

**MINUTES OF THE CLARE COUNTY
BOARD OF COMMISSIONERS
SPECIAL BOARD MEETING**

Harrison, Michigan 48625

10/20/2021
Am Approved
~~Un~~approved minutes
September 8, 2021

Meeting was called to order at 9:04 a.m.

Pledge of Allegiance and moment of silence for our active military, veterans and first responders.

COMMISSIONERS PRESENT

District 1 Dale Majewski, District 3 Rickie Fancon, District 5 Sandra Bristol, District 6 Bronwyn Asplund and District 7 Jeff Haskell

COMMISSIONERS ABSENT

District 2 Samantha Pitchford and District 4 Stephanie Brown

OTHERS PRESENT

Lori Martin Clerk & Register of Deeds, Tracy Byard Administrator, Dawn Raupp, Karl Hauser Veterans' Director, and zoom participants.

APPROVAL OF AGENDA

It was moved by Commissioner Asplund, seconded by Commissioner Bristol, to approve the agenda, with amendments. Vice-Chairperson Majewski asked for discussion, hearing none, roll call vote revealed:

Yeas: (5) being Commissioners Asplund, Bristol, Haskell, Fancon, and Majewski

Nays: (0)

Absent: (2) being Commissioners Pitchford and Brown

Motion carried

*Amendment: deleted duplicate budget adjustment (#21-169 \$507.54)

GENERAL PUBLIC COMMENT

Veterans' Director Karl Hauser reported that they have been actively fundraising to update one of their vans and thanked everyone in the surrounding area for their generosity. Director Hauser also invited the Commissioners to the monthly Veterans Coffee Hour on the second Tuesday of each month at 9:00 a.m. at the Hayes Township Hall.

It was moved by Commissioner Asplund, seconded by Commissioner Fancon to go into closed session to discuss strategy and collective bargaining pursuant to MCL 15.268c. Vice-Chairperson Majewski asked for discussion, hearing none, roll call vote revealed:

Yeas: (5) being Commissioners Asplund, Fancon, Haskell, Bristol, and Majewski

Nays: (0)

Absent: (2) being Commissioners Pitchford and Brown

Motion carried

Entered into closed session at 9:09 a.m.

Back in open session at 10:10 a.m.

ARPA FUNDS DISCUSSION

A. Premium Pay

It was moved by Commissioner Asplund, seconded by Commissioner Fancon to approve Premium Pay up to \$4.00 per hour based on hours worked between March and December of 2020 on site, contingent upon the ability to reach letters of understanding with the collective bargaining units for all current eligible Clare County employees and eligible retirees. The formula will be applied to Non-Union Clare County Employees as soon as possible, and we authorize the Chair to sign. Vice-Chairperson Majewski asked for discussion, hearing none, roll call vote revealed:

Yeas: (5) being Commissioners Asplund, Fancon, Haskell, Bristol, and Majewski
Nays: (0)

Absent: (2) being Commissioners Brown and Pitchford

Motion carried

B. Revenue Replacement

It was moved by Commissioner Bristol, seconded by Chairperson Haskell to move revenue replacement funds from ARPA once the formula is complete by the County Treasurer. Vice-Chairperson Majewski asked for discussion, Administrator Byard confirmed the amount would be around \$800,000.00, roll call vote revealed:

Yeas: (5) being Commissioners Bristol, Haskell, Asplund, Fancon, and Majewski
Nays: (0)

Absent: (2) being Commissioners Brown and Pitchford

Motion carried

C. HVAC Air Quality and UVC Light and Micro VC Robots for cleaning

Administrator Byard confirmed these items were brought before the ARPA Committee and she also confirmed that these items are covered by the ARPA Funds Guidelines.

