

**MINUTES OF THE CLARE COUNTY
BOARD OF COMMISSIONERS**

Harrison, Michigan 48625
February 19, 2014

3/19/14 pm
~~Un~~approved Minutes
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Meeting was called to Order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

Present: Commissioner Jim Gelios, Commissioner Jack Kleinhardt, Commissioner Rick LaBoda, Commissioner Karen Lipovsky, Commissioner Dale Majewski, and Commissioner Leonard Strouse.

Absent: Commissioner Lynn Grim

Others Present, Signing In: Terry Acton, Genine Hopkins, John Danley, Kevin Barnard, Brian Anderson, Veronica Romanov, Michael Owens, Marybeth Denton, Alesha Collison, Abbie Fireen, Shaniece Holcanlo and Holly Keenan

APPROVAL OF AGENDA

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Leonard Strouse, to approve the agenda with additions as noted below. Motion carried.

Add: Under Justice – Homeland Security Agreement
Add: Under Finance and Administration – Clerk's request for additional phone
Add: Under Finance and Administration – Clerk's request to hire to replace
Add: CLOSED SESSION – To Discuss Property Acquisition

APPROVAL OF MINUTES

It was moved by Commissioner Jim Gelios, seconded by Commissioner Karen Lipovsky, to approve the minutes of the January 15, 2014, Board Meeting. Motion carried.

GENERAL PUBLIC COMMENT

Veronica Romanov, representing the Community Nutrition Network, distributed a handout and reviewed statistics related to poverty in Clare County. She indicated that the Community Nutrition Network operates on a monthly budget and that there is always a need for monetary donations to purchase food. In addition, she gave thanks for businesses that have provided distribution sites in the past noting that McGuires Chevrolet of Clare had provided use of their facility for the past distribution and would host the March distribution as well. Beyond that she stated that they would be looking to find additional indoor facilities to use as distribution sites for the winter months.

Genine Hopkins, Sociology instructor at MMCC introduced herself and the students that she teaches.

Terry Acton, Hayes Township Supervisor, spoke briefly about the defunct airport weather tower indicating that it would take approximately \$1500.00 for repair. He was seeking monetary support from the county and would be going to contiguous townships as well seeking financial support for the repair. He was asked to provide written documentation and information to the administrator.

Marybeth Denton distributed a flyer relevant to becoming a Master Gardener and the program being offered by MSU. She indicated that MSU is utilizing new and advanced technology that will permit simultaneous video instruction to multiple sites with individualized local hands on training.

Holly Keenan introduced herself as the new Conservation District Administrator. She stated that she retired from Bath, Michigan where she had taught science for the past twenty-four years. She indicated that she was starting a second career and looked forward to the challenges ahead noting that the annual sales are just around the corner.

COMMUNICATIONS LIST:

- Huron County Resolution #14-10C - Supporting HB 5215 Requiring the State to Reimburse Local Tax Units For Lost Revenue as a result of Veteran's Disability Exemption recently enacted
- Huron County Resolution #14-11C – Supporting HB 5253 Allowing for Collaboration between Counties
- Bay County Resolution No. 2014-12 – Supporting Restoration of Community Mental Health General Fund Appropriation
- Medical Directors Report to the Board of Health – Relates to Influenza and Nutrition in the First Year of Life
- City of Clare – Application for Abatement of Real Property Tax, 123 Investment LLC and Robotic Welded Parts
- Huron County – Resolution

ADMINISTRATOR'S REPORT

Administrator Tracy Byard referenced her report found in the Board packet. Specifically she called attention to the Medical Examiner position stating that presently there is a temporary Medical Examiner from Gladwin County filling in until a new Medical Examiner could be found. She also briefly discussed that Consumers Energy is looking to place a mobile storm unit in the area, and while it has not yet been determined, Clare County is being considered.

SPECIAL PRESENTATION

Brian Anderson and Kathy Methner of Middle Michigan Development Corporation appeared before the Board to provide an update on items of interest relevant to Middle Michigan and report on accomplishment over this past year. They indicated that last year was one of the best ever. They were able to double the investment and gave credit to the business community because of private sector investment. He speculated that local businesses were poised with money to invest. In 2013 they were able to help secure a \$2,650,000.00 EDA Grant for Clare County. As for 2014, Anderson stated that things are still looking good and he continues to hear from employers that one of the number one factor stunting growth is finding talent and qualified workers to perform the tasks. He was also able to boast about job creation and retention, noting that they continue to partner with businesses to help create and retain jobs.

