

**AGENDA**  
**Wednesday, April 20, 2022**  
**9:00 a.m.**  
**CLARE COUNTY BOARD OF COMMISSIONERS**

**MISSION STATEMENT:**

**The mission of Clare County government is to provide quality services among competing demands for limited resources in the most effective and efficient manner possible to the citizens and patrons of Clare County government.**

- 1. Call to Order  
Pledge of Allegiance**
- 2. Roll Call**
- 3. Approval of Agenda Pages 1-4**
- 4. Approval of Minutes To be distributed**
  - A. Board of Commissioners Minutes of March 16, 2022**
- 5. General Public Comment (Limited to Three Minutes per Speaker)**
- 6. Communications List (None)**
- 7. ADMINISTRATOR’S REPORT (Limited to three minutes)**
- 8. Public Hearings/Special Presentation**

**9:15 a.m. – Bob Brown, Region VII Area Agency on Aging – Update.**

**9:30 a.m. – Eric Karbowski, MSU Extension Director District 6 – Introduction of new staff**

**9:45 a.m. – Pete Preston – Equalization**

- 1. Resolution for adoption of County Equalization**
- 2. Approval of State Tax Commission Assessment L-4037 to be distributed**
- 3. Approval of the Personal and Real Property Totals L- 4024 to be distributed**
- 4. Approval of the Contract for Services through the Clare County Equalization and the Townships.**

- 1. Resolution # 20-08 Page 13**

**Motion:** To accept the equalized value recommendation presented by the County Equalization Director of \$1,585,361,113 for Clare County set forth in Resolution # 20-08.

**Motion By:**  
**Roll Call**

**Seconded By:**  
**Yeas:**

**Nays:**

**Carried**

**Failed**  
**Absent:**

**2. State Tax Commission Assessment L-4037 To be Distributed**

**Motion:** To approve the State Tax Commission Assessment Roll Certification, County Board of Commissioner, CBC, L-4037 and allow Chair to sign.

Motion By: Seconded By: Carried Failed

**3. Personal Real Property – Totals L-4024 To Be Distributed**

**Motion:** To approve the Personal and Real Property totals, L-4024 and allow Chair to sign.

Motion By: Seconded By: Carried Failed

**4. Contract for Service Through Clare County Equalization and Townships  
Pages 17-19**

**Motion:** To approve the contract for services through Clare County Equalization and the Townships and allow the Chair to sign.

Motion By: Seconded By: Carried Failed

**9. Committee Reports/Consent Calendar**

**A. Justice Committee**

- 1. Courts Technology and Security Discussion

**B. Health and Human Services Committee**

- 1. Senior Services Amended Resolution for Senior Citizens Millage Renewal  
Pages 23-24

**Motion:** To amend Resolution #22-06 Senior Citizen Services Millage Renewal Proposal to reflect the six-year renewal period to be 2022 – 2027 inclusive.

Motion By: Seconded By: Carried Failed  
Roll Call Yeas: Nays: Absent:

**C. Physical Resources and Economic Development Committee**

- 1. Resolution for Transit Millage Renewal Pages 27-28

**Motion:** To amend Resolution #22-07, Clare County Transportation Millage Proposal, to remove the word “proposed” from the heading.

Motion By: Seconded By: Carried Failed  
Roll Call Yeas: Nays: Absent:

- 2. Airport Appropriation Consideration

**D. Finance and Administration Committee**

1. Statutory Finance Committee

To Be Distributed

**Motion:** To approve Statutory Finance Committee meeting minutes of March 21, 2022 in the amount of \$\_\_\_\_\_ and minutes of April 4, 2022 in the amount of \$\_\_\_\_\_ and approve the payout of \_\_\_\_\_ due to the resignation of \_\_\_\_\_.

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Carried** **Failed**  
**Roll Call** **Yeas:** \_\_\_\_\_ **Nays:** \_\_\_\_\_ **Absent:** \_\_\_\_\_

2. Monthly Expenditures

**Page 31**

**Motion:** To approve the expenditures for the month of March 2022, in the amount of \$2,655,890.67 with the General Fund expenditures totaling \$1,719,364.92.

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Carried** **Failed**  
**Roll Call** **Yeas:** \_\_\_\_\_ **Nays:** \_\_\_\_\_ **Absent:** \_\_\_\_\_

3. Budget Adjustments

**Pages 33-41**

**Motion:** To approve Budget Adjustment 22-55, 22-57, 22-58, 22-59, 22-60, 22-61, 22-63 and 22-64 in the amount of \$19, 580.00, \$5,250.00, \$25,000.00, \$70.42, \$11,700.00, \$50,309.00, \$31,103.92 and \$33,548.01 to be distributed.

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Carried** **Failed**  
**Roll Call** **Yeas:** \_\_\_\_\_ **Nays:** \_\_\_\_\_ **Absent:** \_\_\_\_\_

4. Commissioner Asplund – Request to allow for NACO Conference Registration

5. County Administrator Replacement Discussion

- 10. **CLERK’S REPORT (Limited to five minutes)**
- 11. **TREASURER’S REPORT (Limited to five minutes)**
- 12. **COMMUNITY SERVICES DIRECTOR (Limited to five minutes)**
- 13. **PROSECUTING ATTORNEY (Limited to five minutes)**
- 14. **SHERIFF (Limited to five minutes)**
- 15. **INFORMATION TECHNOLOGY DIRECTOR (Limited to five minutes)**
- 16. **CHAIRPERSON REPORT (Limited to five minutes)**
- 17. **VICE CHAIRPERSON REPORT (Limited to five minutes)**
- 18. **COMMISSIONER REPORT (Limited to five minutes for each Commissioner)**
- 19. **STATE OF COUNTY BUDGET**
- 20. **PUBLIC COMMENT (Limited to three minutes per speaker)**
- 21. **UNFINISHED BUSINESS**
- 22. **NEW BUSINESS**
- 23. **ADJOURNMENT**



b.

