

Clare County Planning Commission  
Regular Meeting  
August 29, 2011

**Approved 9/15/2011**

Clare County Courthouse, Board of Commissioners Meeting Room, 7:00 p.m.

1. Call to Order: W. Newkirk called the meeting to order at 6:57 p.m.
2. The Pledge of Allegiance was given.
3. A roll call of members revealed that, Dr. Raymond Augenstein, Jerry Bridges, Jerome Burger, Roger Carey, Leonard Strouse, and Rod Williams were present. Absent/Excused: None. Lori Ware, Community Development Director and William Newkirk, Clare County Special Projects Director were also present.
4. Approval of Agenda: Motion by Bridges, seconded by Augenstein to approve the agenda as amended. Motion carried 6 ayes-0 nays.

5. Election of Officers:

Chairperson- Rod Williams nominated, no additional nominations made, motion by Bridges, seconded by Carey to close the nominations and cast a unanimous vote for Williams for Chairperson. Motion carried 6 ayes-0 nays.

Chairperson Williams assumed control of the meeting.

Vice-Chairperson- Dr. Ray Augenstein nominated, no further nominations made, motion by Bridges, seconded by Carey to close the nominations and cast a unanimous vote for Augenstein for Vice-Chairperson. Motion carried 6 ayes-0 nays.

Secretary- Jerry Bridges nominated, no additional nominations made, motion by Burger, seconded by Augenstein to close the nominations and cast a unanimous vote for Bridges for Secretary. Motion carried 6 ayes-0 nays.

6. Introduction of Guests: Don David, Chairperson of the Clare County Board of Commissioners, was introduced.
7. Chairman's Report: Newly elected, no report.
8. Financial Report

a. FY 2011 Budget: The 2011 budget status was reviewed and discussed. Motion by Carey, seconded by Bridges, to accept the financial report, as presented. Motion carried.  
Motion by Burger, seconded by Bridges that the Commission cover the registration and mileage for any Planning Commission member wishing to attend the training session scheduled for Mt. Pleasant later this week. Motion carried 6 ayes-0 nays.

9. Correspondence: The following correspondence was received:

a. A revised Master Plan was received by the Commission from Hamilton Township. This document will be reviewed by Planning Commission members, and will be discussed as New Business at their next meeting. The Commission asked that any available copies of Master Plans for townships or other entities around Hamilton Township be provided so they can be reviewed in light of the Hamilton Township 'draft'.

10. Old Business:

a. Community Development Department- Ms. Lori Ware was present at the meeting to discuss the functions of the Community Development Department and how that Department will be interacting with the Planning Commission. No action required at this time.

11. New Business:

a. Additional Member- Discussion of the recruitment of an additional Commission member, if possible from the educators in the County, occurred. Ware and Newkirk will work to recruit an eligible candidate for consideration.

b. Development of Bylaws- Chairperson Williams presented a draft set of bylaws he has been working to develop. Commission members will review this draft and it will be considered at the next Commission meeting.

12. Reports: The individuals listed below will present reports relative to the activities of the designated organizations at each Planning Commission meeting.

a. East Michigan Council of Governments- Jerry Burger

b. Soil Conservation - Lori Ware

c. Clare County Enterprise Community- Rod Williams

d. Parks and Recreation- Leonard Strouse

13. Public Comment: None

14. Date, Time, and Location of Next Meeting:

Thursday, September 15, 2011 at 6:00 p.m. In the Clare county Board of Commissioners Meeting Room.

17. Adjournment

Motion by Augenstein, seconded by Carey to adjourn. Meeting adjourned at 8:50 p.m..

Respectfully Submitted,  
William Newkirk,  
Clare County Special Projects Director