

**MINUTES OF THE CLARE COUNTY
BOARD OF COMMISSIONERS
SPECIAL MEETING**

Harrison, Michigan 48625

*Approved
7-21-2021
JH*
~~Unapproved minutes
June 9, 2021~~

Meeting was called to order at 4:00 p.m.

Pledge of Allegiance and moment of silence for our active military, veterans and first responders.

COMMISSIONERS PRESENT

District 3 Rick Fancon, District 4 Stephanie Brown, District 5 Sandy Bristol, District 6 Bronwyn Asplund, and District 7 Jeff Haskell.

COMMISSIONERS ABSENT

District 1 Dale Majewski, District 2 Samantha Pitchford

OTHERS PRESENT

Clerk-Register Deed Lori Martin, Administrator Tracy Byard, Sheriff John Wilson and IT Director Jesse Bellinger

APPROVAL OF AGENDA

Tracy Byard requested to add to agenda under unfinished business, County Covid Plan. It was moved by Commissioner Brown, seconded by Commissioner Bristol, to approve the agenda with additions. Chairman Haskell asked for discussion, hearing none, roll call vote revealed:

Yeas: (5) being Commissioners Brown, Bristol, Asplund, Fancon and Haskell

Nays: (0)

Absent: (2) Commissioners Majewski and Pitchford

Motion carried

GENERAL PUBLIC COMMENT

PUBLIC HEARINGS/SPECIAL PRESENTATIONS

1. Jail Roof Discussion


Discussion on moving forward with all 3 sections to be repaired at approximately \$132,500 before cost of materials goes up even further. Discussion had on financing the project, how the American Relief funds could or could not be used. Will move to Wednesday's regular monthly board meeting to approve or deny project, giving time to research funding options

2. IT Discussion

American relief funds could be used to update our servers and software. Jessie also introduced additional software programs that would be beneficial to the county at an additional \$18,600. Discussion on hiring another part time employee from Kelly for longer period of time

3. Courthouse Maintenance

Discussion on need for a part time maintenance associate and HVAC issues. Maintenance and changing of filters completed. Tracy Byard is getting quotes to fix condenser in the basement. It was moved by Commissioner Bristol, seconded by Commissioner Asplund, to approve the bidding process for HVAC maintenance program. Chairman Haskell asked for discussion, hearing none, roll call vote revealed:


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Yeas: (5) being Commissioners Bristol, Asplund, Brown, Fancon and Haskell
Nays: (0)

Absent: (2) Commissioners Majewski and Pitchford

Motion carried

4. American Relief plan Act 2021 Committee

Suggestions for members presented. Tracy Byard, Jenny Beemer, Lori Phelps and several Commissioners. Sheriff Wilson asks for representation as well. Board agrees and also appoints Commissioner Brown and Haskell to the committee. Committee will gather wish list from Department Heads and have first meeting on June 23, 2021@10AM.

5. L-4029

It was moved by Commissioner Fancon, seconded by Commissioner Bristol to approve Notice of Certification of County Allocated Tax Levy, with the Board Chair and Clerk to sign the L-4029 and authorize the spread of tax rolls. Chairman Haskell asked for discussion, hearing none, roll call vote revealed:

Yeas: (5) being Commissioners Fancon, Bristol, Brown, Asplund and Haskell
Nays: (0)

Absent: (2) Commissioners Majewski and Pitchford

Motion carried

6. County HVAC Contract

It was moved by Commissioner Brown, seconded by Commissioner Bristol to approve the three year HVAC maintenance contract for all county buildings with Conti LLC pending review from the County Attorney and allow Chair to sign. Chairman Haskell asked for discussion, hearing none, roll call vote revealed:

Yeas: (5) being Commissioners Brown, Bristol, Fancon, Asplund and Haskell
Nays: (0)

Absent: (2) Commissioners Majewski and Pitchford

Motion carried

7. CESF Grant Contract

It was moved by Commissioner Bristol, seconded by Commissioner Asplund to approve the Corona virus Emergency Supplemental Funding Grant Contract between the Clare County Prosecutor's Office and the MSP Project Number CESF-2021-012. Chairman Haskell asked for discussion, hearing none, roll call vote revealed:

Yeas: (5) being Commissioners Bristol, Asplund, Brown, Fancon and Haskell
Nays: (0)


Absent: (2) Commissioners Majewski and Pitchford

Motion carried

PUBLIC COMMENT

UNFINISHED BUSINESS

1. Covid Plan for Courthouse- Board agrees to run as is until 1st of July
2. Prosecutor's request for another Assistant Prosecutor – added to Department head wish list for American Relief Funds


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NEW BUSINESS

1. Gypsy Moth-Mitigation and Public Relations Plan. Information in local newspapers. Will have constituents at next board meeting to discuss gypsy moth issues in the townships.

It was moved by Commissioner Brown, seconded by Commissioner Bristol to close special Board of Commissioners Meeting and move to closed session. Chairman Haskell asked for discussion, hearing none, roll call revealed:

Yeas: (5) being Commissioners Brown, Bristol, Asplund, Fancon and Haskell

Nays: (0)

Absent: (2) Commissioners Majewski and Pitchford

Motion carried

Meeting Adjourned at 4:57pm to closed session



Lori Martin, Clerk
Clare County Board of Commissioners



Jeff Haskell, Chairman
Clare County Board of Commissioners