It was moved by Commissioner Asplund, seconded by Commissioner Bristol to remove and reinstall four new Trane 4-ton condensers on the roof of the Clare County Courthouse, and also install four new evaporator coils, purchase and install thirty-six pieces of 1-Wave air purification units in all Clare County buildings. This is to be covered by the ARPA funds, all units on all buildings; this would include the UVC Light and Micro VC Robots for cleaning. Vice-Chairperson Majewski asked for discussion, hearing none, roll call vote revealed:

Yeas: (5) being Commissioners Asplund, Bristol, Fancon, Haskell, and Majewski
Nays: (0)

Absent: (2) being Commissioners Brown and Pitchford

Motion carried

D. Prosecutor's Request to Hire Full Time Secretary

Chairperson Haskell explained the Prosecutor's request and the dollar amount it would cost.

It was moved by Commissioner Asplund, seconded by Chairperson Haskell to approve the Prosecutor's request to hire a full time secretary until ARPA funds are no longer available in 2024 for a total cost of \$43,247.63. Vice-Chairperson Majewski asked for discussion, Vice-Chairperson Majewski confirmed with Chairperson Haskell that the ARPA Committee did not recommend this position be granted, only that it was an eligible expenditure of the ARPA funds, roll call vote revealed:

Yeas: (5) being Commissioners Asplund, Haskell, Bristol, Fancon, and Majewski
Nays: (0)

Absent: (2) being Commissioners Brown and Pitchford

Motion carried

FY 2022 BUDGET DISCUSSION

Administrator Byard handed out the most up to date 2022 budget and thanked everyone including the Treasurer for spending hours going over revenues and the Undersheriff for increasing the expected jail revenue along with adding \$150,000.00 of indirect costs so the budget would balance. The Treasurer authorized the reduction of the Probate fund by \$70,000.00 because of a credit that was received and authorized the use of \$100,000.00 of the DTR (Delinquent Tax Revenue) Fund. There is a \$14,163.00 surplus right now.

Vice-Chairperson Majewski asked if the increase to revenues is realistic and Administrator Byard confirmed they are realistic. Chairperson Haskell added that the jail revenue was a good area to increase because that is based on the number of inmates they currently have, and that line item will be reviewed monthly to stay on top of it.

SNOW PUSHER

It was moved by Commissioner Fancon, seconded by Commissioner Bristol to approve the purchase of a Pro-Tech snow pusher in the amount of \$7,900.00 to be paid with existing funds from the courthouse and grounds, Sheriff's budget and Senior Services. Vice-Chairperson Majewski asked for discussion, hearing none, roll call vote revealed:

Yeas: (5) being Commissioners Fancon, Bristol, Asplund, Haskell, and Majewski

Nays: (0)

Absent: (2) being Commissioners Brown and Pitchford

Motion carried

BUDGET ADJUSTMENTS

It was moved by Commissioner Bristol, seconded by Commissioner Asplund to approve budget adjustments 21-163, 21-166, 21-168, 21-171, 21-172, 21-173, 21-174, 21-175, 21-177, 21-179, 21-180, 21-182, 21-183, 21-184 and 21-185 in the amounts of \$1,000,000.00, \$507.54, \$70,000.00, \$10,182.00, \$35,000.00, \$50,000.00, \$44,500.00, \$13,995.00, \$12,300.00, \$466,368.76, \$9,000.00, \$3,011.00, \$5,050.00, \$8,000.00 and \$11,100.00. Vice-Chairperson Majewski asked for discussion, Commissioner Bristol asked about the \$1,000,000.00 adjustment and Treasurer Beemer-Fritzinger confirmed that was a Road Commission adjustment, roll call vote revealed:

Yeas: (5) being Commissioners Bristol, Asplund, Fancon, Haskell, and Majewski

Nays: (0)

Absent: (2) being Commissioners Brown and Pitchford

Motion carried

PUBLIC COMMENT

None

Meeting Adjourned at 10:32 a.m.



Lori Martin, Clerk
Clare County Board of Commissioners



Jeff Haskell, Chairperson
Clare County Board of Commissioners