



Meeting Minutes for Clare County LEPC/LPT

Date/Time of Meeting:

07/23/2013 10AM

Location of Meeting:

CCTC Boardroom

Members Present:

J. Becker, T. Brubaker, C. Havens, R. Johnson, S. King, B. Hansen, P. Agin, D. Williams, J. Chapman, D. Humphrey, S. Meier, T. Pirnstill, MJ Beal, E. Garver, H. Nowlin, J. Vanbedegom, J. Lauter MSP.

Guests: J. VanBendegom/R6 Planner/ Introductions.

Reading and Approval of Minutes: 1st _Pirnstill_____ 2nd _Beal_____.

Changes Noted: None

Old Business Items: Hazard mitigation plan, Time sheets and updates etc., 800MPSCS Rebanding recap along with tower site maint. Projects, NOAA Skywarn class updates. NIMS ICS300/400/ 23 total students, MJ Beal updates, Damage assessment Group Training meeting July 12th 2013 recap, and new handbook, and WEBEOC.

Agenda Item #1: Hazard Mitigation Plan

Discussion: Times sheets handed out for fill in,

Action: Collected time sheets etc.

Agenda Item #2: Special events, Harmony Hills, CCFair, Hunter Hayes Plans approved and on file.

Discussion: N/A

Action: Done.

Agenda Item #3: Aug. 21st 2013 Drill/Exercise Tendercare drill scaled down exercise walkthrough Aug. 20, 2013.

Discussion: TC Clare updates on their internal plans and prep for drill, work on parking arrangements, CCTC will provide bus that day.

Action: In process

Agenda Item #4: Region 6 updates and 800MHZ replacement plan, two of three radios received CPD had received theirs and Dispatch has theirs also neither unit has been programmed yet as that was not a part of the grant.

Discussion: WMSRDC and Benji discussed paperwork process, MJ Beal elaborated on R6 ASPR funding and projects and processes, Burn surge project ongoing, new grant just started on ASPR side. Also discussed briefly the new LTC care requirements in October 2013, Becker attending along with TC Clare, Becker offered support from EMD side to assist nursing homes in development. CC Courthouse Comprehensive emergency plan was submitted to commission in June for review and approval.

Action: R6 Board Meeting Minutes were provided for review.

Agenda Item #5: Clare County Full Scale Exercise for Fall 2014 beginning to look at maybe a

Renosol or Railroad or both type emergency. MJ Beal offered some plans as to what was done 5+ years ago for a tabletop exercise using a similar scenario.

Discussion: Dates were discussed and a preliminary date of: September 10th 2014 for full scale exercise agreed on. Also some discussion as far as resources and uses took place and agencies involved.

Action: Begin preliminary planning after August exercise this fall, Next meeting will develop Exercise Design group for this exercise.

Agenda Item#6: EAG Additions/Deletions etc., Becker still needs input for changes needed especially from the Tabletop exercise done in April, Sections can be forwarded. Becker will forward sections as requested.

Discussion: MJ Beal asked about EAG being public on the web, not only Basic plan sections are. J. VanBendegom added insight for changes and the need for it to be able to operate the county by people coming in without working knowledge of the plans previous to the incident, three deep.

Action: Please make changes and forward back to Becker for addition or review by the LEPC/LPT Board. Needs to be a working document and must flow and work in real life situations especially in case of key member not being there.

Agenda Item#7: EMnet/Nixle Public warning updates.

Discussion: Becker has decided to keep EMnet system at \$588.00 per year that ties in other Emergency Management programs and ties directly into IPAWS/CMAS systems. Nixle has been in use in EMD for about two years now and 911 has recently began using it much more and is using the call list portion to also notify Fire responders. EMD uses it for Emergencies only but 911 and others also uses it for other alerts, Including MMR, 911, MSP etc.

Action: Recap of benefits and how and what to sign up for and what to tell the public about the service. Becker, Brubaker hope to have the funds in new budget year to pay for the advanced Nixle package.

Roundtable:T. Pirnstill inquired about the bus for the exercise, also reiterated about the upcoming emergency medical transport group, also new solar project at CCTC, New affordable healthcare question and answer session July 29th 2013 6PM at Living Hope Church in Farwell, MMR Brett Hansen recapped exercise in Isabella County and lessons learned, Chief Chapman updated on additional fire repeater coming to Clare Fire progress, Also MJ Beal advised that multi band radio repeater system being paid for by APSR funds and installing in Hospital soon. Stair Chair and additional equipment also brought to county. D. Williams advised that harmony Hills was still planning on additional concerts on Labor day, H.Nowlin introduced herself and offered support, E.Garver advised on Township road projects and reduction of staff over the years but are in the process of hiring two additional staff, also advised board of new equipment recently obtained. New roof on old part of Road Comm. Building being installed. Becker asked for updated equipment list advised to email Ron Bushong for that data for EAG updates. R. Johnson advised on RACES/ARES group very busy added UHF Repeater on former Law West tower site, Also south tower 2m, Maint. Issues addressed at both sites recently, Also updates on the net involvement and participation this time of year involving multi county projects, Local Weather station updates and how to access from the web, Damage assessment recap and request for more volunteers also more radio volunteers are always needed. C. Havens Red Cross advised to shelter update lists, recruitment of volunteers also being addressed. S. King new health officer coming on board Dawn Humphrey and introduced. J.Lauter advised as to officers that will be participating in exercise, also advised as to how to file claims for damaged traffic devices such as guardrails etc. add to UD-10 report a tag system to go after the driver's insurance company for replacement costs. P.Agin updated on CCFair participation and support project. MDOT updates as

to First responder Training programs they want to come in and train responders free of charge, Fire and related services will be notified where and when this year yet maybe North/South training locations, Will be setting up.

Public Comment: None.

Announcements: See listed above.

Future Agenda Items: EAG Updates, Full Scale 2014 exercise input and sub group.

Adjourn: 1st __MJ Beal_____ 2nd __P. Agin_____.

Next Meeting: October 23rd 2013, CCTC 10AM

Minutes Prepared By: J. Becker/CCEMD Respectively.