**CLARE COUNTY BOARD OF  
COMMISSIONERS  
COMMUNICATIONS LIST  
April 20, 2022**

1. A Resolution from Grand Traverse County urging the State Legislature to amend the Michigan Auto Insurance Reform Act to address a reimbursement cap for auto accident victims.
2. A Resolution from Grand Traverse County calling upon our state and national leaders to stand resolute in the defense of our sovereign allies around the world and to provide humanitarian aid wherever it is needed.
3. A Resolution from Iosco County requesting the Legislative and Executive Branch leaders to support Certified Community Behavioral Health Clinics, Behavioral Health Homes and Opioid Health Homes. Pursuing new legislative proposals would destroy these programs.





## Resolution 20-2022

Date: March 16, 2022

### **Urging State Legislature to Amend the Michigan Auto Insurance Reform Act to Address a Reimbursement Cap for Auto Accident Victims**

**WHEREAS** the Michigan No-Fault Auto Insurance Reform Act of 2019 introduced a fee schedule/cap, which took final effect on July 1, 2021, that set percentage limits on how much residential care facilities, home health care providers, and other persons can be paid or reimbursed for providing treatment or care to auto accident victims; and

**WHEREAS**, the reimbursement rates under the Michigan Auto Insurance Fee Schedule now allows residential care facilities, home health care providers and other persons who lawfully render treatment to receive 200% of Medicare, for what Medicare reimburses, regardless of limitation, 55% of a providers Charge Description Master (CDM) as of January 1, 2019, and/or if the preceding two obligations are not met, 55% of a providers average charges for which they received payment on January 1, 2019; and

**WHEREAS**, despite the statutory obligation described above, Michigan Auto Insurance companies are only paying providers 45% of what they were receiving in January 2019; and

**WHEREAS**, as a result, home health care providers are being reimbursed between \$14-\$18/hour which is below the cost of employee wages as other entry level positions in different industries (fast food) are paying workers between \$15-\$20/hour.

**WHEREAS**, the Michigan No-Fault Auto Insurance Reform Act applies retroactively including the fee schedule cap, which is fundamentally unfair to individuals who purchased coverage and were injured in motor vehicle accidents before the No-Fault Act was amended in 2019 and now have limited access to care; and

**WHEREAS**, these fee caps affect the auto accident victims who are receiving long-term care and rehabilitation paid for by the Michigan Catastrophic Claims Association (MCCA) through the per-vehicle annual fee that all Michigan drivers were once assessed; and

**WHEREAS**, the hours of family-provided attendant care to a claimant impacted by a catastrophic auto accident were once able to be up to 24/7 as prescribed by the claimants prescribing physician are now limited to 8 hours of care per day regardless of patient need despite the financial obligation of paying other resources more monies; and

**WHEREAS**, the MCCA's 2021 Annual Statement shows its assets are over \$27 billion and its total liabilities are slightly over \$22 billion; and

**WHEREAS**, some patients who are not able to find long-term catastrophic care services have been forced to leave their own homes; and

**WHEREAS**, even though lifetime medical benefits are still guaranteed under the 2019 Michigan Auto-Insurance Reform Act, for those injured prior to 2019 and for those who purchase Unlimited Personal Injury Protection (PIP) policies, these benefits are meaningless if patients have very limited or no access to services since providers are unable to cover basic labor costs; and

**WHEREAS**, there are many Grand Traverse County residents, and their families, who are currently benefitting, or would in the future, from services pertaining to their care, recovery and rehabilitation from catastrophic injuries but are already directly affected if the current law is not changed; and

**WHEREAS**, without action more than 18,000 individuals with spinal cord injuries, brain injuries and other catastrophic injuries in Michigan will have to find another way to receive care and support (Medicaid) because of this major change to the State's No-Fault auto insurance law despite having purchased insurance policies to protect them and their families; and

**WHEREAS**, this is a humanitarian crisis born from a government-mandated price fix, that only the legislature can undo; and

**NOW THEREFORE BE IT RESOLVED** that the **Grand Traverse County Board of Commissioners** hereby urges the Michigan Legislature to amend the Michigan No-Fault Auto Insurance Reform Act to address a sustainable reimbursement cap based on an existing Government payor (Medicaid, Veterans Affairs, etc) for residential care facilities, and home health providers, and families, regardless of number of hours worked, who provide medically necessary care to auto accident victims in order to uphold these benefits that have been paid for by the survivors who currently are receiving and who will receive long-term care when purchasing an Unlimited PIP Auto Insurance policy paid by the Michigan Catastrophic Claims Association.

**BE IT FURTHER RESOLVED** that the Grand Traverse County Clerk is requested to forward copies of the adopted resolution to the Governor of the State of Michigan, the State Senate Majority and Minority leaders, the State House Speaker and Minority Leader, the members of the Grand Traverse County delegation to the Michigan Legislature, and the other 82 counties of Michigan as commissioner correspondence.



2.



## Resolution 19-2022

Date: March 2, 2022

### Resolution of Solidarity with Residents of Ukrainian Descent

**WHEREAS**, the community of Grand Traverse County includes many who proudly claim Ukrainian heritage; and

**WHEREAS**, the unprovoked Russian attacks on the sovereignty of the country of Ukraine have caused a time of uncertainty for the Ukrainian community in Grand Traverse County, and for their families abroad; and

**THEREFORE**, let it be resolved that Grand Traverse County stands strongly with our Ukrainian residents, friends, neighbors and their families in this time of uncertainty; and

**THEREFORE**, The Grand Traverse County Commission calls for our community to come together in support of our neighbors affected by this international crisis; and

**THEREFORE**, Grand Traverse County calls upon our state and national leaders to stand resolute in the defense of our sovereign allies around the world and to provide humanitarian aid wherever it is needed.