UNFINISHED BUSINESS

With Commissioner Strouse requesting to leave early, he asked that the discussion relevant to Administrator's Salary be moved for discussion while he was present.

It was move by Commissioner Karen Lipovsky, seconded by Commissioner Leonard Strouse to raise the Administrator's salary to \$60,000.00. Motion carried with two opposed being Commissioner Majewski and Kleinhardt and one absent being Commissioner Grim.

Commissioner Strouse left the meeting at 10:15 a.m.

JUSTICE

Another lengthy discussion concerning Courthouse Security was once again discussed with no action taken.

Meeting was recessed at 10:20 a.m. and reconvened at 10:34 a.m.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Jim Gelios, to approve the Sheriff's Department request to enter into a three year agreement with Clear Rate Communications with the automatic renewal and opt out clause option included. All costs involved are to be covered by existing allocated funds within the current budget. Motion carried.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Dale Majewski, to approve the Sheriff's Department request to enter into a one year lease agreement with Clare County Transit for \$1.00 per year for the use of their old building with automatic renewal as long as no other terms change. Motion carried.

It was moved by Commissioner Dale Majewski, seconded by Commissioner Karen Lipovsky, to approve the Homeland Security Grant Program Intergovernmental Agreement between West Michigan Shoreline Regional Development Commission and Clare County. Motion carried.

It was moved by Commissioner Dale Majewski, seconded by Commissioner Jim Gelios, to approve the Sheriff's Department request to enter into a sublease agreement with MMR to lease space at the old transit building for \$650.00 per month pending attorney approval. Motion carried.

It was moved by Commissioner Jim Gelios, seconded by Commissioner Dale Majewski, to approve the Sheriff's Department request to purchase a scene mapping program for crash investigations at a cost of \$7,135.00 with payment coming from the Prosecutors 267 Vehicle Forfeiture Fund. Motion carried.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Jack Kleinhardt, to approve the Sheriff's Department request to enter into a mutual municipal agreement with Surrey Township, the Village of Farwell and Farwell Area Schools for the payment of the School Liaison Deputy with each entity contributing equally (\$5,700.00) to cover \$17,100.00 for a deputy to remain in the Farwell Schools for the remainder of the 2013-2014 school year. Motion carried.

It was moved by Commissioner Jim Gelios, seconded by Commissioner Dale Majewski, to approve the Sheriff's Department request to create an Administrative Professional Supervisor-Clerical Supervisor position paying 5% more than the currently paid Clerks wage and to promote from within. Motion carried.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Jack Kleinhardt, to approve the Sheriff's Department request to enter into a non-expiring agreement with the Clare-Gladwin Regional Service District for the purpose of having live feed video access to the schools from within the Clare County Central Dispatch, 9-1-1 Center at no cost to the county. Motion carried.

It was moved by Commissioner Jim Gelios, seconded by Commissioner Dale Majewski, to approve the Sheriff's Department request to create a second detective position and promote from within with money to come from the already established budget. Motion carried.

It was moved by Commissioner Dale Majewski, seconded by Commissioner Jack Kleinhardt, to approve the Sheriff's Department request to create another sergeant position. Motion carried.

HEALTH AND HUMAN SERVICES

It was moved by Commissioner Dale Majewski, seconded by Commissioner Karen Lipovsky, to reappoint Lynn Grim as the delegate to the Region VII Area Agency on Aging Board of Director's as representative to fill the unexpired term ending March 31, 2017. Motion carried.

Relevant to the new health facility and the Health Department, little discussion was required as that Board has already met and have decided to move forward without the signatory of Clare County on their financial paperwork for the new structure.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Dale Majewski, to approve the revised agreement #GUARD12-18001 Legal Intervention (Guardianship/Conservatorship) Agreement between Department of Human Services and Clare County amending the amount of the contract from \$9,555.00 to \$12,740.00 (\$3,185.00 increase) and extending the agreement terms from September 30, 2014 until September 30, 2015. Motion carried.

