

JOB OPENING

Clare County is seeking to hire a Building Official under the supervision of the Director of Community Development.

The Building Official will be responsible for all duties as related to the administration and enforcement of all State and local codes and ordinances, including but not limited to plan reviews, and complaints. The building official must have spec writing experience and be willing to work with additional housing programs as needed.

Applicants must be a High School graduate or equivalent. Preference to some advanced technical trade course work. Registration with the State of Michigan as a Building Inspector, Building Official and Plan Reviewer according to the State Construction Code Act (Act 54 of the Public Acts of 1986). Experience with Municipal Inspections and BS&A Software preferred. While experience is preferred, we will offer training to the right candidate with a minimum of 12 years building experience. Must have a valid Michigan driver's license.

Applications will be accepted until 4:30 p.m. November 3rd, 2017

Please submit cover letter, resume, and list of references to:

Lori Ware, Director
Clare County Community Development
225 W. Main St.
PO Box 561
Harrison, MI 48625