**BE IT FURTHER RESOLVED**, that copies of this resolution be transmitted to the Governor Gretchen Whitmer, our State and National Representatives, and the other 82 Michigan counties.



# Iosco County Board of Commissioners

3.

COURT HOUSE  
Tawas City, Michigan 48763

## RESOLUTION

**DATE: April 6, 2022**

**THE HONORABLE BOARD OF COMMISSIONERS:**

**WHEREAS, AuSable Valley Community Mental Health has served for more than 40 years as the public mental health and developmental disabilities service provider for this community, serving over 2,000 residents of Ogemaw, Iosco, and Oscoda Counties each year; and,**

**WHEREAS, AuSable Valley Community Mental Health was created by Ogemaw, Iosco, and Oscoda Counties Board of Commissioners as duly authorized under the Community Mental Health Act of 1963; and,**

**WHEREAS, every year, thousands of individuals and their families in this community depend on the public behavioral health system for daily and life-long supports and services; and'**

**WHEREAS, Iosco County opposes any behavioral health redesign that harms the state and county partnership for community mental health and related Medicaid safety net services, or seeks to privatize Medicaid behavioral health services; and,**

**WHEREAS, recent proposals in the Michigan House and Senate fundamentally change the public behavioral health system and will harm those served by the system. The Iosco County Board opposes these proposals because:**

**Local public oversight, local governance, local operations, and local accountability would be ended;**

**Beneficiaries would stand to lose access to services, supports, and input into the design and operation of their services and support system. Many of our residents would be left out of the redesign proposals completely;**

**The Senate proposal specifically incentivizes and prioritizes profits to private companies at the expense of the public and the people served by our public behavioral health system; and,**

WHEREAS, instead of damaging our public behavioral health system through pursuit of these proposals, recent innovations by the Public Health system should be supported. The Iosco County Board supports, and asks our Legislative and Executive Branch leaders to support:

Certified Community Behavioral Health Clinics (CCBHCs)  
Behavioral Health Homes  
Opioid Health Homes, and

WHEREAS, the public behavioral health system is the safety net system for our state's most vulnerable and needy people. We believe strongly that the public safety net behavioral health system must remain public in governance, public in accountability, funding, and operation. We believe strongly that Iosco County must have direct in-person access to their board member representatives in the community and to the whole board of directors through participation in local public board meetings under the Open Meetings Act. Recent state legislation by the Senate and House eliminates these key features of the behavioral health system. We stand united in opposing these proposals; and'

WHEREAS, having come through a recent pandemic, and currently dealing with further results of the pandemic, this is no time for a major upheaval of the public behavioral health system that so many thousands of persons, their families, and our entire community relies on for support. The public behavioral health safety net has ensured continued services and supports for all these people in our community throughout the pandemic period.

NOW THEREFORE BE IT RESOLVED by the Commissioners of the County of Iosco, that we request that our policy making representatives supports, improve, and strengthen the public behavioral health safety net system, and that you support improvements in the delivery of publicly governed, publicly accountable, publicly operated regional, and community-based systems, invest in and expand initiatives that are proven to improve citizen access, beneficiary engagement, individual and population health, behavioral wellbeing, quality of life, and community betterment, such as those mentioned above. These are among the accomplishments of the public system that would be destroyed by pursuing these new legislative proposals.

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to Governor Gretchen Whitmer, State Senator Jim Stamas, State Representative Sue Allor, the Michigan Association of Counties (MAC), and the other 82 Michigan counties.

Move:



Support:



Roll Call:

Ayes: 5

Nays: 0

Absent: 0



9:45am  
1.

# CLARE COUNTY BOARD OF COMMISSIONERS

225 West Main Street, P.O. Box 438 Harrison, MI 48625  
Ph: (989) 539-7436 Fax (989) 539-2588

District 1: DALE MAJEWSKI District 2: SAMANTHA PITCHFORD District 3: RICKIE FANCON  
District 4: JACK KLEINHARDT District 5: SANDRA BRISTOL District 6: BRONWYN ASPLUND District 7: JEFFERY HASKELL

## RESOLUTION NO. 22-08 BOARD OF COMMISSIONERS CLARE COUNTY FOR ADOPTION OF COUNTY EQUALIZATION 2022

**WHEREAS**, the Board of Commissioners met April 20, 2022 in Equalization Session; and

**WHEREAS**, the Board of Commissioners reviewed information provided by its Equalization Director showing a **Total County Equalized Value of \$1,585,365,013 and a Tentative Taxable Value of \$1,245,008,036 for 2022**; and

**WHEREAS**, all classes of real and personal property have been separately equalized in accordance with Michigan Compiled Law Section 211.34; and

**WHEREAS**, the County Equalized Values by Class are as follows; and

Agricultural	117,741,472
Commercial	102,316,316
Industrial	19,369,227
Residential	1,189,633,631
Timber-Cutover	0
Developmental	0
<b>Total Real Property</b>	<b>1,429,060,646</b>
<b>Total Personal Property</b>	<b>156,304,367</b>
<b>Total Equalized Value</b>	<b>1,585,365,013</b>

**THEREFORE**, the **COUNTY EQUALIZED VALUES** set forth above, are adopted.

**THIS RESOLUTION IS DECLARED ADOPTED THIS 20<sup>th</sup> DAY OF APRIL, 2022.** I, Lori Mott, Clerk of Clare County, State of Michigan, do hereby certify that the foregoing Resolution No. 22-08 was duly adopted by the Clare County Board of Commissioners on April 20, 2022.

\_\_\_\_\_  
Lori Mott, Clerk  
Clare County

\_\_\_\_\_  
Jeffery Haskell, Chairperson  
Board of Commissioners  
Clare County



## State Tax Commission Assessment Roll Certification (County Board of Commissioners, CBC)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.34. Attach original copy to the assessment roll with copies provided to the local unit and county clerk.

