

MINUTES OF THE CLARE COUNTY BOARD OF COMMISSIONERS

Harrison, Michigan 48625
April 15, 2015

A 5/6/15 pm
Unapproved Minutes
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Meeting was called to Order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

Present: Commissioner Donald David, Commissioner Jim Gelios, Commissioner Jack Kleinhardt, Commissioner Karen Lipovsky, Commissioner Dale Majewski, Commissioner Samantha Pitchford and Commissioner Leonard Strouse.

Absent: None

Others Present, Signing In: Linda Hopkins, Roxanne Nicholas

APPROVAL OF AGENDA

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Dale Majewski, to approve the agenda with changes as noted below. Motion carried.

Add: Under Justice, Discussion-Prosecutor request to fill an upcoming vacancy

APPROVAL OF MINUTES

It was moved by Commissioner Dale Majewski, seconded by Commissioner Leonard Strouse, to approve the minutes of the April 1, 2015, Board Meeting as presented... Motion carried.

GENERAL PUBLIC COMMENT

Linda Hopkins addressed the Board and thanked the press for making the public aware of issues and keeping the public informed of important matters.

COMMUNICATIONS LIST-NONE

ADMINISTRATOR'S REPORT

Administrator Tracy Byard distributed a Budgetary Status Report indicating that revenues are down slightly (\$1500.00) while expenditures are also down (\$193,428.00) over the same period of time last year.

SPECIAL PRESENTATION

Roxanne Nicholas, State Dept. of Treasury appeared before the Board to discuss the stability of the county based on the 2014 financial audit. She called attention to a few items in the Schedule 2, "Financial Statement Findings." She noted that overall, the county, as a whole, was pretty good. She also noted that there was consistency between 2013 and 2014 showing a \$400,000 or 4% change between the two years. Questions followed.

Kim Halis, County Equalization Director appeared and distributed a memo with entitled "Clare County Equalized Value Recommendations" and provided her report on same. Based on figures presented estimated taxes to be collected are approximately \$30,000.00 less than last year.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Don David, to accept the recommendations of the Clare County Equalization Director. Motion carried.

Shari Spoelman, Director MSUE distributed a copy of the annual report and proceeded to introduce staff calling attention to their area of expertise as well as providing a review of the highlights and events of the past year. She acknowledged the increase in hours for 4-H coordinator from ½ to ¾ time and thanked the Board members for the increased hours.

District Court Judge Joshua Farrell appeared before the Board to discuss a wage increase for Magistrate Karen Willing that would be consistent with her peers in the county. He acknowledged the great job that Ms. Willing is doing for the District Court stating that she completed a comprehensive review of the department revenues and despite the economy has managed to increase collections of court fines. He further indicated that she was one of the lowest paid in the state and was deserving of the wage increase.

It was moved by Commissioner Leonard Strouse, seconded by Commissioner Jim Gelios to provide a raise consistent with the other administrator (approx.. 11.36%) with funds to come from the current district court budget for the remainder of the budget year.

Roll call vote revealed:

Yeas: (4) being Commissioners Strouse, Gelios, Lipovsky and David

Nays: (3) being Commissioners Pitchford, Majewski and Kleinhardt

Absent: (0)

Motion carried.

JUSTICE

It was moved by Commissioner Dale Majewski, seconded by Commissioner Karen Lipovsky, to allow Animal Control to hire replacement for a part-time kennel worker who was leaving. Motion carried.

It was moved by Commissioner Leonard Strouse, seconded by Commissioner Karen Lipovsky, to approve the Prosecutor's request to hire a full-time replacement to fill an up-coming vacancy that will be created by an employee retiring and allow an overlap of employees for training purposes. Motion carried.

HEALTH AND HUMAN SERVICES-NONE

PHYSICAL RESOURCES and ECONOMIC DEVELOPMENT

It was moved by Commissioner Donald David, seconded by Commissioner Karen Lipovsky, to allow Administration to purchase a new I.D. badge system in the amount of \$2,475.00 from Identysis and approve budget adjustment #15-84. Motion carried with two opposed being Commissioner Majewski and Commissioner Kleinhardt.

Recess at: 10:53 a.m.
Reconvene at: 11:05 a.m.

FINANCE AND ADMINISTRATION

It was moved by Commissioner Leonard Strouse, seconded by Commissioner Dale Majewski, to approve the Statutory Finance Committee Meeting Minutes of March 31, 2015 in the amount of \$221,795.61. Motion carried.

It was moved by Commissioner Samantha Pitchford, seconded by Commissioner Karen Lipovsky, to approve Budget Adjustment #15-82, #15-83, #15-86 and #15-87 in the amount of \$5,000.00, \$150.00, \$15,000.00 and \$16,500.00 respectively. Motion carried.

It was moved by Commissioner Donald David, seconded by Commissioner Karen Lipovsky, to approve the expenditures for the month of March 2015 in the amount of \$2,447,948.86 with the General Fund expenditures totaling \$781,988.93. Motion carried.

CLERK'S REPORT

Clerk Pamela Mayfield had little to report. She distributed the slips of new hires indicating that the distribution of this information is on-going as people move in and out of positions and when there are new employees. es.

COMMISSIONER REPORTS

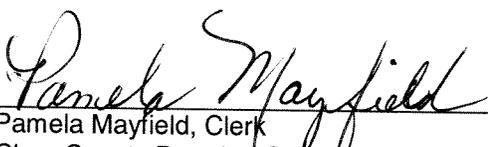
- Chairperson Jack Kleinhardt reported that he reads lots about the economy and he hopes that the information he is reading is wrong but all indicators still show tough times ahead.
- Vice Chair Dale Majewski reported that he had reviewed some financial information and he would like to concentrate on paying down debt.
- Commissioner Jim Gelios noted that going into the budget process he would be looking at things very closely.
- Commissioner Samantha Pitchford attended regular meeting and she was asked if the new dental clinic would be looking to hire additional staff. Delays to see the dentist extend out several months.
- Commissioner Donald David reported that he agreed with Commissioner Majewski and Commissioner Gelios and noted that funds need to be earmarked for buildings and other projects. He also stated that money is needed to give proper raises to keep people from leaving. He addressed the recycling dumpster that are to be provided by Waste Management. Three dumpsters have been identified and located with delivery date now known. There is still need to identify a fourth dumpster.

PUBLIC COMMENT-NONE

UNFINISHED BUSINESS-NONE

NEW BUSINESS-NONE

Meeting adjourned at 11:30 a.m.



Pamela Mayfield, Clerk
Clare County Board of Commissioners



Jack Kleinhardt, Chairman
Clare County Board of Commissioners