no longer requires Is800 for Tier 1, 2 employees. Only Tier 3, 4 Command level personnel are required to take Is800. Deroche advised she would forward the document for NIMS CMDHD requirements to Becker. Becker reminded the group that new personnel should always be NIMS trained ASAP.
- Becker reiterated that if someone is going to serve in the EOC they should have all the basic NIMS courses including command level.

### **NEW BUSINESS:**

#### **Agenda Item #1: 2019 Clare County Functional/Blackout Exercise.**

**Discussion:** Becker advised the group as to the upcoming 2019 County Exercise to be held at CCTC Boardroom on September 12<sup>th</sup>, 2019 starting at 09:00hrs. Becker advised that anyone on the exercise design group the next meeting is scheduled for August 20<sup>th</sup>, 2019 at CCTC starting at 10:00hrs.

MJ Beal advised the group that Medilodge and the hospital would be doing a joint exercise on September 11<sup>th</sup>, 2019 the day before our exercise.

**Action:** Please attend the planning group meeting on August 20<sup>th</sup>, 2019 for input. Becker asked that disciplines involved in the actual exercise to send only (2) please, this will also not drain their respective staff pool that day.

#### **Agenda Item #2: 302 Site Updates/Plan annual review.**

**Discussion:** Becker advised the group that all plans have been submitted and approved except for, Lear Corp. Lear Corp. has had some personnel changes and needed some assistance, and Becker recently met with plant officials and should have that plan updated and submitted shortly. Becker will then distribute to all respective public safety organizations. Becker advised that he had



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communications with Advanced Battery Concepts in Clare North industrial park and they are still moving forward with expansion, and they are currently not a 302 site.

**Action:** Becker will deliver updated plans to agencies as changes are made or completion of new plans.

### **Agenda Item #3: 2019 Clare County Fair/Concerts series July 22<sup>nd</sup> thru July 27<sup>th</sup>, 2019.**

**Discussion:** Becker advised the group that the EOP for this event had been distributed to participating groups.

**Action:** Ongoing

### **Agenda Item #4: EAG's Transition to ESF based discussion**

**Discussion:** Becker advised the group that Clare County has begun the basic process of transition over to ESF based EAG format, and this process will probably take at least a year.

Becker feels that this is the way the State of Michigan is progressing and we want to be on board and mirroring their system for interoperability.

Deroche stated that Roscommon County was already moving forward to ESF based format in her district. Becker stated that in the current Clare County EAG's he is now incorporating ESF numbering in the header of all sections.

**Action:** Becker will keep the group in the loop as this progresses and will train/educate accordingly.

### **Agenda Item #5: 2019 HSGP Local Project Updates/Progress report**

**Discussion:** Becker advised the group that he was working with Lt. Williams to finalize the By-laws for the Explorer Group Project. When By-Laws are completed that we can move forward with the AAF. The 800MHZ radio AAF has been resubmitted for review to the Region 6 project coordinator for review and refinement. The Dive Team Project AAF was approved and we are awaiting some team member changes for sizing of suits before purchase.

**Action:** Ongoing/2020 HSGP Project will be all 800MHZ radios.

### **Agenda Item #6:**

**Discussion:**

**Action:**

**Roundtable Discussion:** Becker rolled out the addition of the LEAP Energy Assurance Plan. Becker attended a LEAP Region 6 meeting in Grand Rapids in May. Becker has drafted a preliminary plan and has begun the process of distribution. This plan is important for public safety and continuity and will be a part of the upcoming exercise in September. The plan addresses issues such as fuel station backup power capabilities and Critical infrastructure. Becker reminded everyone that this is a work in progress. Lt. Lator added that his experience with Region 7 recently looked into MOU/MOAs with fuel stations. Lt. Lator inquired if there was much interest in the current grants for fuel station backup power retrofitting? He also stated that even though this round may not be enough to cover complete retrofitting costs, it may affect the future grants that are coming.

Lt. Lator stated the he believed there would be more additional grant money coming for this.

Becker brought up the Water/Lead/Copper Plan that was pushed out by Region Health Group yesterday before this meeting. Becker sent out the attachments to the group prior to today's meeting. Deroche stated that it was sent out a bit prematurely and needed much more vetting before it becomes a plan. She also stated that there are many pieces of this that have impacts on local communities. At this time Deroche said to put it on hold until more development takes place at the state level.



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Tracey Connelly from the City of Harrison added that the city had a booth at the fair and if anyone had items they wanted to be handed out they would be glad to do that. The street fair is coming up in August and touched on those events. Connelly also added to the city's current water sewer projects progress.

Loren Curtis informed the group as to the new changes to the PEAS reporting hotline and after hour's calls. The new process forwards to an answering service operator who will take the call information. Becker stated that it worked well a couple of weeks ago during the oil spill event.

MJ Beal advised the group that Mid - Michigan Health was working with Y12 group to do a tabletop exercise involving the Gamma Knife equipment located at the Midland hospital Complex. This is an opportunity to involve first responders in a terrorist based weapon of mass destruction exercise. MJ Beal will forward dates/times and location information to Becker for forwarding out to the group. They will be able to host a limited number of observers to this exercise.

Tom Pirnstill advised of three Bus Shelters to be located in Farwell/Harrison/Clare area shortly. Pirnstill stated that they test their generators at the CCTC facility every Monday.

Deroche asked the group if they knew if Consumers Energy offered additional notification services as to power outage information beyond what they currently have. Becker added that he had requested more detailed notification services and they had taken the request under consideration.

**Public Comment:** None

**Announcements:** July Action Item CC Basic Plan/ Training.

**Future Agenda Items:** Exercise AAR recap

**Adjourn:** est. 09:49hrs.

**Next Meeting:** October 22<sup>nd</sup>, 2019 09:00hrs. CCTC

**Minutes Prepared By:** Jerry Becker