<b>PART 1: ASSESSOR AND LOCAL UNIT INFORMATION</b> (When complete, this form is to be filed with the local unit of government)				
Assessing Officer Name <b>SCOTT CUNNINGHAM</b>	Certification Number	Certification Level (MCAO, MAAD, MMAO) <b>MMAO - Michigan Master Assessing Officer</b>	Tax Year <b>2022</b>	
Local Unit of Government Name <b>CLARE COUNTY</b>	City or Township <b>County</b>	County Name <b>CLARE</b>		
<b>PART 2: CBC ASSESSED VALUE AS EQUALIZED - AD VALOREM</b>				
ADDING OR DEDUCTING	THE SUM OF	FROM OR TO	PROPERTY CLASS	GIVING ASSESSED VALUE AS EQUALIZED
Deducting	0	From	Real Agriculture	117,741,472
Deducting	0	From	Real Commercial	102,316,316
Deducting	0	From	Real Industrial	19,369,227
Deducting	0	From	Real Residential	1,189,633,631
Deducting	0	From	Real Timber Cutover	0
Deducting	0	From	Real Developmental	0
			<b>TOTAL REAL PROPERTY</b>	<b>1,429,060,646</b>
			<b>TOTAL PERSONAL PROPERTY</b>	<b>156,304,367</b>
			<b>TOTAL REAL &amp; PERSONAL PROPERTY</b>	<b>1,585,365,013</b>
<b>PART 3: COUNTY BOARD OF COMMISSIONERS CERTIFICATION</b>				
<i>We hereby certify that the information contained within this County Board of Commissioners Assessment Roll Certification is true and accurate to the best of our knowledge, information and belief. We further certify that the County Board of Commissioners have examined the Assessment Roll of the above mentioned local unit of government and have determined the equalized valuations of the taxable Ad-Valorem and Special Act property to be accurate.</i>				
Chairperson of the County Board of Commissioners Signature			Date	
Clerk of the County Board of Commissioners Signature			Date	







**CLARE COUNTY  
EQUALIZATION DEPARTMENT**  
225 W MAIN ST  
HARRISON, MI 48625  
PHONE: 989-539-7894

*9:45 a.m.  
A.*

**CONTRACT FOR SERVICES THROUGH CLARE COUNTY EQUALIZATION AND  
(LOCAL UNIT)**

On this \_\_\_\_\_ day of \_\_\_\_\_, 2022, the assessing district of \_\_\_\_\_, in Clare County, Michigan (hereinafter referred to as the "Local Unit") and the County of Clare, Michigan (hereinafter referred to as the "County") have mutually entered into this contract for services (the "Contract").

Whereas the Local Unit desires to obtain services from the County Equalization Department and agrees to pay the costs of such services as requested; and whereas the County, through the Equalization Department, is willing to provide assessment and tax preparation services to the Local Unit under terms and conditions as set forth in the Contract; and whereas, for the reasons cited above and in consideration of the mutual covenants stated herein, the Local Unit and County agrees as follows:

**Cost of Services –Options – July 1, 2022 to June 30, 2023**

An authorized representative of the Local Unit shall choose one (1) option from the following four (4) levels of Equalization services for the July 1, 2022 to June 30, 2023 period (mark  $\checkmark$  or X to select):

**Option #1: Standard Services provided by Equalization**

Option #1 services are not associated with a fee because these services are in the normal course of business for an equalization department to perform their required studies and reporting.

- Maintenance of equalization database for property sales and transfers for the specific purpose of conducting annual Equalization Studies. Under these standard services, Equalization is not responsible for determining uncapping, percentage of interest transferred, or other issues impacting taxable value.
- Daily assistance, as needed, to assessors with assessment roll balancing and questions.
- Daily assistance providing basic information to taxpayers, realtors, title, mortgage and appraisal companies with information as prepared by Equalization. Such "basic information" does not include sketches, photos, or other information from the assessor's database.
- Processing of land division, property combinations, and property line adjustments. The County, upon receipt of authorized land divisions including application, maps, legal descriptions and surveys from the local unit assessor, will provide new parcel numbers for the parent and children. Upon receipt of recorded deeds of new parcels without authorized land division approval from the local unit assessor, Equalization will notice the local unit assessor that appropriate action is needed.
- Upon request, a pre-equalization review of assessment roll and database will be conducted to assist in ensuring that starting numbers and ratio's meet minimum requirements prior to the mailing of assessment notices.
- Preparation of reports as required by law by Equalization to Board of Commissioners and State Tax Commission. Such service includes importing, reviewing and making recommendation of action concerning the local unit assessor's databases following March Board of Review.

**Option # 2: Standard Services Including GIS/Shapefiles – Cost \$0.45 per parcel**

- Includes all standard services listed above in Option #1.
- A Fetch GIS username and password to view detailed information for the exclusive use by the Township Elected Officials and Assessor. Local Unit hereby agrees that said username and password shall not be distributed to the general public or a non-contracted local unit. Non-compliance may result in contract termination.
- Updated digital mapping data associated with parcel splits and combinations to be distributed annually. (.SHP files – shape files).

**Option #3: Enhanced Services (Database Maintenance, Local Unit Assistance & Mapping)**

**Cost: \$1.25 per parcel plus reimbursable costs.**

- Includes all standard services listed above in Option #1.
- Daily assistance, as needed, with providing information above and beyond the basic information noted above to taxpayers, realtors, title, mortgage and appraisal companies. Such information would include property record cards, sketches and photos from the last back-up provided by the local unit assessor.
- Copies of recorded deeds upon request-or if not currently using the monarch system.
- Writing letters and/or contacting entities involved to clear up issues regarding ownership, chain of title and legal descriptions.
- Processing and emailing of address changes received from sources other than a deed to the assessor.
- A Fetch GIS username and password to view detailed information for the exclusive use by the Township Elected Officials and Assessor. Local Unit hereby agrees that said username and password shall not be distributed to the general public or a non-contracted local unit. Non-compliance may result in contract termination.
- Updated digital mapping data associated with parcel splits and combinations to be distributed annually. (.SHP files – shape files).
- If requested, export of names, addresses, sales, and legal description from equalization database to local unit assessor.

