

**MINUTES OF THE CLARE COUNTY
BOARD OF COMMISSIONERS
SPECIAL BOARD MEETING**

Harrison, Michigan 48625

Approved 8/18/2021
~~Unapproved minutes
July 28, 2021~~

Meeting was called to order at 9:00 a.m.

Pledge of Allegiance and moment of silence for our active military, veterans and first responders.

COMMISSIONERS PRESENT

District 1 Dale Majewski, District 2 Samantha Pitchford, District 3 Rickie Fancon, District 4 Stephanie Brown, District 5 Sandra Bristol, District 6 Bronwyn Asplund and District 7 Jeff Haskell

COMMISSIONERS ABSENT

None

OTHERS PRESENT

Clerk/Register of Deeds Lori Martin, Sheriff John Wilson, Prosecuting Attorney Michelle Ambrozaitis, Undersheriff Miedzianowski, Administrator Tracy Byard, and zoom participants.

APPROVAL OF AGENDA

It was moved by Commissioner Majewski, seconded by Commissioner Brown, to approve the agenda. Chairperson Haskell asked for discussion, hearing none, roll call vote revealed:

Yeas: (7) being Commissioners Majewski, Brown, Fancon, Bristol, Pitchford, Asplund, and Haskell

Nays: (0)

Absent: (0)

Motion carried

FY 2022 BUDGET DISCUSSION

Administrator Byard informed the Board Members the current status of the FY 2022 projected budget is at -\$684,616.00. Discussion quickly moved to the current state of FY 2021 budget. Treasurer Beemer-Fritzinger updated the Members on the current FY 2021 budget. Commissioner Majewski asked Treasurer Beemer-Fritzinger to figure out where the 2021 budget will end with projected income and expenses. After taking time to look everything over, Treasurer Beemer-Fritzinger concluded that at the end of FY 2020 the fund balance was \$1,081,000.00. It appears that the FY 2021 budget will end in the negative (-\$80,000.00), which will bring the fund balance at the end of FY 2021 down to \$1,000,000.00.

Administrator Byard showed the Members how to find the projected revenues and expenditures on the FY 2022 budget she was presenting to them. There was discussion of what areas could be cut and which could not. Chairperson Haskell concluded that not much more could be done at this time until the projected 2022 budget is balanced.

Chairperson Haskell suggested finding out whether or not some of the different funds that are dedicated to individual departments could pay a portion of their payroll costs for that office. Administrator Byard confirmed that could be done with the Indigent Defense Fund and she will work on completing that.

FY 2022 BUDGET DISCUSSION – continued

The Board Members agreed to cancel the budget meetings scheduled for the next two days, and meet again once Administrator Byard has more information regarding reimbursement of cost allocation. The next budget meeting is scheduled for August 11, 2021.

BUDGET ADJUSTMENTS

It was moved by Commissioner Bristol, seconded by Commissioner Asplund to approve budget adjustment 21-44 in the amount of \$80,750.00 to be distributed. Chairperson Haskell asked for discussion, hearing none, roll call vote revealed:

Yeas: (7) being Commissioners Bristol, Asplund, Pitchford, Majewski, Brown, Fancon and Haskell

Nays: (0)

Absent: (0)

Motion carried

I.T. PERSON DISCUSSION

Chairperson Haskell would like to leave the I.T. Department staffed at its current level, and if they fall behind the commissioners can hire a temporary agency to help them get caught back up. Commissioner Bristol asked if anyone has been presented with the time tracking that the Commissioners have asked for previously, and concluded the current tracking numbers need to be looked over once received.

MAINTENANCE PERSON DISCUSSION

Administrator Byard found someone that will work \$13.43 per hour for 8-10 hours a week that knows the County heating/cooling software system, has light electrical background experience, and has a HVAC/Boiler background and can work in conjunction with the current HVAC company.

It was moved by Commissioner Asplund, seconded by Commissioner Bristol to hire this person that Tracy has found. Chairperson Haskell asked for discussion, Commissioner Majewski asked where the funds would come from to pay this person. Administrator Byard confirmed it would come out of the building and grounds budget for this year and she has already put it in the budget for next year, roll call vote revealed:

Yeas: (7) being Commissioners Asplund, Bristol, Pitchford, Majewski, Brown, Fancon and Haskell

Nays: (0)

Absent: (0)

Motion carried

It was moved by Commissioner Bristol, seconded by Commissioner Asplund to approve the addendum to the 2019 Mid-State Health Network Substance Use Disorder Oversight Policy Advisory Board Intergovernmental Agreement and allow Chair to sign. Chairperson Haskell asked for discussion, Administrator Byard confirmed it is for substance abuse, roll call vote revealed:

Yeas: (7) being Commissioners Bristol, Asplund, Brown, Majewski, Pitchford, Fancon and Haskell

Nays: (0)

Absent: (0)

Motion carried

Recess at 9:42 a.m.

Back in session at 10:04 a.m.

JENNIFER MARTIN, 44NORTH
HEALTH INSURANCE RENEWAL PRESENTATION

Jennifer Martin gave a presentation which included the County employee's current health insurance coverage, and outlined the costs for the County and the employees if Clare County changed from Blue Cross to ASR. Ms. Martin outlined the savings to the employees and a savings of \$200,000.00 for the County. The coverage is very similar to the plan currently in place. If the County does not make the change to ASR the employees will see an increase in cost of 6%-12%.

PUBLIC COMMENT

None

Meeting Adjourned at 10:34 a.m.



Lori Martin, Clerk
Clare County Board of Commissioners



Jeff Haskell, Chairperson
Clare County Board of Commissioners