PHYSICAL RESOURCES and ECONOMIC DEVELOPMENT

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Jack Kleinhardt to approve the MSU request to increase the hours for an MSU employee working part-time and financially supported by Clare County. Motion carried with one opposed being Commissioner Gelios and two absent.

It was noted that MSU would be paying the additional wages and there would be no change in fringe benefit costs. Apparently the action had already taken place.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Jack Kleinhardt, to approve bills totaling \$25,000.00 for improvements to the Airport Restaurant for hood and other items. Motion carried.

The Building and Electrical Advance discussion was pulled from the agenda as funds were transferred from other departments to offset the shortage.

FINANCE AND ADMINISTRATION

There was a brief discussion relevant to the unconfirmed meeting date in August. It was decided that the meeting would be held on August 13th to allow for the Administrator's vacation and the Clerk's conference. Meeting will still start at 9:00 a.m.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Jim Gelios to approve the Clerk's request for a new phone line at an estimated cost of \$400.00 with final approval through the Administrator. Motion carried.

It was moved by Commissioner Dale Majewski, seconded by Commissioner Karen Lipovsky, to approve the Statutory Finance Committee meeting minutes of January 21, 2014 and February 4, 2014 and pay the General Fund claims in the amount of \$144,184.24 and \$101,780.11 respectively. Motion carried.

It was moved by Commissioner Jack Kleinhardt, seconded by Commissioner Karen Lipovsky, to approve the expenditures for the month of January in the amount of \$2,279,984.28 with the General Fund expenditures totaling \$984,219.23. Motion carried.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Jack Kleinhardt, to approve Budget Adjustments #14-28, #14-32, #14-34, #14-36, #14-37 and #14-38 in the amounts of \$5,390.00, \$50,000.00, \$11,172.84, \$8,717.00, \$92,870.49 and \$438,584.83 respectively. Motion carried.

It was moved by Commissioner Dale Majewski, seconded by Commissioner Jack Kleinhardt, to approve the equipment and services to be purchased for the Veteran's Freedom Park on orders #615-14 and #617-14 in the amounts of \$13,473.23 and \$19,500.00 respectively. Motion carried.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Dale Majewski, to adopt Resolution #14-07 for the tax anticipation note in the amount of \$2,000,000.00 dollars.

Roll call vote revealed:

Yeas: (5) being Commissioners Lipovsky, Majewski, Kleinhardt, Gelios and LaBoda

Nays: (0)

Absent: (2) Commissioner Grim and Strouse

Resolution adopted.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Jim Gelios, to approve the Cobra rates established 02/05/2014 in the Plan Sponsors Report provided by Advanced Benefits Solution, Inc. Motion carried.

Cobra and retiree health insurance was briefly discussed. As a matter of policy, when an employee retires if a decision is made to use COBRA then there is no coming back to request retiree insurance at a later date. The choice is one or the other.

FINANCE AND ADMINISTRATION-continued

It was moved by Commissioner Jack Kleinhardt, seconded by Commissioner Karen Lipovsky, to adopt Resolution #14-05, Opposing HB5210 which would permit the DNR to acquire more than 4.626 million acres of land and adversely affect the revenue of local jurisdictions.

Roll call vote revealed:

Yeas: (5) being Commissioners Kleinhardt, Lipovsky, Majewski, Gelios and LaBoda

Nays: (0)

Absent: (2) Commissioner Grim and Strouse

Resolution adopted.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Dale Majewski, to adopt Resolution #14-06 Thanking the Governor for Fully Funding County Revenue Sharing for FY2015.

Roll call vote revealed:

Yeas: (5) being Commissioners Lipovsky, Majewski, Kleinhardt, Gelios and LaBoda

Nays: (0)

Absent: (2) Commissioner Grim and Strouse

Resolution adopted.

With this proposal, it is expected that revenue sharing will be \$645,334.00 in FY2015, an increase of \$129,392 from FY2014.

It was moved by Commissioner Jack Kleinhardt, seconded by Commissioner Karen Lipovsky to approve the use of credit cards in an amount not to exceed \$3,000.00. Motion carried.