**Option #4: Full Service (Calculating, Balancing and Processing Tax Billing)**

**Cost: \$1.50 per parcel plus reimbursable costs.**

- Includes all standard and enhanced services as provided above under Options #1 through #3.
- Preparation of L-4029 for review and signature by local unit authorized signatories. The Local Unit is responsible for verification of information provided on the 4029 and ultimately responsible for millage levied on the respective tax bill.

- Calculate and balance warrants and printing, folding, stuffing and mailing of Summer and Winter tax bills. The cost of paper, envelopes, binders, postage, or third-party services providing these items are not included in the \$1.50 service fee and are reimbursable costs to be charged back to the Local Unit.
- Create tax bills with millage rates and special assessments and provide an export to the unit treasurer.

\_\_\_\_\_ **OPTION #4a- FEE FOR ADDITIONAL SERVICES**  
 (Only Available with Option#4 checked above)

Additional Assessing Services- Personal Property Notice and Mailing \$0.20 per parcel)

- Using an export or backup from local unit assessor database, print, fold, stuff and mail personal property statements. The above cost of \$ 0.20 per parcel does not include cost of personal property statement kits, paper or postage which are reimbursable costs to be charged back to the local unit.

\_\_\_\_\_ **OPTION #4b- FEE FOR ADDITIONAL SERVICES**  
 (Only Available with Option#4 checked above)

Additional Assessing Services- Assessment Change Notice and Mailing \$0.20 per parcel)

- Using an export or backup from local unit assessor database, print, fold, stuff and mail assessment change notices. Above cost of \$0.20 per parcel does not include the cost of paper, envelopes, binders, or postage which are reimbursable costs to be charged back to the local unit.

- Any additional printing services requested, such as printing of Assessment or Tax Rolls will be \$0.15 per single or double-side page plus reimbursable costs.

An invoice is being mailed with this copy of the Contract. Billing of additional services as noted above will be calculated and invoiced at the time of service.

The Local Unit of \_\_\_\_\_ hereby selects the level of service indicated above for the coming year. Please sign and return this Contract to the Clare County Equalization Department prior to June 1, 2022. Invoice included due by June 30, 2022.

Signed: \_\_\_\_\_  
 Date: \_\_\_\_\_

\_\_\_\_\_  
 Authorized Local Unit Representative  
 Printed Name & Title: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
 Lori Mott, Clare County Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
 Jeffry Haskell, Chairperson, Clare County Board of Commissioners



## **B. HEALTH AND HUMAN SERVICES**





# CLARE COUNTY BOARD OF COMMISSIONERS

225 West Main Street, P.O. Box 438 Harrison, MI 48625  
Ph: (989) 539-7436 Fax (989) 539-2588

District 1: DALE MAJEWSKI District 2: SAMANTHA PITCHFORD District 3: RICKIE FANCON  
District 4: JACK KLEINHARDT District 5: SANDRA BRISTOL District 6: BRONWYN ASPLUND District 7: JEFFERY HASKELL

## CLARE COUNTY RESOLUTION #22-06

**WHEREAS**, Act 39 of the Public Acts of 1976 expressly authorizes the Board of Commissioners for the County of Clare to levy taxes and appropriate funds for the purpose of providing activities or services to the older persons, being individuals sixty (60) years of age or older of said County; and

**WHEREAS**, the Board of Commissioners for the County of Clare seeks to have the voters of the County determine whether or not they desire to continue to raise funds for the purpose of supportive activities directed toward the provision and improvement of senior citizen services by renewing the millage 0.27 of one (1) mill, as previously approved in 2014, for a renewal period of six (6) years, 2022 through 2027, inclusive.

### NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the following proposal be submitted to the qualified voters of the County of Clare at the Election to be held in said County on Tuesday, August 2, 2022:

#### SENIOR CITIZENS SERVICES MILLAGE RENEWAL PROPOSAL

For the sole purpose of continuing to fund Senior Citizen Services within Clare County at the same millage level previously approved by the voters in 2014, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Clare, Michigan, be renewed at up to 0.27 mill (\$0.2700 per \$1,000 of Taxable Value) for a period of six (6) years, 2022 through 2027, inclusive?

If approved and levied in full, this millage will raise an estimated \$318,236.97 for the County-wide Senior Citizen Services in the first calendar year of the levy.

In accordance with State law, a portion of the millage may also be captured by the Downtown Development and Brownfield Authorities of the Cities of Clare and Harrison; and the Village of Farwell/Surrey Township Local Development Finance Authority

YES

NO

2. Said proposition shall be stated on the ballots to be prepared and distributed in the matter provided by law.

3. All Public Officials of the County of Clare, State of Michigan, and all Governmental units thereof, within such time as shall be required by law, be and are directed to perform all acts which shall be necessary to be performed in order to submit the above stated proposition to the duly qualified voters of said County at the Election to be held in said County on Tuesday, August 2, 2022.

4. It is further ordered that a certified copy of said proposition be filed with the County Clerk as required by law.

Ayes

Nays

Absent

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Jeff Haskell, Board Chair

I, Lori Mott, Clerk of said County of Clare and Clerk of the Circuit Court thereof, the same being a Court of Record, do hereby certify that the above Resolution #22-06, as amended, was adopted by the Clare County Board of Commissioners at their regular meeting held on April 20, 2022 as appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court in the City of Harrison, this 20<sup>th</sup> day of April, 2022.

