

MINUTES OF THE CLARE COUNTY BOARD OF COMMISSIONERS

Harrison, Michigan 48625
June 17, 2015

7/1/15
Unapproved Minutes
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Meeting was called to Order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

Present Commissioners: District 1: Dale Majewski, District 2: Samantha Pitchford, District 3: Leonard Strouse, District 4: Jack Kleinhardt, 6: Karen Lipovsky, District 7: Jim Gelios

Absent: District 5: Donald David

Others Present, Signing In: none

APPROVAL OF AGENDA

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Dale Majewski, to approve the agenda with changes as noted below. Motion carried.

Add: Under Unfinished Business-Health Department Discussion, Allocation Increase request

Add: Under New Business-Budget Adjustment #15-133

Add: Under Physical Resources-Additional townships, Freeman, Winterfield and Grant to Equalization Contract

Add: Under Physical Resources-Airport Hanger Lease

APPROVAL OF MINUTES

It was moved by Commissioner Dale Majewski, seconded by Commissioner Leonard Strouse, to approve the minutes of the June 3, 2015, Board Meeting as presented. Motion carried.

GENERAL PUBLIC COMMENT

Renee Haley, Veterans Affairs Director appeared before the Board to apprise the Board of the \$10,000.00 Team Depot Grant awarded to the Veterans Freedom Park. She invited everyone to come out to join the Home Depot Volunteers in the landscaping project. She noted that Home Depot has previously contributed \$5,000.00 and will continue their partnership through the years. Local businesses have donated pizza and salad to feed the volunteers. The goal is to have the grand opening celebration after Labor Day, date yet to be determined.

COMMUNICATIONS LIST

- Huron County- Resolution #15-72, Action to reduce the number of people with mental illness in county jail, sharing lessons learned, and encourages participation in Stepping Up.

ADMINISTRATOR'S REPORT

Administrator Tracy Byard notified the Board of an invitation to an honorary luncheon for Steve Grim on June 24 from 11:00 a.m. to 1:00 p.m. at the Farwell Senior Center to celebrate nearly 40 years of his service to the Village of Farwell. She then brought attention to a copy of the Master Service Agreement with Clear Rate along with an explanation from Jim Neff with regards to needing telephone lines to the elevators. In order to have these phone lines installed, Clear Rate is asking for a new contract. Administrator Byard asked that this be put on the agenda for the next Board Meeting. The 2016 Budget is underway and she will be setting up recommendations for the July 8 meeting. She noted she has a copy of the annual 9-1-1 Account Services report if anyone would like to look at it. Lastly, she presented the board with a copy of a report showing how many work orders the IT Department received during the month of May showing just how busy they are. Discussions and explanations followed regarding the IT work order report.

SPECIAL PRESENTATION

Building Inspector Mark Fitzpatrick appeared before the board and provided a slide show presentation on the new HVAC rooftop units being installed. Units will be monitored and controlled in real time when the new controls are operational. Much of the electrical has been updated for these units and they are also working on replacing valves, inspecting the existing duct work, and updating the controls. Mr. Fitzpatrick stated some leaks have been discovered and by replacing the old units future damage will be avoided. Discussions followed regarding the current HVAC units and possible future updates for the rest of the building.

PUBLIC HEARINGS

Equalization Director Kim Halis appeared before the Board stating that Resolution #15-14 imposing the 2015 Summer Property Tax Levy and Notice of Certification of County Allocated Tax Levy needed to be adopted.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Leonard Strouse, to adopt Resolution #15-14 Imposing the 2015 Summer Property Tax Levy Pursuant to Public Act 357 of 2004, and Notice of Certification of County Allocated Tax Levy.

Roll call vote revealed:

Yeas: (6) being Commissioners Lipovsky, Strouse, Majewski, Kleinhardt, Gelios and Pitchford

Nays: (0)

Absent: (1) David

Resolution adopted.

PUBLIC HEARINGS CONTINUED

PUBLIC HEARING: Truth in Taxation Hearing Opened at 9:30 a.m.