CLERK'S REPORT

Clerk Pamela Mayfield reported that:

- She received literature relevant to pipeline safety
- Elections in May will involve Arthur township residents residing in Gladwin and Beaverton School Districts and all of Hamilton township
- There will be state-wide August and November elections this year
- Filing deadline for local candidates is April 22nd at 4:00 p.m., an earlier deadline as the law has changed
- Received notification from Wise Township, Isabella County of an intent to revise their master plan.
- Received notification that an employee will be retiring
- Electronic Death Registry Training has taken place

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Jack Kleinhardt to approve the Clerk's request to post to hire and fill an up-coming vacancy within the department. Motion carried.

TREASURER'S REPORT

Treasurer Jenny Beemer-Fritzinger reported that:

- A total of 110 Dog licenses were sold at the two special rabies clinics
- Requested that a reduced dog tag be considered for dogs transferring into Clare
- Four-hundred-fifteen properties are in danger of foreclosure
- Relevant to new Veteran's law recently signed, if the deadline was missed there is a second chance at the July Board of Review.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Dale Majewski to approve the Treasurer's request to sell a transfer tag license at a reduced cost of \$3.00. Motion carried.

COMMISSIONER REPORTS

- Commissioner LaBoda reported business as usual. He briefly discussed a contract for use of Freeman Township as an emergency shelter that needs to be signed and expressed concern about certain clauses within contract. It was suggested that it be turned over to the county attorney for review before signing. It was further noted that there are several other contracts in place, similar to that being presented by Freeman Twp.
- Commissioner Karen Lipovsky reported that Winterfield Township is still struggling to find out information about ambulance service and support and they are concerned for their residents. They have indicated that they have asked for information from the Medical Control Authority Board without response.

PUBLIC COMMENT-NONE

NEW BUSINESS

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Dale Majewski, to adopt Resolution #14-03, A Resolution of Intent to Apply for State Formula Operating Assistance for Fiscal Year 2015 Under Act 41 of the Public Acts of 1951, as amended.

Roll call vote revealed:

Yeas: (5) being Commissioners Lipovsky, Majewski, Kleinhardt, Gelios and LaBoda

Nays: (0)

Absent: (2) Commissioner Grim and Strouse

Resolution adopted.

NEW BUSINESS-continued

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Dale Majewski, to adopt Resolution #14-04, A Resolution to Authorize Tom Pirnstill, Transportation Coordinator, to Execute Contracts of \$650,000.00 or less with the Michigan Department of Transportation for Passenger Transportation Related Services.

Roll call vote revealed:

Yeas: (5) being Commissioners Lipovsky, Majewski, Kleinhardt, Gelios and LaBoda

Nays: (0)

Absent: (2) Commissioner Grim and Strouse

Resolution adopted.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Dale Majewski, to go into CLOSED SESSION to discuss property acquisition.

Roll call vote revealed:

Yeas: (5) being Commissioners Lipovsky, Grim, Majewski, Gelios, Kleinhardt and LaBoda

Nays: (0)

Absent: (2) being Commissioner Grim and Strouse

Motion carried.

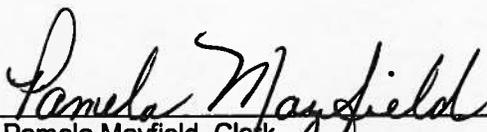
Closed Session begins 12:28 p.m.

Closed Session End 12:45 p.m.

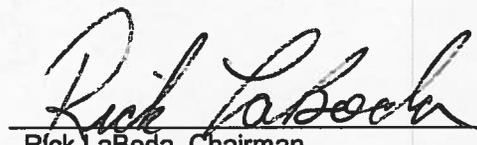
It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Dale Majewski, to set a committee to review potential land acquisition. Motion carried.

The committee appointed would be composed of Rick LaBoda, Karen Lipovsky, Jim Gelios, Lori Ware and Tracy Byard with Lori Ware to make arrangements to meet with the sellers to further discuss.

Meeting adjourned at 12:52 p.m.



Pamela Mayfield, Clerk
Clare County Board of Commissioners



Rick LaBoda, Chairman
Clare County Board of Commissioners