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Lori Mott, County Clerk



**C. PHYSICAL RESOURCES  
AND  
ECONOMIC DEVELOPMENT  
STANDING COMMITTEE**





# CLARE COUNTY BOARD OF COMMISSIONERS

225 West Main Street, P.O. Box 438 Harrison, MI 48625  
Ph: (989) 539-7436 Fax (989) 539-2588

District 1: DALE MAJEWSKI District 2: SAMANTHA PITCHFORD District 3: RICKIE FANCON  
District 4: JACK KLEINHARDT District 5: SANDRA BRISTOL District 6: BRONWYN ASPLUND District 7: JEFFERY HASKELL

## CLARE COUNTY RESOLUTION #22-07

**WHEREAS**, County public transportation services are of substantial benefit to the citizens of the County of Clare; and

**WHEREAS**, the current county-wide public transportation authorized millages of 0.3000 mill adopted in 2015, and 0.2000 mill adopted in 2020, both expire December 31, 2022; and

**WHEREAS**, the Clare County Transit Corporation, which provides public transportation services within Clare County, has indicated that the current combined millage of 0.5000 mill is needed to continue to provide the same level of necessary services; and

**WHEREAS**, the Board of Commissioners desire to continue to provide a transportation system at the same level of service within Clare County; and

**WHEREAS**, the Board of Commissioners for the County of Clare seek to have the voters of said County determine whether or not they desire to raise funds for the public transportation services by approving a millage at the same combined rate previously authorized by the voters of 0.5000 of one (1) mill for five (5) years, being for 2023-2027.

### **NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the following proposal be submitted to the qualified voters of the County of Clare at the State Primary Election to be held in said County on Tuesday, August 2, 2022:

### **CLARE COUNTY TRANSPORTATION MILLAGE PROPOSAL**

For the sole purpose of continuing to fund a county-wide public transportation system to serve Clare County at the same combined total millage level previously approved by the voters in 2015 and 2020, shall the Constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Clare, Michigan, be increased by up to 50/100 (0.5000) of one (1) mill (\$0.50 per thousand dollars of state taxable valuation), and be levied for a period of five (5) years, 2023-2027 inclusive?

If approved and levied in full, this millage will raise an estimated \$615,385.00 for the county-wide public transportation system in the first calendar year of the levy. In accordance with State law, a small portion of the millage may also be captured by the Downtown Development and Brownfield Authorities of the Cities of Clare and Harrison, the Downtown Development

Authority of the Village of Farwell; and the Village of Farwell/Surrey Township Local Development Finance Authority.

Yes

No

2. Said proposition shall be stated on the ballots to be prepared and distributed in the matter provided by law.

3. All Public Officials of the County of Clare, State of Michigan, and all Governmental units thereof, within such time as shall be required by law, be and are directed to perform all acts which shall be necessary to be performed in order to submit the above stated proposition to the duly qualified voters of said County at the State Primary Election to be held in the County on Tuesday, August 2, 2022.

4. It is further ordered that a certified copy of said proposition be filed with the County Clerk as required by law.

Ayes

Nays

Absent

---

Jeff Haskell, Board Chair

I, Lori Mott, Clerk of said County of Clare and Clerk of the Circuit Court thereof, the same being a Court of Record, do hereby certify that the above Resolution #22-07, as amended, was adopted by the Clare County Board of Commissioners at their regular meeting held on April 20, 2022 as appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court in Harrison, this 20<sup>th</sup> day of April, 2022.

---

Lori Mott, County Clerk

**D. FINANCE AND ADMINISTRATION  
STANDING COMMITTEE**



2

MONTHLY EXPENDITURES					
Mar-22					
GENERAL FUND 101	FRIEND OF COURT 215	ANIMAL CONTROL 230	MSU 235	GYPSY MOTH 239	
\$ 936,525.75	\$ 31,654.41	\$ 24,135.24	\$ 196.90	\$ 10.76	\$ 992,523.06
BLDG/ELECT DEPT 249	AUTOMATION FUND 256	INDIGENT DEFENSE FUND 260	911 SERVICE 261	LOCAL CORR CPL LICENSING 263	
\$ 29,259.67	\$ -	\$ 57,664.92	\$ 65,160.95	\$ 942.91	\$ 153,028.45
LOCAL CORR OFFICERS TRAIN FUND 264	DRUG LAW INF FUND 265	OWI FORFEITURE FUND 267	CLARE/GLADWIN RECOVERY CRT 268	LAW LIBRARY 269	
\$ -	\$ -	\$ 360.32	\$ 16,972.32	\$ -	\$ 17,332.64
HOUSING 274	COMM DEV ESCROW 275	COUNCIL ON AGING 288	SOCIAL SERVICES 290	CHILD CARE PROBATE 291	
\$ 12.21	\$ -	\$ 105,295.84	\$ 80.74	\$ 10,612.97	\$ 116,001.76
CHILD CARE SOCIAL SERV 292	SOLDIERS/ SAILORS RELIEF 293	VETERANS TRUST 294	AIRPORT 295	VETERANS SPECIAL PROJECTS 296	
\$ -	\$ 327.59	\$ -	\$ 3,660.00	\$ 9,637.73	\$ 13,625.32
CRTHOUSE RENOV DEBT 366	BLDG AUTH DEBT 370	BROWNFIELD DEBT FUND 380	ANIMAL SHELTER 413	CO CONST LOAN 466	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BROWNSFIELD AUTH-REV LOAN 480	BROWNSFIELD E P A 486	LAND BANK AUTHORITY 515	TAX REVOLVING 516	TAX FORECLOSURE FUND 518	
\$ -	\$ -	\$ -	\$ -	\$ 4,444.90	\$ 4,444.90
TRANSIT 588	JAIL COMMISS FUND 595	TECHNOLOGY 644	HEALTH INSURANCE 677	T & A 701	
\$ -	\$ 14,379.10	\$ -	\$ -	\$ 1,276,500.81	\$ 1,290,879.91
LIBRARY 721	CLEARING FUND 777	DRAIN 801	DRAIN GRANT 805	LAKE LEVEL 841	
\$ -	\$ 33,051.32	\$ 526.00	\$ 32,218.59	\$ 2,258.72	\$ 68,054.63
GRAND TOTAL	\$ 2,655,890.67			\$ 2,655,890.67	
		101 GENERAL FUND		\$ (936,525.75)	
		ALL OTHER FUNDS		\$ 1,719,364.92	





**LINE ITEM TRANSFER/BUDGET ADJUSTMENT #22- 55**

3.