Kim Halis continued with the Public Hearing on increasing the property tax. She explained what is involved in rolling back the levy to reach the same amount of 4.7072 mills which is no more than in previous years. Ms. Halis stated we are not asking for any more money, but making adjustments in order to levy the same amount. She created the notices and resolution that were placed in the newspaper. She noted that without this hearing the county would get \$4.5 million instead of \$4.7 million. However, due to the decrease in the taxable value, the county will be losing \$8,781.00 in revenue this year. She also included in the agenda packet the 4028 IC form showing the Headlee reduction. Frost and Summerfield will be rolling back their operating mileage because of Headlee. Discussions continued on the contributing factors involved with Headlee's calculations.

Equalization Director Kim Halis reported that Clare County had 93 eligible disabled veterans that received property tax exemptions as a result of legislation. Average taxable value of properties is \$38,500.00. These exemptions resulted in an approximate \$3.5 million reduction in the tax roll.

PUBLIC HEARING: Truth in Taxation Hearing, Closed at 10:17 a.m.

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Leonard Strouse, to accept the Equalization Director's report and approve the Summer Property Tax Levy with the Board Chair to sign the same and authorize the Equalization Director to spread the rolls.

Roll call vote revealed:

Yeas: (6) being Commissioners Lipovsky, Strouse, Pitchford, Kleinhardt, Gelios, and Majewski

Nays: (0)

Absent: (1) David

Motion carried.

Lori Ware, Director of Senior Services and Community Development requested that the public hearing for the Community Development Block Grant (CDBG) be opened for public comment.

PUBLIC HEARING: Community Development Block Grant (CDBG) Opened at 10:00 a.m.

JUSTICE-NONE

HEALTH AND HUMAN SERVICES

It was moved by Commissioner Dale Majewski, seconded by Commissioner Karen Lipovsky, to approve Contract # GUARD16-18001 between the Department of Health and Human Services and Clare County for providing Legal Intervention Services beginning September 30, 2016 thru September 30, 2018 in the amount of \$10,680.00. Motion Carried

PHYSICAL RESOURCES and ECONOMIC DEVELOPMENT

It was moved by Commissioner Karen Lipovsky, seconded by Commissioner Dale Majewski, to approve the Contract for Equalization Services between Clare County and Grant, Winterfield, Freeman and Greenwood Townships. Motion carried.

Administrator Tracy Byard called attention to the Clinton County Resolution 2015-7 Adopting Amendments to Solid Waste Management Plan. She advised that the amending resolution would permit exporting of solid waste from Clare to Clinton County. She noted that if this is permitted, it will reduce revenue received by Clare County. Discussion followed.

It was moved by Commissioner Dale Majewski, seconded by Commissioner Leonard Strouse, to table the discussion on a resolution for the export of solid waste until further information can be gathered and all board members are present. Motion carried.

Commissioner Karen Lipovsky suggested a ten year lease agreement between the county and the hanger owners with a clause stating if the Airport should be closed, the contract with Clare County would become null and void. Discussions followed and a compromise of a seven year lease with a 25% increase over the length of the lease was offered.

It was moved by Commissioner Leonard Strouse, seconded by Commissioner Karen Lipovsky to approve a seven year lease with the same amount of increase, 25%, over the length of the lease. Motion carried.

Recess at 10:38 a.m.

Reconvene at 10:48 a.m.

Commissioner Strouse was excused from the remainder of the meeting at recess.

FINANCE AND ADMINISTRATION

It was moved by Commissioner Samantha Pitchford, seconded by Commissioner Dale Majewski, to approve the Statutory Finance Committee Meeting Minutes of June 9, 2015 in the amount of \$133,015.46. Motion carried.

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FINANCE AND ADMINISTRATION-CONTINUED

It was moved by Commissioner Jim Gelios, seconded by Commissioner Karen Lipovsky, to approve the expenditures for the month of May 2015 in the amount of \$1,389,281.14 with the General Fund expenditures totaling \$784,444.61. Motion Carried.

