

**MINUTES OF THE CLARE COUNTY PLANNING COMMISSION**

Clare County Planning Commission  
Regular Meeting  
September 15, 2011  
Clare County Court House, Board of Commissioners Meeting Room, 6:00 P.M.

*Approved*  
*10/27/11*  
~~Unapproved Minutes~~  
*J.W.*

**CALL TO ORDER**

Meeting was called to order by Board Chair, Rod Williams at 6:00 P.M.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was given

**ROLL CALL WAS GIVEN**

Present: Rod Williams, Roger Carey, Jerome Burger, Jerry Bridges

Absent: Dr. Raymond Augenstein, Leonard Strouse

Also Present: Lori Ware, Clare County Community Development

**APPROVAL OF AGENDA**

Motion by Burger, seconded by Bridges to accept agenda as amended with addition of the minutes.

Motion carried 4 ayes- 0 nays

Motion by Bridges, seconded by Carey to approve the minutes of the August 29<sup>th</sup>, 2011 meeting.

Motion carried 4 ayes- 0 nays

**INTRODUCTION OF GUESTS**

None

**CHAIRMAN'S REPORT**

Chairman Williams present an application to the Planning Commission for the open seat. Discussion followed: Motion by Williams, seconded by Bridges to pass the application to the County Board of Commissioners for appointment of Virginia Collins.

Motion carried 3 ayes- 0 nays- Jerome Burger abstained.

**BUDGET REVIEW**

Expenditures to date are \$350.00. Budget reviewed, discussion followed. Budget to cover per diem and training materials for 2012 fiscal year of \$2920.00. Motion by Jerome Burger to accept the budget as presented, seconded by Roger Carey.

Motion carried 4 ayes- 0 nays.

**CORRESPONDENCE**

Lori Ware passed out W-9's for the board to complete for county records

## **OLD BUSINESS**

### Hamilton Township Master Plan

The Planning Commission Board reviewed Hamilton Township's Master Plan, discussion followed.

Dr. Raymond Augenstein arrived at 6:51 P.M.

Discussion continued on Hamilton Township's Master Plan. Motion by Williams, seconded by Carey to send a letter to Hamilton Township complimenting them on their efforts to present a very good Master Plan which is in-line with the County Master Plan.

Motion carried 5 ayes 0 nays

## **NEW BUSINESS**

### By-Laws

Jerome Burger made a motion to form a committee of three to review the Planning Commission By-laws and bring them back to the Planning Commission Board at the next meeting. Motion was seconded by Bridges. Discussion followed.

Motion carried 5 ayes- 0 nays.

Chairman Williams requested Lori Ware to follow up with County Ordinances to reference for the review committee and to the terms of the planning board members.

### Master Plan

The County Master Plan has been reviewed and will be updated. Rod Williams and Lori Ware to gather demographic information and data regarding complete streets. The Clare County Master Plan will be an agenda item under Old Business for the next Planning Commission Meeting.

### Potential Training Opportunity

Information was presented for sponsoring a planning and zoning training for all Clare County municipalities. The Planning Board requested Lori to send letter of interest out to Townships requesting feedback.

## **REPORTS**

East Michigan Council of Governments- Jerome Burger – No report

Soil Conservation- Lori Ware

Kristina Sigafosse, Director of the Conservation District provided a report. Report presented.

Clare County Enterprise Community- Rod Williams

The Enterprise Community is closing down and liquidating assets as donations to other agencies as of September 30<sup>th</sup>, 2011. The Enterprise Community will cease to exist. It is requested that a report come from Community Development in its place.

Parks and Recreation- Leonard Strouse. No report

## **PUBLIC COMMENT**

None

Jerome Burger will be attending the Michigan Association of Counties Conference.

**DATE, TIME AND LOCATION OF NEXT MEETING**

Rod proposed that the Planning Commission meet on the 4<sup>th</sup> Thursday of every month. The next meeting will be October 27<sup>th</sup>, 2011 at the County Building in the Board of Commissioners Meeting room at 6:00 P.M.

**ADJOURN**

Motion by Burger seconded by Bridges to adjourn

Motion carried 5 ayes- 0 nays

Meeting adjourned at 7:54 P.M.

Respectfully Submitted,  
Lori Ware, Community Development