Requesting Department Sheriff Department

Date 03/24/22

Explanation of Request (explain fully) Transfer Funds from 595 Commissary account to 101-351-931.002 HVAC MAINT AND REPAIRS. The is for fiscal year 2021.

**FROM**

Amount

Acct. #	595-000-998.900	\$ 9,790.00
Acct. #		
Acct. #		
Acct. #		
Acct. #		
Acct. #	<b>INCREASE</b>	
Acct. #	101-000-699.595	\$ 9,790.00
Acct. #		
Acct. #		
Acct. #		
Acct. #		
Acct. #		
Acct. #		
Acct. #		
Acct. #		
Acct. #		
Acct. #		
Acct. #		
<b>TOTAL</b>		<b>\$ 19,580.00</b>

**TO**

Amount

Acct. #	595-000-999.000	\$ 9,790.00
Acct. #		
Acct. #		
Acct. #		
Acct. #		
Acct. #	<b>INCREASE</b>	
Acct. #	101-905-991.351	\$ 9,790.00
Acct. #		
Acct. #		
Acct. #		
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Acct. #		
Acct. #		
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Acct. #		
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<b>TOTAL</b>		<b>\$ 19,580.00</b>

*D. J. ...*

**DO NOT WRITE BELOW THIS LINE**

Verification:

Finance/Budget Committee

1. Finance Chair \_\_\_\_\_

2. Board Chair \_\_\_\_\_

3. Administrator \_\_\_\_\_

Action  
Req: \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

LINE ITEM TRANSFER/BUDGET ADJUSTMENT #22- 57

Requesting Department Sheriff Department

Date 4/6/2022

Explanation of Request (explain fully) to move funds within the activity to cover  
shortfalls in specific line items

FROM		Amount
Acct. #	101-322-705.000	\$ 5,000.00
Acct. #	101-322-862.001	\$ 250.00
Acct. #		
Acct. #		
Acct. #		
Acct. #		
Acct. #		
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Acct. #		
Acct. #		
Acct. #		
<b>TOTAL</b>		<b>\$ 5,250.00</b>

TO		Amount
Acct. #	101-322-862.000	\$ 5,250.00
Acct. #		
Acct. #		
Acct. #		
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<b>TOTAL</b>		<b>\$ 5,250.00</b>

*[Handwritten Signature]*

DO NOT WRITE BELOW THIS LINE

Verification:  
 Finance/Budget Committee  
 1. Finance Chair \_\_\_\_\_  
 2. Board Chair \_\_\_\_\_  
 3. Administrator \_\_\_\_\_

Action  
 Req: \_\_\_\_\_  
 Date \_\_\_\_\_  
 Date \_\_\_\_\_  
 Date \_\_\_\_\_  
 Date \_\_\_\_\_

LINE ITEM TRANSFER/BUDGET ADJUSTMENT #22- 58

Requesting Department Sheriff Department

Date 04/06/22

Explanation of Request (explain fully) To transfer money from Line Item#261-000-706.003  
Part time Overtime to Line Item#261-000-706.000 Overtime due to budget shortfall

**FROM**

Amount

Acct. #	261-000-706.003	\$ 25,000.00
Acct. #		
Acct. #		
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Acct. #		
Acct. #		
<b>TOTAL</b>		<b>\$ 25,000.00</b>

**TO**

Amount

Acct. #	261-000-706.000	\$ 25,000.00
Acct. #		
Acct. #		
Acct. #		
Acct. #		
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<b>TOTAL</b>		<b>\$ 25,000.00</b>

*Doris W. [Signature]*

DO NOT WRITE BELOW THIS LINE

- Verification:
- Finance/Budget Committee
  - 1. Finance Chair \_\_\_\_\_
  - 2. Board Chair \_\_\_\_\_
  - 3. Administrator \_\_\_\_\_

- Action
- Date \_\_\_\_\_ Req: \_\_\_\_\_
  - Date \_\_\_\_\_
  - Date \_\_\_\_\_
  - Date \_\_\_\_\_

LINE ITEM TRANSFER/BUDGET ADJUSTMENT #22- 59

Requesting Department Sheriff Department

Date 04/06/22

Explanation of Request (explain fully) To transfer money from Line Item#261-000-444.002  
Surrey Twp-Pilot and 261-000-665-000 Interest Earned due to unexpected revenue

Increase	Amount
Acct. # 261-000-444.002	\$ 67.47
Acct. #	
Acct. # 261-000-665.000	\$ 2.95
Acct. #	
Acct. #	
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Acct. #	
Acct. #	
Acct. #	
<b>TOTAL</b>	<b>\$ 70.42</b>

Increase	Amount
Acct. # 261-000-706.000	\$ 70.42
Acct. #	
Acct. #	
Acct. #	
Acct. #	
Acct. #	
Acct. #	
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<b>TOTAL</b>	<b>\$ 70.42</b>



**DO NOT WRITE BELOW THIS LINE**

- Verification:
- Finance/Budget Committee
  - 1. Finance Chair \_\_\_\_\_
  - 2. Board Chair \_\_\_\_\_
  - 3. Administrator \_\_\_\_\_

