



## **Meeting Minutes for Clare County LEPC/LPT**

**Date/Time of Meeting:**

01/22/2013

**Location of Meeting:**

CCTC Board Room

**Members Present:**

MJ Beal, B. Hansen, K. Wale, L. Shiffer, C. Stolicker, J. Vasher, S. Redman, E. Vredevelt, C. Seiter, B. McDaniel, D. Williams, D. Majewski, B. Gregory, R. Wilmot, N. Oster, R. Johnson, E. Garver, H. Lee, T. Pirmstill, R. Hager, J. Chapman, P. Agin.

**Guests:** None

**Reading and Approval of Minutes:** 1<sup>st</sup> \_\_\_ Keith Wale \_\_\_ 2<sup>nd</sup> \_\_\_ MJ Beal \_\_\_\_\_.

**Changes Noted:** MJ Beal needs added to 10/23/2012 meeting list minutes.

Old Business Items: Radio projects finishing up, Hazard Mitigation Grant, IPAWS updates, Region 800MHZ obsolete project, WEBEOC Class, 360 Degree Camera project.

J. Becker updated group on Remaining radios that are coming in from last year's finishing of narrow banding grant will be in soon and distributed out, Please advise as to needs, Hazard Mitigation Grant approved back in November awaiting the guidance meeting for direction Becker has been continuing follow-up with Region on this, D. Williams brought up the new Harmony Hill entertainment venue in Farwell (Former Silver Ridge Resort), IPAWS warning system is about 90% complete received state approval finally and awaiting final Federal portion coming soon for activation, brief explanation of how system works to reach out to wireless devices, Also discussion about Code Red that Clare was looking at and encouraged them to have K. Hibl contact me for discussion, Region 6 800 MHZ Obsolete project will only result in the replacement of two Clare County radios as most of our equipment is in service since 2009 when we went to 800. WEBEOC classes are tentatively going to be scheduled for late in February here in Clare Co. WEBEOC replaced E-Team Jan. 1<sup>st</sup> 2013, 360 Degree camera system requires training and D. G. Kohloff from Clare PD has stepped up to be lead on this, Becker is awaiting the call back from trainer in Holland for details to set up training.

**Agenda Item #1:** J. Becker/ NOAA Sky warn classes set for Saturday April 27<sup>th</sup> 2013 at CCTC Boardroom All welcome.

**Discussion:** None

**Action:** In process

**Agenda Item #2:** J. Becker/ 800MHZ rebanding updates, two sites will be established in south Clare DPS and North CCSD Drive thru with radios and vehicles for rebanding, free of charge, also supposed to be rebate per radio given to us, Sometime after April 1<sup>st</sup> 2013 exact date and time not given yet details will be forthcoming. Becker will be reactivating Narrowband task force for this project also.

**Discussion:** C. Stolicker gave insight on the process, not that complicate nor time consuming radios will have both channel banks and will operate on current and new channels, Vasher from DNR also chimed in and explained DNR schedule for rebanding.

**Action:** In Process/ April-June 2013.

**Agenda Item #3:** Becker, Reiterated NIMS requirements for all agencies and suggested

NIMS requirements sheets are included in current board packets, Agencies are encouraged to use inclement weather times like now to get these online classes done, can use the EOC classroom computers etc.

**Discussion:** Minimal

**Action:** In process/ Ongoing

**Agenda Item #4: Region 6 budget approved for FY11, 12 attached to board packets.**

**Discussion:** Took place from various regarding existing projects and local sustainability in the midst of grant money going away next year. Lengthy discussion took place regarding the upfront funding requirements now and the impact on local projects, after many discussions it was taken under advisement to forward any projects that might meet the criteria and would be able to be funded up front and await state reimbursement. Becker went over previous projects that were submitted for possible funding before the new criteria went into effect, we were hoping that the state would revisit the issue but to no avail.

**Action:** Ongoing.

**Agenda Item #5: 2013 Exercises: MJ Beal outlined joint exercises, Tabletop and Functional using Tender care Clare, Mass evacuation drill etc. using CCTC and many other assets, Need input and participation on exercise planning group,**

**Discussion:**

**Action:**

Roundtable discussions: All agencies gave updates, Fire Officer classes starting up, Fire emphasized that if needed please call ASAP as they take time to mobilized and get there, staffing issues discussed across the board, 911 new introduction R. Hager CCSD, CPD New updates personnel changes new faces retirements please stop by, CMCH Flu updates and flu shots requirements of their personnel, CCTC availability just call, C. Seiter went over schools security and active shooter scenarios and addressing concerns and discussion about buzzer systems etc., Educating personnel is paramount and situational awareness, Ongoing liaisons meetings and drills and trainings E. Vredevelt went over awareness program presentations, B. Gregory went over Clare Schools using volunteers and greeting at doors, Becker suggested radio at front desk using UHF portables for direct contact, School cameras access discussed not much throughout the region and C. Seiter advised as to potential issues and good discussion took place, 211 updates used during pre holiday storms, J. Mayes Consumers Energy spoke about new outage mapping system and tweaking of program since introduction, Discussion took place as to sheltering etc. routing of calls and coordination between 211, CE and EMD etc., CMH discussed Flu outbreaks and responses by Public Health encouraging vaccinations, Amateur Radio reported on upcoming Region radio exercise, and related activities, CCRC related new equipment purchased recently and MDOT vehicle commitments and enhanced capabilities with new equipment purchased, L. Shiffer related liaison activities, DNR J. Vasher related changes to burn permit changes and drought situation for our area, CCTC T. Pirnstill related new legislation for prescription disposal, Regional medical transport being fostered by Transit to transport folks to medical related appointments treatments etc., Comm./Fire Chief D. Majewski related issues caused by narrow banding and attempts to get the Redding Twp. Temple siren retrofitted and back on the air, also issues in his area caused by narrow banding and working with J. Becker to seek an alternate south tower site for better coverage, Twp. Has committed to property, now just pursuing grants and funding etc.

**Public Comment:** None

**Announcements: Possibility of starting at 10:00A.M. After the next board meeting if 911 advisory can be finished by then.**

**Future Agenda Items:**

Adjourn: 1<sup>st</sup> \_\_J. Vasher\_\_\_\_\_ 2nd \_\_P. Agin\_\_\_\_\_.

**Next Meeting:** April 23<sup>rd</sup> 2013

**Minutes Prepared By:** J. Becker