Discussion followed regarding the renewal of the clareco.net web hosting account and domain name. Commissioner Lipovsky asked for clarification on the renewal of the web hosting contract. Sheriff Wilson responded the web hosting contract is to keep the county's domain name clareco.net.

It was moved by Commissioner Dale Majewski, seconded by Commissioner Karen Lipovsky, to approve the contract to renew the Clare County domain name of clareco.net for one year. Motion carried.

CLERK'S REPORT

Clerk Pamela Mayfield distributed new hire slips to keep the board informed of new employees. She also notified the board that she has received additional information by fax from Unified United States Common Law Grand Jury on various topics. She offered copies to those interested.

TREASURER'S REPORT

Treasurer Jenny Beemer-Fritzinger announced that a compromise on the figures for the boiler loan had been reached with the vendor and the check to pay it off will be mailed. She made note that inspection notices are being sent out this week to properties in danger of foreclosure and inspections will take place if the property taxes are not paid by July 1st. Treasurer Beemer-Fritzinger clarified the loan from the Delinquent Tax Revolving Fund for the HVAC system is a liability not revenue.

PUBLIC HEARING: Community Development Block Grant (CDBG) Closed at 11:00 a.m.

COMMISSIONER REPORTS

- Chairman Kleinhardt attended a Transportation Committee meeting in Lansing with the topic continuing on road funding and possible funding resolutions. The House has already presented a plan. He also spoke with other commissioners about holding night meetings and it was also questioned if two meetings a month are really needed. Opinions varied.
- Commissioner Majewski reported that the Clare County Neighborhood Watch event is Saturday, June 20 in Lake George from 10:00 a.m. to 2:00 p.m. This event supports all Clare County townships that have a Neighborhood Watch program not just Lincoln Township.
- Commissioner Pitchford reported that Tom Pirnstill was at Surrey Township to talk about the mileage, pass out fliers, and maps showing where they do transfers to other counties.
- Commissioner Lipovsky attended a MTA meeting. She asked Sheriff Wilson for clarification on golf cart usage to clarify information she received from a deputy sheriff at a meeting in Frost Township regarding the ordinance on golf carts. Sheriff Wilson informed her that there is no state ordinance for golf carts, however, townships, villages, and cities can adopt their own ordinance for golf carts.

PUBLIC COMMENT-NONE

UNFINISHED BUSINESS

It was moved by Commissioner Majewski, seconded by Commissioner Lipovsky, to adopt Resolution #15-12, establishing a Freedom of Information Act (FOIA) Policies and Guidelines, public summary of procedures and guidelines, and FOIA operational procedures for Clare County.

Roll call vote revealed:

Yeas: (5) being Commissioners Majewski, Lipovsky, Pitchford, Gelios, and Kleinhardt,

Nays: (0)

Absent: (2) Strouse and David

Resolution adopted.

Discussion ensued again regarding an increase in the allocation to the Health Department. It was decided to hold discussions regarding the Health Department allocation increase request until the committee can meet with Gladwin County. Commissioner Lipovsky also suggested waiting until the budget process is worked on.

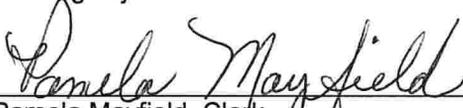
NEW BUSINESS

It was moved by Commissioner Majewski, seconded by Commissioner Gelios, to approve the Sheriff's Department Budget Adjustment Transfer #15-133 in the amount of \$12,000.00 for patrol cars. Motion carried

Administrator Byard stated that at the Middle Michigan Development Corporation (MMDC) meeting on June 16, Jim McBryde was appointed their new director effective July 6.

Commissioner Gelios announced a luncheon honoring Senior Service Volunteers at the Harrison Senior Center on June 26 at 1:00 p.m. RSVP is requested.

Meeting adjourned at 11:19 a.m.



Pamela Mayfield, Clerk
Clare County Board of Commissioners



Jack Kleinhardt, Chairman
Clare County Board of Commissioners