- Action  
Req: \_\_\_\_\_
- Date \_\_\_\_\_
  - Date \_\_\_\_\_
  - Date \_\_\_\_\_
  - Date \_\_\_\_\_

**LINE ITEM TRANSFER/BUDGET ADJUSTMENT #22- 600**

Requesting Department

Sheriff Department

Date 4/12/2022

Explanation of Request (explain fully) To move funds from activites to cover shortfall  
**is specific line item**

FROM		Amount
Acct. #	101-301-862.002	\$ 2,500.00
Acct. #	101-301-933.000	\$ 4,200.00
Acct. #	101-351-931.000	\$ 5,000.00
Acct. #		
Acct. #		
Acct. #		
Acct. #		
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Acct. #		
<b>TOTAL</b>		<b>\$ 11,700.00</b>

TO		Amount
Acct. #	101-301-862.000	\$ 11,700.00
Acct. #		
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<b>TOTAL</b>		<b>\$ 11,700.00</b>

*[Signature]*

**DO NOT WRITE BELOW THIS LINE**

Verification:  
 Finance/Budget Committee

1. Finance Chair \_\_\_\_\_
2. Board Chair \_\_\_\_\_
3. Administrator \_\_\_\_\_

Action  
 Req: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## LINE ITEM TRANSFER/BUDGET ADJUSTMENT #22-63

REQUESTING DEPARTMENT: Community Services-Building

DATE: 4/12/2022

correct expense overages and set up expenses for blight.

### FROM

Acct.#	249-000-998.900	\$24,610.67
Acct.#		
Acct.#		
Acct.#		
Acct.#		
Acct.#		
Acct.#		
Acct.#		
Acct.#	<b>INCREASE</b>	
Acct.#	249-000-528.000	\$6,493.25
Acct.#		
Acct.#		
Acct.#		
<b>TOTAL</b>		<b>\$31,103.92</b>

### TO

Acct.#	249-371-716.007	\$10,000.00
Acct.#	249-371-851.000	\$103.92
Acct.#	249-371-852.000	\$2,500.00
Acct.#	249-371-862.000	\$500.00
Acct.#	249-373-801.000	\$12,000.00
Acct.#	249-376-715.000	\$6,000.00
Acct.#		
Acct.#		
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Acct.#		
Acct.#		
Acct.#		
<b>TOTAL</b>		<b>\$31,103.92</b>

*Lori Phelps*  
Department Head/Authorized Signature

**DO NOT WRITE BELOW THIS LINE**

Verification:	Action
<b>Finance/Budget Committee</b> _____	___/___/Req:___
1. <b>Finance Chair</b> _____	___/___
2. <b>Board Chair</b> _____	___/___
3. <b>Administrator</b> _____	___/___

## LINE ITEM TRANSFER/BUDGET ADJUSTMENT # 22-61

REQUESTING DEPARTMENT: Administration DATE: 4-20-2022

EXPLANATION OF REQUEST (explain fully) Transfer to adjust the Clerk's health insurance lines cobra lines.

### FROM

Acct.#	101-241-715.000	\$5,900.00
Acct.#	101-236-715.000	\$10,554.00
Acct.#	101-851-716.007	\$11,182.00
Acct.#	101-851-724.000	\$11,183.00
Acct.#		
	<b>INCREASE REVENUE</b>	
Acct.#	101-000-631.001	\$11,490.00
Acct.#		
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Acct.#		
Acct.#		
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<b>TOTAL</b>		<b>\$50,309.00</b>

### TO

Acct.#	101-191-715.000	\$20,258.00
Acct.#	101-215-715.000	\$18,561.00
Acct.#		
Acct.#		
Acct.#		
	<b>INCREASE EXPENDITURE</b>	
Acct.#	101-851-716.001	\$9,893.00
Acct.#	101-215-715.000	\$1,597.00
Acct.#		
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<b>TOTAL</b>		<b>\$50,309.00</b>

Department Head/Authorized Signature

.....  
**DO NOT WRITE BELOW THIS LINE**  
 .....

**Verification:**

- |    |                                |       |  |
|----|--------------------------------|-------|--|
|    | Finance/Budget Committee _____ | _/_/_ |  |
| 1. | Finance Chair _____            | _/_/_ |  |
| 2. | Board Chair _____              | _/_/_ |  |
| 3. | Administrator _____            | _/_/_ |  |

**Action  
Req: \_\_\_\_\_**





# LINE ITEM TRANSFER/BUDGET ADJUSTMENT #22- 104

REQUESTING DEPARTMENT: Community Services-Seniors

DATE: 4/12/2022

Adjust for increased rev and expenses

### INCREASE

Acct.#	288-000-444.002	\$283.88
Acct.#	288-626-630.000	\$33,264.13
Acct.#		
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Acct.#		
Acct.#		
<b>TOTAL</b>		<b>\$33,548.01</b>

### INCREASE

Acct.#	288-000-864.001	\$46.40
Acct.#	288-000-945.000	\$9,000.00
Acct.#	288-610-705.000	\$10,000.00
Acct.#	288-618-727.000	\$1,701.61
Acct.#	288-624-836.002	\$400.00
Acct.#	288-624-836.008	\$400.00
Acct.#	288-626-705.010	\$12,000.00
Acct.#		
Acct.#		
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Acct.#		
Acct.#		
Acct.#		
<b>TOTAL</b>		<b>\$33,548.01</b>

*Lori Phelps*  
Department Head/Authorized Signature

**DO NOT WRITE BELOW THIS LINE**

**Verification:**

- .....
- |                                |     |  |
|--------------------------------|-----|--|
| Finance/Budget Committee _____ | / / |  |
| 1. Finance Chair _____         | / / |  |
| 2. Board Chair _____           | / / |  |
| 3. Administrator _____         | / / |  |

**Action  
Req: \_\_\_\_\_**

